



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 16, 2022

**REGIONAL MEMORANDUM**

No. **912**, s. 2022

**ORIENTATION AND WORKSHOP ON APPLICATION FOR PROGRAM RECOGNITION  
AND PROGRAM APPLICATION IN THE CONTINUING PROFESSIONAL  
DEVELOPMENT ACCREDITATION SYSTEM (CPDAS)**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct an Orientation and Workshop on Application for Program Recognition and Program Application in the Continuing Professional Development Accreditation System (CPDAS) on August 24 - 26, 2022 at the Regional Educational Learning Center – National Educators Academy of the Philippines (RELC-NEAP), DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. The activity aims to (a) deepen understanding of the processes involved in the program recognition and program application in the CPDAS, (b) familiarize the parts of Form R.1 or the Professional Development Program/Course Recognition Application Form, (c) recognize the requirements and documents to be submitted through the CPDAS, (d) prepare and apply a PD program to be applied for NEAP recognition and accreditation in the CPDAS, and (e) develop an appreciation of the importance of recognized and Professional Regulations Commission (PRC) accredited PD programs in the professional development and career advancement of public school teachers.
3. The participants from the 13 Schools Division Offices (SDOs) are the SGOD Chief, 1 Education Program Supervisor (EPS) from the Curriculum Implementation Division (CID), HRDS SEPS and EPS II, and 1 Public Schools District Supervisor (PSDS); SDOs without EPS II shall send 2 EPSs or 2 PSDSs. The HRDS SEPS/EPS II shall email the list of participants to [hrdd.region8@deped.gov.ph](mailto:hrdd.region8@deped.gov.ph) on or before **August 19, 2022**.
4. Enclosed are the List of Participants template and the Activity Matrix for reference.
5. For inquiries, contact Dr. Alejandra B. Lagumbay, Chief of HRDD, through [hrdd.region8@deped.gov.ph](mailto:hrdd.region8@deped.gov.ph).



Government Center, Candahug, Palo, Leyte  
(053) 832-2997 | [region8@deped.gov.ph](mailto:region8@deped.gov.ph)  
**ISO 9001:2015 Certified**

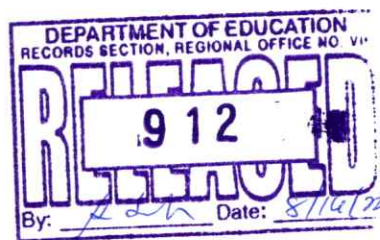
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6. Expenses for board and lodging of the participants and training materials shall be charged to the Human Resource Development Program Support Fund (HRD PSF), while the traveling expenses of SDO and District participants shall be charged to SDO Local Funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 



Enclosures: Template for the List of Participants and Activity Matrix  
To be indicated in the Perpetual Index under the following subjects:

ORIENTATION      WORKSHOP      PROGRAM RECOGNITION      CPDAS

HRDD- DSS

Enclosure No. 1 to Regional Memorandum No. 912, ~~312~~ 2022

**LIST OF PARTICIPANTS**

Schools Division Office of \_\_\_\_\_

Date: \_\_\_\_\_

No.	Name	Position / Designation	Office	Email Address
1				
2				
3				
4				
5				

Prepared by:

\_\_\_\_\_  
HRDS SEPS / EPS II

Noted:

\_\_\_\_\_  
Schools Division Superintendent



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Enclosure No. 2 to Regional Memorandum No. 912 s. 2022

**ACTIVITY MATRIX**

Day 0 August 23, 2022		Day 1 August 24, 2022		Day 2 August 25, 2022		Day 3 August 26, 2022	
8:00 – 9:00 A.M.	Preliminaries	8:00 – 9:00 A.M.	Management of Learning	8:00 – 9:00 A.M.	Management of Learning	8:00 – 9:00 A.M.	Management of Learning
9:00 – 9:45 A.M.	Updates and Advantages of NEAP Recognized Programs <b>Dr. Alejandra B. Lagumbay</b>	9:00 – 10:30 A.M.	Recognized Program Completion Report and its Attachments <b>Mr. Michael C. Parado</b>	9:00 A.M. – 12:00 P.M.	Program Application in the Continuing Professional Development Accreditation System (CPDAS) <b>Ms. Dina S. Superable</b>	9:00 A.M. – 12:00 P.M.	Presentation and Critiquing of Outputs <b>REC Members</b>
9:45 – 11:00 A.M.	The Recognition Process <b>Dr. Alejandra B. Lagumbay</b>	10:30 A.M. – 12:00 P.M.					
11:00 A.M. – 12:00 P.M.	Form R.1 Professional Development Program/Course Recognition Application Form						




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		<b>Ms. Dina S. Superable</b>		12:00 – 1:00 P.M. Lunch Break			
<b>Arrival and Registration of Participants</b>	1:00 – 2:30 P.M.	Form R.2 Recognition Evaluation Form <b>Dr. Dandy G. Acuin &amp; Mr. Rodel V. Rosales</b>	1:00 – 5:00 P.M.	Workshop: Preparation of a PD Program to be Applied for Program Recognition and CPD Accreditation			
	2:30 – 4:00 P.M.	Monitoring and Evaluation <b>Dr Rowena T. Vacal</b>		1:00 – 3:00 P.M.	Presentation and Critiquing of Outputs <b>REC Members</b>		
	4:00 – 5:00 P.M.	Open Forum		3:00 – 5:00 P.M.	Ways Forward Closing Program and Distribution of Certificates		

Prepared by:

  
**DINA S. SUPERABLE**  
Senior Education Program Specialist

Noted:

  
**ALEJANDRA B. LAGUMBAY, PhD**  
Chief of HRDD