



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 11, 2022

**REGIONAL MEMORANDUM**  
No. **805**, s. 2022

**DOWNLOADING OF FUNDS TO SAMAR DIVISION NEEDED IN THE TRAVEL  
REIMBURSEMENT OF THE PARTICIPANT TO THE EVALUATION  
WORKSHOP OF DEPED DEVELOPED LEARNING RESOURCES**

To: Schools Division Superintendent (Samar Division)  
All Others Concerned

- To provide for the needed travel reimbursement of the participant during the Batch 1 Evaluation Workshop of DepEd Developed Learning Resources (DDLRs) held at Great Eastern Hotel, Quezon City last May 30, 2022 to June 4, 2022, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download the Sub-ARO with the Number **OSEC-8-22-3744** with the amount of Fourteen Thousand and Sixty Pesos (Php 14,060.00) to Samar Division.
- The funds shall be used to help defray the travelling expenses and other incidental expenses incurred by Mr. Janssen Louel C. Dabuet relative to his attendance to the aforementioned activity. Further, with the downloading of this fund, the lacking fund for the travel reimbursement of the participant shall be charged to the local funds of the Division Office.
- Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



CLMD-LRMS-HNC





Republic of the Philippines  
DEPARTMENT OF EDUCATION  
BUDGET DIVISION - FINANCE SERVICE  
CENTRAL OFFICE  
DepED Complex, Meralco Avenue, Pasig City  
Philippines 1500



## SUB-ALLOTMENT RELEASE ORDER

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> EPA355 310200100004000 - Current Appropriations Textbooks and other Instructional Materials		<b>REFERENCE:</b> FY 2022 GAAO dated 01/03/2022	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-22-3744
<b>FUND CODE:</b> 01101101		<b>ORGANIZATION CODE:</b> 070010100000	<b>LEGAL BASIS:</b> Republic Act No. 11639 - FY 2022 GAA
<b>PURPOSE:</b> <i>Transfer of funds to cover funding requirements for travelling expenses of participants during the conduct of Batch 1 Evaluation Workshop of DepEd Developed Learning Resources (DDLRS).</i>		<b>DATE:</b> 01-Jun-22	<b>FISCAL YEAR:</b> FY 2022
<b>To:</b> The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008		Region : <u>8</u>	
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	14,060.00
<b>AMOUNT IN WORDS:</b> *** Fourteen Thousand Sixty Pesos Only ***		<b>Total:</b>	<u>14,060.00</u>
<b>NOTE:</b> The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

  
CHOLITA F. HONG  
Chief Administrative Officer  
Budget Division

APPROVED:

  
ANNALYN M. SEVILLA  
Undersecretary  
Office of the Undersecretary for Finance