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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 12, 2022

REGIONAL MEMORANDUM

No. **1022**, s. 2022

To: Schools Division Superintendents
All Others Concerned

3RD QUARTER CONVERGENCE MEETING OF ADMINISTRATIVE OFFICERS OF THE REGIONAL AND SCHOOLS DIVISION OFFICES

1. This Office, through the Administrative Division, shall conduct a one-day **3rd Quarter Convergence Meeting of Administrative Officers of the Regional and Schools Division Offices** (SDO) on September 26, 2022 through virtual platform.
2. The activity aims to:
 - a. Follow-up the adoption of the agreed Individual Performance Commitment Review (IPCR) template by the non-teaching personnel of SDOs and Implementing Units (IUs)/Secondary Schools;
 - b. Provide updates on recent issuances and administrative matters from the CSC, DBM, DepEd Central and Regional Offices;
 - c. discuss and develop Action Plans (if necessary) to address issues and concerns affecting the implementation of policies and programs at the Regional and Division Offices.
3. The participants are as follows:

OFFICE	PARTICIPANTS	TOTAL
Regional Office	Chief, Administrative Division SAO Heads of Unit and Sections AO II of Personnel Section	8



Schools Division Offices	AO V HRMO Records Officer Supply Officer Cashier Loan Verifiers (2/SDO)	7
TOTAL		99

4. To ensure the smooth conduct of the meeting and an exhaustive discussion of issues and concerns, the Heads of the Unit and Sections of the Regional Office shall facilitate the activity with their respective SDO counterparts. Meeting links shall be sent through the official email address of the SDO.
5. Immediate dissemination of and compliance with this Memorandum is desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Reference: As stated
 Enclosure: None
 To be indicated in the perpetual index under the following subject:



ADMINISTRATIVE DIVISION
 CONVERGENCE MEETING

AD-SAO-EEC