



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 17, 2022

**REGIONAL MEMORANDUM**

No. **1301**, s. 2022

**ADDENDUM TO REGIONAL MEMORANDUM NO. 1259, S. 2022, RE: HOSTING OF THE GLOBAL CITIZENSHIP EDUCATION (GCED) VIRTUAL/HYBRID CARAVAN: SUSTAINABLE DEVELOPMENT GOALS (SDGs) IN THE SMART CITY**

To: Schools Division Superintendents  
All Others Concerned

1. Paragraph 6 of Regional Memorandum No. 1259, s. 2022, re: Hosting of the Global Citizenship Education (GCED) Virtual/Hybrid Caravan: Sustainable Development Goals (SDGs) in the Smart City shall read as:

*All participants shall be provided with kits and meals, details of which are as follows, charged to the International Cooperation Office (ICO) downloaded funds specific for this activity, in accordance with government rules on accounting and auditing procedures.*

*Participants:*

*1<sup>st</sup> meal – AM Snacks, November 24, 2022*

*Last meal- PM Snacks, November 24, 2022*

*ICO, OULAP: 1<sup>st</sup> meal- Lunch, November 23, 2022*

*Last meal- Breakfast, November 25, 2022*

2. Immediate dissemination of and compliance with this Memorandum are desired.

*[Signature]*  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director *[Signature]*

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GCED                      ICO



ESSD-SPPS-EAD





Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

October 25, 2022

**REGIONAL MEMORANDUM**

No. **1259**, s. 2022

**GLOBAL CITIZENSHIP EDUCATION (GCED) VIRTUAL/HYBRID CARAVAN:  
 SUSTAINABLE DEVELOPMENT GOALS (SDGs) IN THE SMART CITY**

To: Schools Division Superintendents  
 All Others Concerned

- In conjunction with the 10<sup>th</sup> anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE), the International Cooperation Office (ICO) of the Department of Education Central Office, in coordination with this Region, through the Education Support Services Division (ESSD)- Special Programs and Projects Section (SPPS) shall conduct the **Global Citizenship Education (GCED) Virtual/Hybrid Caravan: Sustainable Development Goals (SDGs) in the Smart City** on November 23-25, 2022. This event shall be co-hosted by the Tacloban City Division. The specific venue shall be announced later.
- This activity is an educational initiative which is specifically aimed to capacitate the next generation to be fully functional global citizens.
- The participants from this Region and the identified Schools Division Offices (SDOs) are the following:

Regional Office – 15 pax	Evelyn R. Fetalvero, RD Bebiano I. Sentillas, ARD Rosemarie Guino, OIC-Chief, ESSD Cesar P. Verunque, Chief, QAD <i>or his authorized representative</i> Alma E. Suyom, Chief, Finance <i>or her authorized representative</i> Harvie D. Villamor, Chief, CLMD <i>or his authorized representative</i> Alejandro L. Yman, Chief, AD <i>or his authorized representative</i> Rita R. Dimakiling, Chief, PPRD <i>or her authorized representative</i> Mercedes Sarmiento, Chief, FTAD <i>or her authorized representative</i> Eden Dadap, ICO Focal Person Jim Albert Lagado, ICT Jasmin Calzita, RIO Floramay Bacus Mikko Duero, ICT Camelia Nemil, Nurse II
Tacloban City Division- 40 pax plus 5 teachers from	Division Office personnel District Heads School Heads



Rizal School= 45	Central	
Leyte Division- 20 pax		Division Office personnel District Heads School Heads
Central Office- 10		ICO and OULAP

4. The Members of the Technical Working Group (attached hereto) shall be counted among the participants.

5. All Schools Division Offices (SDOs) concerned should send their list of actual participants with corresponding t-shirt sizes to the host Division SGOD Chief, Melanie Escobarte on or before November 10, 2022.

6. All participants shall be provided with meals, details of which are as follows, charged to the International Cooperation Office (ICO) downloaded funds specific for this activity, in accordance with government rules on accounting and auditing procedures.

Participants:

