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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 26, 2022

OFFICE MEMORANDUM

No. **552**, 2022

To: Functional Division Chiefs
Finance Division Unit Heads
Finance Division Personnel
All others concerned

**CONDUCT OF CY 2022 QUARTER 3 FINANCE DIVISION INTERNAL MONITORING,
EVALUATION AND ADJUSTMENT (MEA) WORKSHOP**

1. The Finance Division, this office, shall hold its CY 2022 Quarter 3 Finance Division Internal Monitoring, Evaluation and Adjustment (MEA) Workshop on **September 29-30, 2022 at the Finance Division Conference Room.**
2. The participants to this activity are all the personnel of the Finance Division of this office. Moreover, all concerned are directed to present their respective accomplishments from July – September per approved CY 2022 IPCRF through a template to be provided in the Finance Team group chat. Unit Heads shall likewise validate the MOVs and conduct a one-on-one dialogue with all members of his/her unit for assessment and or adjustment of year-end targets.
3. Meals shall be provided to all participants, charged to Finance Division MOOE allocation, subject to existing accounting and auditing rules and regulations
4. A 100% attendance and full cooperation of the participants are highly expected to ensure an orderly and smooth flow of the workshop.
5. Immediate dissemination of and compliance with this Office Memorandum are desired.



[Signature]
EVELYN R. FETALVERO, CESO IV
Regional Director

FD-AS-KRAC

