



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 18, 2022

**REGIONAL MEMORANDUM**

No. **821**, s. 2022

**WORKSHOP ON THE PROOFREADING OF THE ALTERNATIVE DELIVERY MODE –  
SELF LEARNING MODULES (ADM-SLMs)**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) in coordination with the Learning Resources Management Section (LRMS), shall conduct the Workshop on the Proofreading of the ADM-SLMs on July 25-27, 2022 at the RELC-NEAP, DepEd RO8, Candahug, Palo, Leyte.
2. The activity aims to:
  - a. evaluate and check the ADM-SLMs for language and grammatical inaccuracies; and
  - b. ensure that the ADM-SLMs are free from errors in terms of grammar, spelling, punctuation marks, and format.
3. Attached is the list of participants found in Enclosure A.
4. To facilitate the travel of the participants, this Regional memorandum shall already serve as the **Travel Order**.
5. DepEd personnel who travel or render services on days that fall on summer days/holidays/weekends as part of their participation in an official activity can avail of service credits or CTO equivalent to eight (8) hours of service per day, whichever is applicable, as allowed under DepEd Order No. 67, s. 1988 and CSC Memo Circular No. 9, s. 1988.
6. Expenses for Board and Lodging shall be charged against **Plan Philippines Funds** while traveling expenses to **Division / School Local Funds**, subject to the usual auditing and accounting rules and procedures
7. The provision of meals and accommodation are as follows: the first meal is dinner on Day 0 of July 24, 2022, and the last meal is PM snacks of Day 3 July 27, 2022.



8. Immediate dissemination of and compliance with this Memorandum are desired.

*for* *09/18/2022*  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director *[Signature]*

Enclosures: As stated

References: As stated

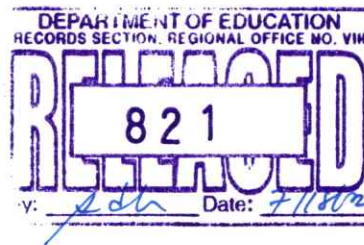
To be indicated in the Perpetual Index under the following subjects:

LEARNING RESOURCES

PROOFREADING

SLMs

CLMD-LRMS-JBB



Enclosure A.

RM No. 821, s. 2022 - Workshop on the Proofreading of the ADM-SLMs

**LIST OF PARTICIPANTS**  
**Workshop on the Proofreading of the ADM-SLMs**

**Filipino Language Proofreaders:**

1. Virginia Dulfo – Borongan City
2. Kimberly F. Zarzoa – Tacloban City

**English Language Proofreaders:**

1. Salvador A. Artigo – So. Leyte
2. Erwin L. Pucia – Calbayog City
3. Ariem V. Cinco – RO

**Layout Artists:**

(Indesign and Illustration)

1. Lemual P. Valle Jr – Tacloban city
2. Brian Jessen M. Dignos – Leyte
3. Jayson R. Gaduena – Leyte
4. Claris Ycong – Leyte
5. Argie L. Ty – N. Samar

**Staff to handle the attendance and Guest folio/ rooming list:**

Hydelyn N. Cinco