Republic of the Philippines

Department of Education
REGION VIII - EASTERN VISAYAS

July 7, 2022

REGIONAL MEMORANDUM

No. **7 8 7** , s. 2022

CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING

To: Assistant Regional Director
        Schools Division Superintendents
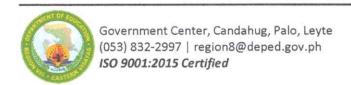   Assistant Schools Division Superintendents
        Regional Office Division Chiefs and Unit Heads
        SGOD and CID Chiefs
        All Others Concerned

1.   To ensure prompt, adequate, and responsive technical assistance to Schools Division Offices, District Offices, and schools and provide up-to-date information on the currents relative to basic education, this Office shall conduct a Face-to-face Regular Regional Management Committee Meeting on July 19-20, 2022. The activity shall be hosted by Biliran Division.

2.   The participants to the said activity are the following:

Regional Office	Regional Director Assistant Regional Director 1 ORD staff 8 Regional Office FD Chiefs 3 ORD Unit Heads 3 Drivers
SUBTOTAL	**17**
Schools Division Office	13 SDSs 14 ASDSs 26 SGOD and CID Chiefs 13 Drivers
SUBTOTAL	**66**
TOTAL NO. OF PAX	**83**

3.   A registration fee of Three Thousand Pesos (Php 3,000.00) shall be collected from each participant to cover expenses for food and accommodation which shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Travel expenses shall also be charged against local funds.

4.   The host division shall take charge of the procurement, prepare the venue, organize program of activities, and the minutes of the ManCom meeting.

5.   In line with the implementation of the Project IE2S, a 1-day Transformational Seminar on Life-Work Balance and Spirituality shall be conducted on the first day (July 19, 2022) for the DepEd Region 8 ManCom family. RO Officials who failed to attend the Special REXECOM Meeting held at Madison Park Hotel on June 13-14, 2022 are required to attend this seminar.

6.   Immediate dissemination of and strict compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director