



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 14, 2022

**REGIONAL MEMORANDUM**

No. **679**, s. 2022

**TRAVEL ADVISORY FOR THE CONDUCT OF THE 2022 NATIONAL DRRM MID-YEAR EVALUATION AND PLANNING WORKSHOP (CLUSTER III)**

To: Schools Division Superintendents  
Regional and Division DRRM Coordinators  
All Others Concerned

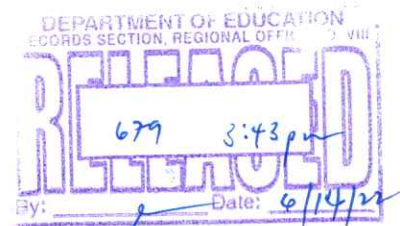
1. In reference to OUA Memo 00-0522-0069 dated May 13, 2022, titled **2022 National Mid-Year Evaluation and Planning Workshop**, attached is a communication from Cecilio D. Peralta, OIC, Office of the Director, DRRMS, informing the final schedule and venue for Cluster III for the conduct of *2022 National DRRM Mid-Year Evaluation and Planning Workshop* on **June 28, 2022 – July 01, 2022**, at **Crown Regency Hotel and Tower, Cebu City**.
2. This Office, through the Education Support Services Division (ESSD), enjoins all concerned Regional and Division DRRM Coordinators to prepare and bring the necessary documents to be utilized in the conduct of the said activity.
3. All other information and details for the guidance of the participants are stipulated in the attached Memorandum.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: As stated  
References: As stated

To be indicated in the Perpetual Index under the following subjects:  
DRRM EVALUATION PLANNING WORKSHOP

ESSD-SPSS-TJCP





June 08, 2022

**For :** Regional Directors of DepEd CAR, Regions IVB, VI, VII & VIII  
Schools Division Superintendents  
Regional DRRM Coordinators  
Division DRRM Coordinators

**Subject :** TRAVEL ADVISORY FOR THE CONDUCT OF 2022 NATIONAL  
DRRM MID-YEAR EVALUATION AND PLANNING WORKSHOP -  
CLUSTER III


1. In relation to **OUA MEMO 00-0522-0069** dated 13 May 2022, the Disaster Risk Reduction and Management Service (DRRMS) will be conducting its **2022 National Mid-Year Evaluation and Planning Workshop** on 28 June 2022 to 1 July 2022 (Tuesday to Friday), including travel time, in **Crown Regency Hotel and Towers, Cebu City**.
2. The following details are provided for the information and guidance of the participants:
  - a. **Transportation Arrangements** - Transportation (land/air/sea) to and from the venue shall be shouldered and arranged by the attending participants and shall be charged to their respective local funds subject to existing accounting and auditing rules and regulations.
  - b. **Registration** – The event starts at 8:00 AM (Day 1). Attached is the full workshop schedule and indicative program of activities (*Annex A*). Please note that participants will need to register upon arrival at the venue.
  - c. **Check-In and Check-Out** – For accommodation requirements at the **Crown Regency Hotel and Towers, Cebu City** the assigned hotel staff and the DRRMS team will assist the attendees in the checking-in and checking-out process.

DATE	ACTIVITY
June 28	Arrival of Participants: Check-in Time 2:00 PM
June 29	Workshop Proper
June 30	Workshop Proper
July 01	Workshop Proper Check-out of Participants: 12:00 Noon Departure: 3:00 PM

- d. **Location** – A screenshot of the venue’s location is provided for the guidance of the participants in pinpointing the exact setting (*Annex B*).
  - e. **Attire** – The dress code during the sessions is business casual. A casual dress code refers to clothing that is informal and comfortable, yet clean and professional. It's best to go with nicer casual wear and avoid baggier items.
3. Since the health and safety of attendees shall be the topmost priority in the conduct of this workshop, strict observance of the minimum health and safety protocols in compliance with the governing guidelines of the Department of Health (DOH), Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID), DepEd Task Force Covid-19 and LGU of Cebu City. Accordingly, the participants are advised to bring their vaccination cards. **Unvaccinated participants are required to bring with them a negative result of the Antigen test taken 24-48 hours before arrival at the venue.** Physical distancing and wearing of face masks at all times is required throughout the workshop.
4. Each participant is reminded to bring the following:
- a. Own laptop for the workshop sessions.
  - b. 2019 to 1st & 2nd 2022 DRRM, CCAM, and Peacebuilding accomplishments. Attached is the Results-Based Planning Framework (RBPF) for initial review and familiarization of the participants.
  - c. FY2022 Expenditure matrix for DRRM, CCAM, and Peacebuilding Programs, Projects, and Activities under the For Comprehensive Release (FCR) Fund.
  - d. Utilization status report of Region and Division DRRM Coordinators who have already received their FCR.

