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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 7, 2022

REGIONAL MEMORANDUM

No. **1127**, s. 2022


**PARTICIPANTS TO THE SIMULATION OF THE GUIDELINES ON THE
CERTIFICATION OF LEARNING FACILITATORS AND ASSESSORS
(CLUSTER 1)**

To: Schools Division Superintendent
- Division of Southern Leyte
All Others Concerned

1. Relative to the attached Memorandum issued by Usec. Gloria Jumamil-Mercado on the New Schedule of the Series of Activities Related to the National Certification of Learning Facilitators and Assessors, this Office, through the Human Resource Development Division (HRDD), requires the participation of the following identified participants to the said activity on October 17-21, 2022 at DepEd ECOTECH Center Lahug, Cebu City.

Name of Participant	Regional Office Functional Division/ Schools Division Office
1. Elsie Jane M. Mantilla	Southern Leyte
2. Rodel V. Rosales	Human Resource Development Division (HRDD)

- Other details of the activity are found in the enclosure.
- Travel expenses and per diem of the participants shall be charged to their respective local funds/HRD PSF, subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index under the following subjects:

SIMULATION GUIDELINES FACILITATORS



HRDD-RVR





Republika ng Pilipinas


Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,
TEACHER EDUCATION COUNCIL SECRETARIAT, AND
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

MEMORANDUM
DM-OUHROD-2022-_____

TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Assistant Schools Division Superintendents
NEAP Certified Learning Facilitators and Assessors

FROM :  **GLORIA SUMAMIL-MERCADO**
*Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines,
Teacher Education Council Secretariat, and
DepEd Employees' Associations Coordinating Office*

SUBJECT : **NEW SCHEDULE OF THE SERIES OF ACTIVITIES RELATED TO
THE NATIONAL CERTIFICATION OF LEARNING FACILITATORS
AND ASSESSORS**

DATE : 02 September 2022

1. The National Educators Academy of the Philippines (NEAP), through its Quality Assurance Division (QAD), announces the new schedule of the series of activities related to the National Certification of Learning Facilitators and Assessors in view of the opening of classes for the School Year 2022-2023.
2. The said activities have been rescheduled as follows:

ACTIVITY	FROM	TO	VENUE
Consultation and Planning Workshop for the Assessment and Certification of Learning Facilitators and Revisit Facilitation Competencies of NEAP Certified LFs and Assessors	September 5-9, 2022	September 26-30, 2022	DepEd ECOTECH Center Lahug, Cebu City

Review and Validation of the Guidelines on the Certification of Learning Facilitators	September 19-23, 2022	October 3-7, 2022	DepEd ECOTECH Center Lahug, Cebu City
Simulation of the Guidelines on the Certification of Learning (Cluster 1)	September 26-30, 2022	October 17-21, 2022	DepEd ECOTECH Center Lahug, Cebu City
Simulation of the Guidelines on the Certification of Learning (Cluster 2)	October 3-7, 2022	November 7-11, 2022	DepEd ECOTECH Center Lahug, Cebu City
Finalization of Learning Facilitator and Assessor Guidelines	October 17-21, 2022	November 21-25, 2022	Region I, Division of Laoag

3. Regional participants who have purchased plane tickets prior to the issuance of this Memorandum are hereby authorized to reimburse their expenses charged to NEAP-HRD and other local funds.
4. All other provisions of the Unnumbered Memorandum dated July 15, 2022, shall remain in effect.
5. For inquiries or clarifications, please contact Mr. Mark Alvin Cruz and/or Mr. Mouller Lumague of NEAP QAD at telefax no. (02) 633 7207 or email at neap.qad@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.

[NEAP-QAD/LUMAGUE]



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

DM-OSEC-2022- _____

TO : Undersecretaries
Assistant Secretaries
Bureau/ Service/ Unit Directors
Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Assistant Division Superintendents

FROM : **ATTY. ANNE RACHEL C. MIGUEL**
Director IV and concurrent Officer-in-Charge
OUHROD, NEAP, PS, ICO and DEACO

SUBJECT : **SERIES OF ACTIVITIES RELATED TO THE NATIONAL
ASSESSMENT AND CERTIFICATION OF
LEARNING FACILITATORS AND ASSESSORS**

DATE : 15 July 2022

1. The Department of Education, through the National Educators Academy of the Philippines - Quality Assurance Division (NEAP-QAD) shall conduct a series of activities related to the Certification of Learning Facilitators and Assessors.
2. The said activities aim to attain the following objectives:
 - Conduct a Consultation and Planning Workshop with *Sustaining Education Reform Gains (SERG), Resource Persons and DepEd-Regional officials* to develop designs for the validation and finalization of the Guidelines on the Certification of Learning Facilitators (LFs) and to revisit facilitation competencies of NEAP certified LFs and Assessors.