1<sup>st</sup> meal – AM Snacks, November 24, 2022

Last meal- PM Snacks, November 24, 2022

ICO, OULAP: 1<sup>st</sup> meal- Lunch, November 23, 2022

Last meal- Breakfast, November 25, 2022

7. Immediate dissemination of and compliance with this Memorandum are desired.

*[Signature]*  
**EVELYN R. FETALVERO, CESO IV**

Regional Director *[Signature]*

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

GCED ICO

ESSD-SPPS-EAD



**TECHNICAL WORKING GROUP**

- Over-all** - Dir. Margarita Consolacion Ballesteros, ICO  
Dir. Evelyn R. Fetalvero, RO8  
ARD Bebiano I. Sentillas, RO8  
SDS Mariza S. Magan, Tacloban City Div.
- Program/ Secretariat-** Chair: Dir. Margarita Consolacion Ballesteros, ICO  
Members: Jaymee Grace Carreon, ICO  
Brandon Paler, ICO  
Eden A. Dadap, RO8  
Melanie Escobarte, Tacloban City Div.
- Welcome Committee (Ushers/Usherettes)**  
Chair: Rosemarie M. Guino, OIC Chief, ESSD  
Members: Rita Dimakiling, Chief, PPRD  
Mercedes Sarmiento, Chief, FTAD  
Tacloban City (3 ushers/usherettes)
- Physical Set-up-** Chair: Brandon Paler- ICO  
Members: Tacloban City Division
- Technical and Audio-Visual-**  
Chair: Jim Albert Lagado, ICT, Region  
Members: Mikko Duero, ICT, Region  
Tacloban City Division Team
- Invitations/ Letters-** ICO
- Health and Wellness-** Chair: Camelia Nemiil, Nurse, RO8  
Member: Medical Officer, Tacloban City Div.
- Documentation, Evaluation, and Videographics-**  
Chair: Brandon Paler, ICO  
Members: Jasmin Calzita, PAU, RO8  
Floramay Bacus, PAU, RO8  
Tacloban City Div Photographer
- Supplies and Materials-** Chair: Crisalyn de Leon  
Members: Tacloban City Div.
- Cultural Performers-** Tacloban City Div
- Registration-** Chair: Jaymee Grace Carreon  
Members: Jennith Gabisay, Tacloban City Div.  
Crisalyn de Leon, ICO

**TECHNICAL WORKING GROUP**

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Crisalyn de Leon, ICO

**GCED Virtual/Hybrid Caravan 7 – Tacloban City: SDGs in the Smart City**

November 23-25, 2022

**TERMS OF REFERENCE (Working Group)**

<b>COMMITTEES</b>	<b>OFFICE/ORGANIZATION</b>	<b>TASKS/FUNCTIONS</b>
Over-all (DMCB) Programs/ Secretariat	Dir. Margarita Consolacion Ballesteros Jaymee Grace Carreon Brandon Paler Eden Dadap	<ul style="list-style-type: none"> <li>• Coordinate/conduct meetings and follow-up actions with concerned person/authorities</li> <li>• Design the Program/Event</li> <li>• Over-all in-charge of program execution</li> <li>• Complete list of Committees and contact number</li> </ul>
Welcome Committee (USHER)	Region 8 (3 pax) Tacloban City Division (3 pax)	<ul style="list-style-type: none"> <li>• Welcome guests as they arrive</li> <li>• Maintain order during the program and make sure the audience is adhering to safety rules</li> <li>• Welcome the participants/ guests and guide them to their seats</li> </ul>
Physical Set-up	Brandon Paler RO and Tac City	<ul style="list-style-type: none"> <li>• Venue Layout and FLAG requirements</li> <li>• Set-up of Venue</li> <li>• Stage decoration</li> <li>• Backdrop and Tarp (for Event)</li> <li>• Podium and microphones</li> </ul>
Technical and Audio Visual	Region VIII and Tacloban City Division Technical Team	<ul style="list-style-type: none"> <li>• Lights and Sounds</li> <li>• Powerpoint Presentation</li> <li>• Arrangement of technical and audio requirements</li> <li>• Will oversee that all technical related matter is addressed</li> <li>• Livestreaming/Crossposting to FB Live</li> </ul>
Invitations/Letters (Local)	ICO	<ul style="list-style-type: none"> <li>• Letter to Speaker</li> <li>• Letters to EXECOM</li> </ul>

Health and Wellness	RO and Tacloban City Division (Health Team -2 pax)	<ul style="list-style-type: none"> <li>• Memo to Region concerned</li> <li>• Thank you letters</li> <li>• Perform other related task</li> <li>• Put up health/first aid booths</li> <li>• Prior hospital coordination in case of emergencies</li> <li>• Perform other related task</li> </ul>
Documentation, Evaluation and Videographics	Brandon Paler RO – Photographer, PAS, PAU	<ul style="list-style-type: none"> <li>• Consolidation of highlights of the activity for activity report</li> <li>• Submit final/post-activity report that includes pictures and videos (Coordinate with Multimedia Production, Publicity, Media Relations and Social Media)</li> <li>• Perform other related task</li> </ul>
Supplies and Materials	Crisalyn de Leon RO and Tacloban City Div	<ul style="list-style-type: none"> <li>• In charge of preparing all materials to be used in the event</li> <li>• Preparation of toblorone</li> <li>• Ensuring all supplies/materials are complete</li> <li>• Perform other related task</li> </ul>
Cultural Performers	RO and Tacloban City Div	<ul style="list-style-type: none"> <li>• Coordinate with performers (cultural)</li> <li>• Invitation for the performers</li> </ul>
Registration	Jaymee Grace Carreon Crisalyn de Leon RO and Tac City	<ul style="list-style-type: none"> <li>• Preparation of Attendance Sheet</li> <li>• Facilitates registration of participants</li> <li>• Proper and Orderly distribution of kits to participants</li> <li>• Printing of Certificate of Appearance</li> <li>• Coordination on printing of Certificates of Appreciation</li> <li>• Certificate of Participation</li> <li>• Perform other related task</li> </ul>



