



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 7, 2022

REGIONAL MEMORANDUM

No. **661**, s. 2022

TWO – DAY INTERFACING WITH REGIONAL OFFICE- PRIVATE SCHOOLS/STATE UNIVERSITIES AND COLLEGES (SUCs)/ LOCAL UNIVERSITIES AND COLLEGES (LUCs) OFFERING BASIC EDUCATION

To: Schools Division Superintendents
All Others Concerned

1. To strengthen the partnership with the Private Schools, State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs) offering basic education, this Office, through the Quality Assurance Division shall conduct a Two-Day Interfacing with Private Schools, State Universities and Colleges (SUCs) and Local Universities and Colleges offering Basic Education.
2. This activity aims to:
 - a. review the existing guidelines, standards, and policies relative to the Private School Operations offering basic education and its updates;
 - b. review the status of School’s Annual Implementation Plan/ Strategic Plan/ Work and Financial Plan; and
 - c. re-orient on the conduct of School Monitoring, Evaluation, and Adjustment (SMEA) Process.

3. The said activity are grouped into clusters as follows:

CLUSTER	DATE	DIVISION	NO. OF SCHOOLS
1	June 14-15, 2022	Northern Samar	35
		Calbayog City	6
		Samar	6
		Catbalogan City	6
		TOTAL	53 schools
		HOST DIVISION	CALBAYOG CITY
2	July 25-26, 2022	Tacloban City	35
		Eastern Samar	17
		Borongan City	8
		TOTAL	60 schools
			HOST DIVISION



3	August 30-31, 2022	Remaining Schools in Leyte	70 schools HOST: Leyte
4	Sept. 1-2, 2022	Maasin City	4
		Southern Leyte	38
		Baybay City	10
		TOTAL	53 schools
		HOST DIVISION	Biliran
5	Oct. 20-21, 2022	Biliran	10
		Ormoc City	24
		Leyte	18
		Palompon (9 schools) Merida (2 schools) Villaba (4 schools) Isabel (3 schools)	
		TOTAL	52 schools
		HOST DIVISION	Biliran
OVER-ALL TOTAL NO. OF PRIVATE SCHOOLS			288

4. The participants to this Interfacing Activity are as follows:
 - ✓ Regional Office - Quality Assurance Personnel
 - ✓ Schools Division
 - Private School Coordinator;
 - Concerned District Supervisors where the private school is located;
 - School Heads of Private Schools/ SUCs/LUCs; and
 - Presidents of the Private School Association per SDO

5. A Registration Fee of **Four Thousand Pesos (PhP. 4,000.00)** shall be collected per participant to cover the expenses for board and lodging for 2 days (6 meals, 4 snacks & 2 overnight stay) chargeable against Local Funds or any available funds, subject to the usual accounting and auditing rules and regulations.

6. The Host Division shall take charge in the collection of the registration fee and in the procurement process.

7. Furthermore, a pre-registration with the corresponding payment shall be done a week before the said activity to ensure that the procurement is in placed.

8. Only registered participants are allowed to attend the above-mentioned event.

9. Attached is the Matrix of Activities for reference.
10. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

QAD-RRC



Enclosures: Matrix of Activities

References: None

To be indicated in the Perpetual Index under the following subjects:

INTERFACING ACTIVITY

PRIVATE SCHOOL OPERATION

TWO – DAY INTERFACING WITH PRIVATE SCHOOLS/STATE UNIVERSITIES AND COLLEGES (SUCs)/ LOCAL UNIVERSITIES AND COLLEGES (LUCs) OFFERING BASIC EDUCATION

TIME	TOPIC	RESPONSIBLE PERSON
DAY 1		
8:00 – 8:30 A.M.	• Attendance Check/ Registration	HOST DIVISION
8:31 – 9:00 A.M.	• Opening Program	
9:01 – 10:30 A.M.	<p align="center">DISCUSSION NO. 1</p> <p align="center">GUIDELINES ON THE ENHANCED SCHOOL IMPROVEMENT PLANNING (SIP) PROCESS AND SCHOOL REPORT CARD (SRC) (DepEd Order No. 44 s. 2015)</p>	MELVIN CHITO M. SOLIS EPS-QAD
10:31 – 12:00 A.M.	<p align="center">DISCUSSION NO. 2</p> <p align="center">SCHOOL MONITORING, EVALUATION, AND ADJUSTMENT (SMEA) PROCESS USING THE THEORY OF CHANGE</p>	SONNY S. TAYUM EPS-QAD
12:01 – 1:00 P.M.	NOON BREAK	
1:01 – 2:00 P.M.	<p align="center">DISCUSSION NO. 3</p> <p align="center">OMNIBUS POLICY ON KINDERGARTEN EDUCATION (DepEd 47, s. 2016)</p>	JIMMY G. GULA EPS-QAD
2:00 – 3:00 PM	<p align="center">DISCUSSION NO. 4</p> <p align="center">GUIDELINES ON THE PREPARATION FOR THE NATIONAL IMPLEMENTATION OF THE SENIOR HIGH SCHOOL (SHS) PROGRAM IN NON-DEPED SCHOOLS FOR THE SCHOOL YEAR (SY) 2016-2017 AND ONWARDS (DepEd Memorandum No. 004, s. 2014)</p>	MARLOU D. CAMPOSANO EPS-QAD
3:00 – 5:00 P.M.	<p align="center">DISCUSSION NO. 5</p> <ul style="list-style-type: none"> - CURRICULUM IMPLEMENTATION IN THE NEW NORMAL (DepEd Memorandum No. 062, s. 2021) - POLICY GUIDELINES ON K-12 BASIC EDUCATION PROGRAM (DepEd Order 021, s. 2019) - POLICY GUIDELINES ON CLASSROOM ASSESSMENT FOR THE K TO 12 BASIC EDUCATION PROGRAM (DepEd Order 08 s. 2015) 	GERARDO L. ADTOON EPS-QAD
<p>Documenter : HOST DIVISION Secretariat: Fernando A. Santos</p>		

TIME	TOPIC	RESPONSIBLE PERSON
DAY 2		
8:00 – 8:30 A.M.	• Attendance Check	HOST DIVISION
8:31 – 9:00 A.M.	• Opening Program/Management of Learning	
9:01 – 11:30 A.M.	<p>DISCUSSION NO. 6</p> <p>- REVISED MANUAL OF SCHOOL OPERATION FOR PRIVATE SCHOOLS (DepEd Order 88, s. 2010 & 11 s. 2011)</p> <p>- SCHOOL FEES (DepEd Order 12, s. 1997, DepEd Order 88, s. 2010 , DepEd Order 11 s. 2011, DepEd Order 15, s. 2010, DepEd Memorandum No. 007 series of 2022)</p>	RACHEL R. CUEVAS EPS-QAD
11:31–12:00 A.M.	UPDATES ON THE PRIVATE SCHOOLS ACTIVITIES	RACHEL R. CUEVAS EPS-QAD
12:01 – 1:00 P.M.	NOON BREAK	
1:01 – 3:00 P.M.	OPEN FORUM	MARLOU D. CAMPOSANO EPS-QAD
3:00 – 3:30 P.M.	<ul style="list-style-type: none"> - WRAP -UP - CLOSING PROGRAM 	HOST
Documenter : HOST DIVISION Secretariat: Fernando A. Santos		

Prepared by:

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APPROVED:

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