ACTIVITY	DATES (Inclusive of travel time)	VENUE	REGIONS INVOLVED	NO. OF PAX
Consultation and Planning	September 5-9, 2022	NEAP-R, Davao	Region I	5
			CALABARZON	5

Workshop for the Assessment and Certification of Learning Facilitators and Revisit Facilitation Competencies of NEAP Certified LFs and Assessors		City	Region VI	3
			Region VII	5
			Region VIII	3
			Region IX	3
			Region X	4
			Region XI	7
			Region XII	4
			Resource Persons	4
			PRD	1
			NEAP-CO Staff	11
			Total	55

- Review, validate, and finalize the Guidelines on the Certification of Learning Facilitators.

Review and Validation of the Guidelines on the Certification of Learning Facilitators and Assessors	September 19-23, 2022	ECOTECH Center, Cebu City	NEAP-CO-PDD	2
			NEAP-CO-QAD	7
			Region I	3
			Region II	2
			CALABARZON	3
			Region VI	2
			Region VII	2
			Region VIII	2
			Region IX	2
			Region X	2
			Region XI	2
			Region XII	2
			CARAGA	2
			Resource Persons	2
Total	35			

Simulation of the Guidelines on the Certification of Learning Facilitators and Assessors (Batch 1)	September 26-30, 2022	NEAP-R, Davao City	NEAP-CO-QAD	7
			NEAP-CO-PDD	2
			Region I	3
			Region III	2
			CALABARZON	3
			MIMAROPA	2
			REGION V	2
			Region VI	2
			Region VII	2
			Region VIII	2
			Region IX	2
			Region X	2
			Region XI	3
Region XII	3			

			Bureau/ Services	2		
			Resource Persons	2		
			Total	41		
Simulation of the Guidelines on the Certification of Learning Facilitators (Batch 2)	October 3-7, 2022	ECOTECH Center, Cebu City	NEAP-CO-QAD	8		
			Region I	3		
			CAR	2		
			NCR	2		
			CALABARZON	3		
			Region VI	3		
			Region VII	3		
			Region VIII	3		
			Region IX	2		
			Region X	2		
			Region XI	2		
			Region XII	2		
			CO-LFs and Assessors:			
			NEAP-QAD	2		
			NEAP-PDD	2		
Resource Persons	2					
Total	41					
Finalization of the Guidelines on the Certification of Learning Facilitators and Assessors	October 17-21, 2022	Region I, Laoag Ilocos Norte	NEAP-CO-QAD	6		
			Region I	3		
			CALABARZON	4		
			Region VI	3		
			Region VII	3		
			Region VIII	3		
			Region IX	3		
			Region X	2		
			Region XI	2		
			Region XII	3		
			Resource Persons	2		
Total	34					

3. The participants to the abovementioned activities are NEAP-R, NEAP Certified Learning Facilitators and NEAP Certified Assessors. The participants will serve as Reviewers, Evaluators, Writers, Presenters, and Validators. They are expected to be at the venue on the first day of the activity. Please see attached Matrix and List of Participants to the first activity.
4. Please be informed that the first meal will be lunch of Day 0 and last meal will be lunch of Day 5. In compliance with health protocols, attendees must be at least fully vaccinated. Vaccination card shall be presented upon check-in. Further instructions will be provided prior to the succeeding activities.
5. Travel expenses and per diem, board and lodging of the program management team,

facilitators/ resource persons and participants, contingency, supplies and materials, payment of honoraria of resource persons and other miscellaneous expenses to be incurred shall be charged against the FY 2022 HRD Funds. Travel expenses and per diem of CO, RO and SDO participants shall be charged to HRD support fund/local funds subject to the usual accounting, budgeting, and auditing rules and regulations.

6. For more information, kindly contact **Mr. Mark Alvin Cruz** and/or **Mr. Mouller Lumague** of Quality Assurance Division (QAD) of the National Educators Academy of the Philippines (NEAP), Department of Education, Room 214, 2nd Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telefax no. (02) 633 7207/ 635 4796 or email at neap.qad@deped.gov.ph.
7. Immediate dissemination of and compliance with this Memorandum is desired.