



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 30, 2022

REGIONAL MEMORANDUM

No. **1111**, s. 2022

**CONDUCT OF QUARTER 4 FINANCE GROUP CONFERENCE AND WORKSHOP ON
 UPDATING OF AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION
 (AAPSI) OF PRIOR YEARS AUDIT RECOMMENDATIONS**

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Finance Division, shall hold its **Quarter 4 Finance Group Conference and Workshop on Updating of Agency Action Plan and Status of Implementation (AAPSI) of Prior Years' Audit Recommendations on November 15-18, 2022**, to be hosted by Samar Division. The venue of the activity shall be announced in a separate issuance.
2. The expected participants to this activity are the following:
 RO: Finance Division Unit Heads, Accounting and Budget Personnel
 SDO: Accountants, Budget Officers and 1 SDO staff in-charge of consolidating AOM compliance, NS and ND updates (3 participants per SDO)
3. The topics to be discussed are as follows:
 - a. Reporting on the Status of Implementation of Downloaded Funds to SDOs by SDO Budget Officers;
 - b. Reporting on the Status of Submission of SOEs on downloaded funds from RO by SDO Accountant;
 - c. Validation and submission of NOA, NTP, Contracts/PO and Statement of Expenditure (SOE) per Sub-ARO;
 - d. Web-Based Monitoring of MOOE implementation status, issues and concerns;
 - e. Reporting on the Status of AOMs (2021 and Prior years), ND and NS as of October 30, 2022 by SDO Accountants;
 - f. Updating of Prior Years' AAPSI (2021 and Prior Years);
 - g. Validation and submission of SASDCs, Validated AAPSI, NSSDCs;
 - h. Other financial issues and concerns.



4. Moreover, participants are expected to bring their own laptops, extension wires, pocket wifi and all necessary documents for submission as cited above.
5. No registration fee shall be collected from each participant. Funds to defray the cost of meals and lodging of participants has been downloaded to the host Division. Traveling expenses of participants shall, however, be charged to their respective SDO MOOE, subject to the usual accounting and auditing rules and regulations.
6. Further, all concerned are directed to strictly observe IATF protocols appropriate for the activity.
7. The participants are likewise required to send their list of participants to the host Division not later than September 15, 2022 or contact Belfran Jade A. Tan thru the FB Finance Group.
8. Immediate dissemination of this memorandum is desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

AUDIT FINDINGS
CONFERENCE
FINANCE GROUP
WORKSHOPS



FD-GJF