



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 10, 2022

REGIONAL MEMORANDUM

No. **1140**, s. 2022

CONDUCT OF PLANNING CONFERENCE WITH REGION AND DIVISION BUDGET OFFICERS

To: Schools Division Superintendents
 All Others Concerned

1. This Office, thru the Finance Division, shall hold a planning conference with Region and Division Budget Officers on November 3-4, 2022, at the Training Hall 1, RELC NEAP, DepEd Regional Office No. VIII Complex, Government Center, Candahug, Palo, Leyte.
2. Participants to this activity are the following:
 - a. Division Budget Officers and 1 Staff per SDO; and
 - b. Finance Division Chief, SAO, Budget Officer III, Budget Officer II, Budget Officer I, Seniors ADAS, and selected Finance Division Staff/Personnel.
3. The following matters shall be discussed:
 - a. Personnel Services (PS) Allotment Deficiency Computation;
 - b. Status of Regional Lumpsums;
 - c. Status of BE-LCP Fund, submission of Summary of Expenditure (SOE) and Procurement Contracts thru the Google drive;
 - d. Status of Sub-ARO Monitoring;
 - e. Preparation of FY 2024 Budget Proposal and Supporting Implementation Readiness Documents;
 - f. Preparation of Financial Plan (BED No. 1) and Monthly Disbursement Program (BED No. 3) for CY 2022 thru the Unified Reporting System (URS); and
 - g. Other budgetary issues and concerns.
4. Participants are expected to bring their own laptops, extension wires, pocket Wi-Fi, and all reports and other documents required in the discussion as cited above.
5. Immediate dissemination of and compliance with this Memorandum are desired.



for 
EVELYN R. FETALVERO, CESO IV
Regional Director 

FD-BS-GJNC

