

## Republic of the Philippines

# Department of Education

REGION VIII - EASTERN VISAYAS

November 23, 2022

#### **REGIONAL MEMORANDUM**

No. 11 3 2 8 , s. 2022

### CONVERGENCE OF REGIONAL AND SCHOOLS DIVISION OFFICE PLANNING UNITS

To: Schools Division Superintendents

All Others Concerned

- 1. This Office, through the Policy Planning and Research Division (PPRD), will be conducting a two-day Convergence of Regional Office (RO) and Schools Division Office (SDO) Planning & Research Units on December 1-2, 2022 at M Grand Royal, Catbalogan City, Samar.
- 2. This activity aims to align the duties and responsibilities of the RO and SDO Planning & Research personnel and develop a harmonized plan for 2023 toward strengthening the existing strategies on planning, data management, and research in DepEd Region VIII.
- 3. The expected participants are the Senior Education Program Specialists for Planning and Research and Planning Officers of the 13 SDOs and 8 PPRD personnel. Schools Division Superintendents shall ensure 100% attendance of the Division participants.
- 4. Expenses for board and lodging for the conduct of this activity shall be charged to downloaded Funds, while travel and other incidental expenses of the SDO participants to their respective local funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.
- 5. Immediate dissemination of and compliance with this Memorandum are desired.

L EVELYN R. FETALVERO, CESO IV

Regional Director

DEPARTMENT OF EDUCATION

Enclosure: Training Matrix

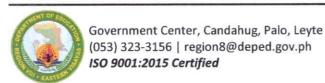
References: None

To be indicated in the Perpetual Index under the following subjects:

CONVERGENCE PLANNING RESEARCH

PPRD-MBG





# YEAR-END PLANNING & RESEARCH CONVERGENCE AND STRATEGIC COORDINATION WORKSHOP

December 1-2, 2022 @ M Grand Royal, Catbalogan City, Samar

#### **SCHEDULE OF ACTIVITIES**

TIME	ACTIVITY/TOPIC	PERSONS RESPONSIBLE
DAY 1	7.6.117111,70116	T ENGONG NEGRONGIBLE
08:00-09:00	Arrival, Check-in, and Registration	PPRD
09:00-10:00	Opening Program	PPRD
10:00-12:00	15-minute Presentation of the Policy,	PPRD and All SDOs
	Planning, and Research Division and the	
	Planning and Research Sections of all 13	
	Schools Division Offices on the following:	
	a. 2020 RBEP/DEDP Accomplishments	
	b. Status of WFPs in PMIS	
	c. Status of LIS/BEIS Participation	
	d. Utilization of BERF 2019-2022	
12:00-01:00	Lunch	
01:00-03:00	Continuation of Presentations	
03:00-05:00	Workshop 1: Actual Job Functions	Mark Gallano
	Which actual duties and responsibilities fill the	
	schedule and workloads of the Senior Education	
	Program Specialist for Planning & Research and	
	the Planning Officer III?	
05:00-06:00	Dinner	
DAY 2		
06:00-07:00	Breakfast	
08:00-09:00	Preliminaries	
09:00-10:00	Duties and Responsibilities of the Planning &	Rita Dimakiling
	Research Units of the Regional Office and	
	Schools Division Offices	
10:00-11:00	Finalization of the Harmonized 2022	Teodorico Pelino
	Strategic Plan and Commitment Pledge	
11:00-12:00	Sharing of FY 2022 Implementation Plans	PPRD and All SDOs
12:00-01:00	Lunch	
01:00-02:00	Workshop 2: Strategies	Jennylind Daya
	Which innovative and efficient strategies and	
	activities are the best options in the delivery of	
	the duties and responsibilities of the planning	
	units?	
02:00-03:00	Closing Program	PPRD
03:00-04:00	Check-out and Departure	PPRD