16372

Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 1, 2022

OFFICE MEMORANDUM
No. 692 s. 2022

ORIENTATION FOR THE QUALITY MANAGEMENT SYSTEM (QMS) TEAMS OF THE REGIONAL OFFICE

To: Regional Office Division Chiefs
Section / Unit Heads
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct an **Orientation for the Quality Management System (QMS) Teams of the Regional Office** on **December 12 to 14, 2022** at Haiyan Peak Hotel and Resort, Bislig, Tanuan, Leyte. The check-in time is 2:00 p.m. on December 11, 2022, with dinner as the first meal.

2. The activity aims to orient the participants on the department's National Quality Management System.

3. The participants in the aforementioned orientation are the Chairpersons, Co-chairpersons, and members of the RO QMS Teams.

4. Enclosed is the Activity Matrix for reference.

5. Expenses for the board and lodging of participants shall be charged to the Human Resource Development Program Support Fund (HRD PSF) while the traveling expenses of the Resource Persons shall be charged to RO Fund, subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
RELEASED
692
By: Date: 12/2/22

HRDD- DSS

Government Center, Candahug, Palo, Leyte
(053) 832-2997 | region8@deped.gov.ph
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ACTIVITY MATRIX FOR THE ORIENTATION ON THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS) FOR THE REGIONAL OFFICE'S PERSONNEL AND SCHOOLS DIVISIONS' QMS FOCAL PERSONS

December 12 – 14, 2022 | Haiyan Peak Hotel & Resort

Day 0 **December 11, 2022**	Day 1 **December 12, 2022**		Day 2 **December 13, 2022**		Day 3 **December 14, 2022**	
	8:30 – 9:30 am	Preliminaries	8:30 – 9:30 am	Management of Learning	8:30 – 9:30 am	Management of Learning
	9:30 – 12:00 nn	Inputs on DO 9, s. 2021	9:30 – 12:00 nn	Walkthrough of the PAWIM	9:30 – 12:00 nn	Workshop
	12:00nn – 1:00 pm Lunch Break					
Arrival & Registration of Participants	1:00 – 4:00 pm	Walkthrough of the QMS Manual	1:00 – 4:00 pm	Organizing Planning Documents	1:00 – 2:30 pm	Open Forum
	4:00 – 5:00 pm	Open Forum	4:00 – 5:00 pm	Open Forum	2:30 – 4:00 pm	Closing Activities
					4:00 pm - onwards	Home Bound
Class Manager: Mr. Bart Jayferzon C. Pacoma						

Prepared by:

DINA S. SUPERABLE
EPS

Noted by:

ALEJANDRA B. LAGUMBAY, PhD
Chief of HRDD