



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

December 5, 2022

**REGIONAL MEMORANDUM**

No. **1370**, s. 2022

**UPDATES TO OFFICE MEMORANDUM NO. 692, S. 2022 RE: ORIENTATION FOR THE QUALITY MANAGEMENT SYSTEM (QMS) TEAMS OF THE REGIONAL OFFICE**

To: Regional Office Division Chiefs  
Section / Unit Heads  
Schools Division Superintendents  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), announces that the Orientation for the Quality Management System (QMS) Teams of the Regional Office is changed to **Orientation on the National Quality Management System (NQMS) for the Regional Office's Personnel and Schools Divisions' QMS Focal Persons** and is rescheduled from **December 12 to 14, 2022 to December 19 to 21, 2022.**
2. The participants in the aforementioned orientation are RO personnel and QMS Focal Persons of the 13 SDOs.
3. Enclosed are the Participants' Allocation List and Activity Matrix for reference.
4. Traveling expenses of SDO participants shall be charged to MOOE/Local Fund, subject to the usual accounting and auditing rules and regulations.
5. All other provisions in the Office Memorandum No. 692, s. 2022 shall remain in effect.
6. Immediate dissemination of and compliance with this Memorandum are desired.



  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 



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Enclosures: OM 692, s. 2022, Participants' Allocation List, and Activity Matrix

References: AIP & DepEd Order No. 009, s. 2021

To be indicated in the Perpetual Index under the following subjects:

ORIENTATION

NATIONAL QUALITY MANAGEMENT SYSTEM

HRDD- DSS

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_, s. 2022**PARTICIPANTS' ALLOCATION LIST**

Office	Number of Participants	Total
<b>Regional Office's Divisions, Units, and Sections</b>		
Office of the Regional Director	1	22
Office of the Assistant Regional Director	1	
Administrative Division	1	
Curriculum Learning Management Division	1	
Education Support Services Division	1	
Field Technical Assistance Division	1	
Finance Division	1	
Policy, Planning and Research Division	1	
Quality Assurance Division	1	
Legal Unit	1	
Public Affairs Unit	1	
Procurement Unit	1	
General Services Unit	1	
Health and Nutrition Unit	1	
Information Communications Technology Unit	1	
Cash Section	1	
Budget Section	1	
Records Section	1	
Personnel Section	1	
Accounting Section	1	
Asset Management Section	1	
Learning Resource Management Section	1	
<b>Regional Office's QMS Teams</b>		
Quality Management Representative	1	10
Deputy QMR	1	
Knowledge Management Team	1	
Internal Quality Audit Team	1	
Quality Workplace Team	1	
Risk Management Team	1	
QMS Secretariat	1	
Training and Advocacy Team/HRDD/PMT	3	
<b>QMS Focal Persons of the Schools Division Offices</b>	1 per SDO	13
<b>Resource Persons</b>	2	2



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

Enclosure No. 2 to Regional Memorandum No. \_\_\_\_\_ s. 2022

**ACTIVITY MATRIX FOR THE ORIENTATION ON THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS) FOR THE REGIONAL OFFICE'S PERSONNEL AND SCHOOLS DIVISIONS' QMS FOCAL PERSONS**

December 19 – 21, 2022 | Haiyan Peak Hotel & Resort

Time / Date	Day 0 December 18, 2022	Day 1 December 19, 2022	Day 2 December 20, 2022	Day 3 December 21, 2022
8:30 – 9:30 am		Preliminaries	Management of Learning	
9:30 – 12:00 nn		Inputs on DO 9, s. 2021 <b>CO Representative</b>	Walkthrough of the PAWIM <b>CO Representative</b>	Organizing Planning Documents Workshop <b>CO Representative</b>
12:00 nn – 1:00 pm			Lunch Break	
1:00 – 4:00 pm	<b>Arrival &amp; Registration of Participants</b>	Walkthrough of the QMS Manual <b>CO Representative</b>	Organizing Planning Documents <b>CO Representative</b>	Open Forum
4:00 – 5:00 pm		Open Forum	Open Forum	Closing Activities

Prepared by:

**DINA S. SUPERABLE**  
 EPS

Noted by:

**ALEJANDRA B. DAGUMBAY, PhD**  
 Chief of HRDD





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

December 1, 2022

**OFFICE MEMORANDUM**

No. **692** / 2022

**ORIENTATION FOR THE QUALITY MANAGEMENT SYSTEM  
(QMS) TEAMS OF THE REGIONAL OFFICE**

To: Regional Office Division Chiefs  
Section / Unit Heads  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct an **Orientation for the Quality Management System (QMS) Teams of the Regional Office** on **December 12 to 14, 2022** at Haiyan Peak Hotel and Resort, Bislig, Tanuan, Leyte. The check-in time is 2:00 p.m. on December 11, 2022, with dinner as the first meal.
2. The activity aims to orient the participants on the department's National Quality Management System.
3. The participants in the aforementioned orientation are the Chairpersons, Co-chairpersons, and members of the RO QMS Teams.
4. Enclosed is the Activity Matrix for reference.
5. Expenses for the board and lodging of participants shall be charged to the Human Resource Development Program Support Fund (HRD PSF) while the traveling expenses of the Resource Persons shall be charged to RO Fund, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. VIII  
**RELEASED**  
692  
By:  Date: 12/2/22

HRDD- DSS



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Republic of the Philippines

**Department of Education**

REGION VIII - EASTERN VISAYAS

**ACTIVITY MATRIX FOR THE ORIENTATION ON THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS) FOR THE REGIONAL OFFICE'S PERSONNEL AND SCHOOLS DIVISIONS' QMS FOCAL PERSONS**

December 12 – 14, 2022 | Haiyan Peak Hotel & Resort

Day 0 December 11, 2022	Day 1 December 12, 2022		Day 2 December 13, 2022		Day 3 December 14, 2022	
	8:30 – 9:30 am Preliminaries	8:30 – 9:30 am Walkthrough of the QMS Manual	8:30 – 9:30 am Management of Learning	8:30 – 9:30 am Management of Learning	9:30 – 12:00 nn Inputs on DO 9, s. 2021	9:30 – 12:00 nn Walkthrough of the PAWIM
9:30 – 12:00 nn Open Forum	1:00 – 4:00 pm Open Forum	12:00nn – 1:00 pm Lunch Break		1:00 – 2:30 pm Organizing Planning Documents	1:00 – 2:30 pm Open Forum	1:00 – 2:30 pm Open Forum
4:00 – 5:00 pm Registration of Participants	4:00 – 5:00 pm Open Forum	4:00 – 5:00 pm Open Forum	4:00 – 5:00 pm Open Forum	4:00 pm - onwards	4:00 pm - onwards	4:00 pm - onwards
Class Manager: Mr. Bart Jayferzon C. Pacoma						

Prepared by:

**DINA S. SUPERABLE**  
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Noted by:

**ALEJANDRA B. LAGUMBAY, PhD**  
Chief of HRDD



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