



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 2, 2022

REGIONAL MEMORANDUM

No. **855**, s. 2022

CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Chiefs and ORD Unit Heads
SGOD and CID Chiefs
All Others Concerned

1. To provide prompt, adequate, and responsive technical assistance to Schools Division Offices, District Offices, and schools and ensure smooth opening of classes for School Year 2022-2023, this Office shall conduct a Face-to-face Regular Regional Management Committee Meeting on August 25-26, 2022. The activity shall be hosted by Tacloban City Division.

- 2. The agenda of the meeting are the following:
 - a. Regional Director's time;
 - b. Project GIYA Teachers highlights;
 - c. Progress Report on Project R8 BULIG;
 - d. Updates from the Regional Functional Divisions; and
 - e. Other Matters.

3. The participants to the said activity are the following:

Regional Office	Regional Director Assistant Regional Director 1 ORD staff 8 Regional Office FD Chiefs 3 ORD Unit Heads 3 Drivers 2 CLMD Supervisors (Dr. Ryan Tiu and Dr. Gertrudes Mabutin)
SUBTOTAL	19
Schools Division Office	13 SDSs 14 ASDSs 26 SGOD and CID Chiefs 13 Drivers
SUBTOTAL	66
TOTAL NO. OF PAX	85



4. A registration fee of Three Thousand Pesos (Php 3,000.00) shall be collected from each participant to cover expenses for food and accommodation which shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Travel expenses shall also be charged against local funds.
5. The host division shall take charge of the procurement, prepare the venue, organize program of activities, and the minutes of the proper ManComm meeting.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