For further queries and other concerns, please contact **Mr. Lorenzo Masandero** of DRRMS through [lorenzo.masandero@deped.gov.ph](mailto:lorenzo.masandero@deped.gov.ph) and [drmo+pb@deped.gov.ph](mailto:drmo+pb@deped.gov.ph) (cc:[drmo@deped.gov.ph](mailto:drmo@deped.gov.ph)) or telephone number (02) 8637-4933.

For information and guidance.



**CECILIO D. PERALTA**  
Project Development Officer III  
Officer-in-Charge, Office of the Director, DRRMS

**Annex A: Indicative Program of Activities**

<b>TIME</b>	<b>ACTIVITIES</b>	<b>PRESENTER</b>
<b>DAY 1</b>		
8:00 AM - 8:30 AM	Preliminaries: National Anthem Ecumenical Prayer Mindfulness Exercise Roll Call	Master of Ceremony
8:30 AM - 8:40 AM	Welcome Remarks	<b>ALAIN DEL B. PASCUA</b> Undersecretary for Administration
8:40 AM - 8:50 AM	Inspirational Message	<b>LEONOR MAGTOLIS BRIONES</b> Secretary
8:50 AM - 9:00 AM	Workshop Objective	<b>RONILDA R. CO</b> Director IV, DRRMS
9:00 AM - 9:50 AM	DRRMS Results-Based Planning Framework	<b>PAOLO R. AQUINO</b> PDO III, DRRMS
9:50 AM - 10:00 AM	Health Break	
10:00 AM - 11:00 AM	2022 1st Semester DRRMS Physical and Financial Accomplishments	<b>CECILIO D. PERALTA</b> PDO III, DRRMS
11:00 AM - 12:00 NN	DRRMS Monitoring Tools and Templates	<b>JOSE GABRIEL NOVENO</b> PDO III, DRRMS
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	DRRMS Monitoring Tools and Templates ( <i>Continuation</i> )	<b>JOSE GABRIEL NOVENO</b> PDO III, DRRMS
2:00 PM - 3:00 PM	Workshop 1: Application of the DRRMS Tools and Templates	Regional Groupings
3:00 PM - 3:10 PM	Health Break	
3:10 PM - 5:00 PM	Workshop 1: Application of the DRRMS Tools and Templates ( <i>Continuation</i> )	Regional Groupings
5:00 PM - 5:15 PM	Wrap-Up and Administrative Announcement	Master of Ceremony
<b>DAY 2</b>		
8:00 AM - 8:15 AM	Preliminaries: Ecumenical Prayer Mindfulness Exercise Roll Call Recap of Day 1: Highlights of Discussion	Master of Ceremony
8:15 AM - 10:00 AM	Workshop 1: Application of the DRRMS Tools and Templates ( <i>Continuation</i> )	Regional Groupings
10:00 AM - 10:10 AM	Health Break	
10:10 AM - 12:00 NN	Workshop 2: Catch-Up Plan	Regional Groupings
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 3:50 PM	Open Forum	<b>ORLANDO B. BARACHINA</b> PDO IV, DRRMS

3:50 PM - 4:00 PM	Health Break	
4:00 PM - 4:10 PM	Overview of the FY 2023 Programs, Projects, and Activities (PPAs)	<b>MICHELLE E. ALVIZ</b> STA II, DRRMS
4:10 PM - 4:20 PM	Introduction of new DRRMS Staff	<b>ANTHONY GIL VERSOZA</b> PDO II, DRRMS
4:20 PM - 6:00 PM	Kumustahan 2022	<b>JOAN GRACE LLAMADO</b> STA II, DRRMS
6:00 PM - 6:15 PM	Wrap-Up and Administrative Announcement	Master of Ceremony
<b>DAY 3</b>		
8:00 AM - 8:15 AM	Preliminaries: Ecumenical Prayer Mindfulness Exercise Roll Call Recap of Day 2: Highlights of Discussion	Master of Ceremony
8:15 AM - 8:45 AM	Presentation of DO 24 and 33 s, 2021 (Preparedness and RRSLEF)	<b>ORLANDO B. BARACHINA</b> PDO IV, DRRMS
8:45 AM - 9:45 AM	Presentation of BANSAs Peace Framework	<b>RONILDA R. CO</b> Director IV, DRRMS
9:45 AM - 10:00 AM	Health Break	
10:00 AM - 11:30 AM	Orientation on ConPlan	<b>MONALYN S. BERMIJISO</b> TA II, DRRMS
11:30 AM - 12:00 NN	Presentation of Consolidated Regional Output	<b>CECILIO D. PERALTA</b> PDO III, DRRMS
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	DDRRMCAP	
2:00 PM - 2:15 PM	Wrap-Up and Closing Message	<b>RONILDA R. CO</b> Director IV, DRRMS
2:15 PM - 2:25 PM	Awarding of Certificates of Recognition	<b>ALESSA ANNE ESTORNINOS</b> TA II, DRRMS
2:25 PM - 3:00 PM	Distribution of Certificates of Participation	Master of Ceremony

## Annex B: Screenshot of the venue



<https://goo.gl/maps/cG5Rq5uqmFub5ka79>