Republika ng Pilipinas  
**Department of Education**  
INTERNATIONAL COOPERATION OFFICE

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Office of the Director

7 November 2022

**EVELYN R. FETALVERO**

Regional Director  
Region VIII – Eastern Visayas

Dear **Regional Director Fetalvero:**

Greetings from the DepEd-International Cooperation Office!

The International Cooperation Office (ICO) is anchored on the goal of enhancing the institutional capacity of the department in developing, coordinating, managing and consequently fulfilling international commitments of the country through strengthening ties with international partners towards quality, accessible, and liberating education.

The Department of Education with the International Cooperation Office is focusing on Global Citizenship Education (GCED). With globalization, there is a growing need for educational initiatives to capacitate the next generation to be fully functional global citizens. Global Citizenship Education (GCED) is one of the strategic areas of UNESCO's Education Sector program for the period 2014-2021. GCED is guided by the Education 2030 Agenda and Framework for Action, notably Target 4.7 of the Sustainable Development Goals (SDG 4 on Education), which calls on countries to "ensure that all learners are provided with the knowledge and skills to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development."

Indeed, teaching and learning has inevitably evolved due to the pandemic. Every teacher is trying to capacitate themselves to cope with the new normal in education while learners adapt to the remote learning environment. And we have greatly considered the significance and capability of Global Citizenship Education (GCED) as an educative approach amid this crisis.

Since GCED made a huge impact during the Korea-Philippines Teacher Exchange Programme. It is truly a transformative approach in nurturing shared values and respect for diversity responding to global issues.

More importantly, it campaigns on the realization of the Seventeen Sustainable Development Goals (SGDs) for 2030.

The Virtual Caravan will take advantage of sharing the best practices in promoting the Sustainable Development Goals in the school level.





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The ICO and the Korea-Philippines Teacher Exchange Programme Alumni Association (KPTEPAA) in its commitment to support our educational communities, especially in this trying times, like to help with DepEd's target to improve and provide key means to implement SDG4 particularly that of 4.7 on Global Citizenship Education. The GCED Caravan is also in conjunction with the **10<sup>th</sup> Year Anniversary of the Asia-Pacific Teacher Exchange for Global Education (APTE)**. APTE is a bilateral teacher exchange programme between the Republic of Korea and Asia Pacific partner and implemented by the Asia-Pacific Centre of Education for International Understanding under the auspices of UNESCO APCEIU and in collaboration with the Ministries of Education of the partner countries.

In this regard, the DepEd-International Cooperation Office would like to invite Region 8 in collaboration with the ICO to be the host for the GCED Virtual/Hybrid Caravan: SDGs in the Smart City on the 24<sup>th</sup> of November 2022.

May we also respectfully request your good office to allow and provide regional personnel to join and be part of the Technical Working Group (TWG) on the said activity.

Thank you very much.

Very truly yours,

**MARGARITA CONSOLACION C. BALLESTEROS**  
Director IV

**GCED Virtual/Hybrid Caravan 7 – Tacloban  
City: SDGs in the Smart City**

**Programme of Activities  
November 24, 2022**

<b>TIME</b>	<b>PROGRAM</b>	<b>KEY PERSON/ INCHARGE</b>
8:00 AM – 9:00 AM	Registration of Participants and Guests	Registration Committee  (Registration TWG)
9:00 AM – 9:20 AM	<b>Preliminaries:</b> <i>Philippine National Anthem</i> <i>Opening Prayer</i> <i>Region VIII Hymn</i> <i>DepEd Quality Policy Statement</i>	AVP
9:20 AM – 9:40 AM	<b>Welcome Message</b>	<b>Honorable Carlos Jericho Petilla</b> <i>Governor Tacloban City</i>
	<b>Opening Message</b>	<b>Evelyn R. Fetalvero</b> <i>Regional Director DepEd Region VIII</i>
	<b>Congratulatory Message</b>	<b>Atty. Gerard L. Chan, CESO I</b> <i>Undersecretary Legislative Affairs and Partnerships</i>
	<b>Congratulatory Message</b>	<b>Dr. Shahbaz Khan</b> <i>Director of UNESCO Beijing Office and UNESCO Representative to the Democratic People's Republic of Korea, Japan, Mongolia, and the People's Republic of China</i>
	<b>Inspirational Message</b>	<b>Mia Amor Mottley, Q.C., M.P.</b> <i>Prime Minister of Barbados Co-Chair of the UN SDG Advocates</i>
	<b>Inspirational Message</b>	<b>Li Andersson</b> <i>Minister of Education Finland</i>
	<b>Message of Support</b>	<b>Manuel P. Albaño</b> <i>Schools Division Superintendent Schools Division of Leyte</i>  <b>Marilyn B. Siao</b> <i>Schools Division Superintendent Schools Division of Ormoc</i>

