



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 14, 2022

REGIONAL MEMORANDUM

No. **1050**, s. 2022

DEPED REGION VIII LEGAL OFFICERS 2nd BI-ANNUAL FORUM FOR CY 2022 CUM ORIENTATION ON SCHOOL SITES ACQUISITION, TITLING, AND REGISTRATION AND D.O. 35, S. 2004 (DEPED GRIEVANCE MACHINERY)

To: Schools Division Superintendents
 Division Legal Officers/LO-Designates

1. The DepEd Region VIII Lawyers/Designates-LO, through the Office of the Regional Director - Legal Unit, shall conduct the above-mentioned activity tentatively on **November 21-23, 2022**. The activity aims to provide free legal consultation/assistance, give updates on new DepEd issuances, related laws, rules, and regulations, and address pressing issues and concerns on some legal matters confronting the officials and employees of DepEd Division of Biliran.
2. The participants to this activity are the **Regional Office Legal Unit Staff, Division Legal Officers, Physical Facilities Coordinator (Biliran), SGOD Chief (Biliran), District Supervisors and selected School Heads of DepEd Biliran Division**.
3. The fund for the said activity shall be downloaded to **DepEd Biliran Division, host division**, for the procurement of board and lodging of the participants, supplies, and miscellaneous expenses, while the travel expenses of the participants shall be charged against their local funds subject to the usual accounting and auditing rules and procedures. See the attached matrix of activity for reference.
4. Immediate dissemination of and compliance with this memorandum are desired.

EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosure: None
 References: None
 To be indicated in the Perpetual Index under the following subjects:

LEGAL OFFICERS 2nd BI-ANNUAL FORUM 2022



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DEPED REGION VIII LEGAL OFFICERS 2nd BI-ANNUAL FORUM FOR CY 2022 CUM ORIENTATION ON SCHOOL SITES ACQUISITION, TITLING, AND REGISTRATION AND D.O. 35, S. 2004 (DEPED GRIEVANCE MACHINERY)

Tentative Date: November 21-23, 2022

Activity Matrix

Time/Day	Day 0	Day 1	Day 2	Day 3
8:00 – 9:00	Registration of Participants	Preliminaries	Discussion: Modes of Acquiring Lands, Titling, Registration Adverse Claim (Day 2 Audience: PSDSs and Selected Sch. Heads)	Lawyers' Forum/Post-Activity Conference
9:00 - 9:30	Opening Program	Discussion: Modes of Acquiring Lands, Titling, Registration Adverse Claim (Day 2 Audience: PSDSs and Selected Sch. Heads)		
9:30-12:00	Meeting with DO Officials/School Site Visit			
12:00-1:00	LUNCH	LUNCH	LUNCH	LUNCH



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1:00-3:00	Arrival of Participants		Discussion: Remedies of Adverse Claims/Land Dispute	Closing Activity
3:00-5:00	Pre-Activity Briefing/Meeting	Legal Clinic/Free Legal Consultation/drafting of legal documents	Discussion: Grievance Machinery (Day 2 Audience: PSDSs and Selected Sch. Heads)	
6:00-7:00	DINNER	DINNER	DINNER	

Prepared by:


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 Attorney IV

Noted by:


EVELYN R. FETALVERO, CESO IV
 Regional Director



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