		<b>Mariza S. Magan</b> <i>Schools Division of Superintendent Schools Division of Tacloban</i>
9:40 AM – 9:50 AM	<b>Message and Official Opening of the Caravan</b>	<b>Margarita Consolacion C. Ballesteros, PhD</b> <i>Director IV, International Cooperation Office</i>
9:50 AM – 10:30 AM	<b>Speaker I:</b>  <i>Local Practices: Hiraya in Action</i>	<b>Raymund Romualdez</b> <i>President Hiraya Tacloban</i>
10:30 AM – 10:40 AM	<b>Break</b>	
	<i>Cultural Performer</i>	<b>TBC</b>
10:40 AM – 11:15 AM	<b>Speaker II:</b>  <i>Sustainable Development Goals: Progress and Addressing the Gaps in their Attainment</i>	<b>Atty. Bonifacio Uy</b> <i>Regional Director National Economic and Development Authority (NEDA) Region VIII</i>
11:15 AM – 11:30 AM	Korea Philippines Teacher Exchange Programme Alumni Association  <i>Impacts and Contribution to GCED and the SDGs</i>	<b>Danilo G. Osorio</b> <i>Public Schools District Supervisor/President SDO Calocan City/Korea- Philippines Teacher Exchange Programme Alumni Association</i>
11:30 AM – 12:00 PM	Korea-Philippines Teacher Exchange Programme (KPTEP) 2019 Showcase	<b>Jejomar Villacorte</b> <i>Teacher II Rizal Central School KPTEP Batch 2019</i>
	Korea-Philippine Teacher Exchange Programme (KPTEP) 2021 Showcase	<b>Marichu B. Ambal</b> <i>Teacher III Rizal Central School Online Teacher Exchange Programme (OTEP) Batch 2022</i>  <b>Angelo C. Peñaranda</b> <i>Teacher III Rizal Central School Online Teacher Exchange Programme (OTEP) Batch 2022</i>  <b>Joy A. Watts</b> <i>Teacher II Rizal Central School Online Teacher Exchange Programme (OTEP) Batch 2022</i>

		<b>Jessalyn I. Villafranca</b> <i>Teacher I</i> <i>Rizal Central School</i> <i>Online Teacher Exchange</i> <i>Programme (OTEP) Batch 2022</i>
12 :00 PM – 1 :00 PM	<b>LUNCH BREAK</b>	
1 :00 PM – 2 :00 PM	<b>Speaker II:</b>  <i>Local SDG Best and Emerging Practices</i> <i>Rotary Club of Tacloban</i>	<b>Rotary Club of Tacloban</b> <i>TBC</i>
2 :00 PM – 3 :00 PM	<b>Speaker III:</b>  <i>Role of GCED in the School and Community</i> <i>"Project PADAYON"</i>	<b>Imelda Giray</b> <i>Executive Assistant II</i> <i>DepEd Central Office</i>
3 :00 PM – 3 :10 PM	<b>Cultural Presentation</b>	
3 :10 PM – 4 :00 PM	<b>Speaker IV:</b>  <i>Raising awareness and initiatives in achieving the Sustainable Development Goals</i>	<b>TBC</b> <i>Leyte Samar Heritage Center</i>
4 :00 PM – 4 :05 PM	<b>Motivational Message</b>	<b>Dawda Jobarteh</b> <i>Global Head</i> <i>UN SDG Strategy Hub</i>
4 :05 PM – 4 :10 PM	<b>CLOSING REMARKS</b>	<b>Bebiano I. Sentillas, CESO V</b> <i>Assistant Regional Director</i> <i>DepEd Region VIII</i>
4 :10 PM – 4 :15 PM	<b>Distribution of Certificates</b>	<b>Margarita Consolacion C. Ballesteros</b> <i>Director IV, International Cooperation Office</i>  <b>Evelyn R. Fetalvero, CESO IV</b> <i>Regional Director</i> <i>DepEd Region VIII</i>  <b>Bebiano I. Sentillas, CESO V</b> <i>Assistant Regional Director</i> <i>DepEd Region VIII</i>  <b>Rosemarie M. Guino</b> <i>Officer-in-Charge (OIC) - Chief Education Program Supervisor</i>
<b>END PROGRAM</b>		