



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 16, 2022

REGIONAL MEMORANDUM

No. **1417**, s. 2022

2022 REGIONAL AWARDING CEREMONY

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Regional Program on Awards and Incentives for Service Excellence (PRAISE) Committee and the Human Resource Development Division (HRDD), shall conduct the 2022 Regional Awarding Ceremony on December 28, 2022, 2:00 p.m. – 8:00 p.m. at a venue to be announced later.
2. This activity aims to give recognition to DepEd Region VIII officials/employees/Schools Division Offices/schools who exuded exemplary performance.
3. Allocation of participants for the Regional Office (RO) and Schools Division Offices (SDOs), the list of finalists/awardees, and other attendees shall be announced in a separate memorandum.
4. The **Production Team**, which is LUGWA of Ormoc City Division, and the **Hosts** must be at the HRDD Office on December 26-28, 2022 for the preparation of the technical aspect, flow of the program, and other needed materials.
5. Awardees/Finalists must be at the venue on December 28, 2022 at 8:00 a.m. for the general rehearsal.
6. The board and lodging of the production team, performers, and hosts from December 26-29, 2022 shall be charged to local funds/MOOE while the travelling and other incidental expenses to their respective SDO/school local funds/MOOE, subject to the usual accounting and auditing rules and regulations.
7. The attendees shall wear the Filipiniana attire, long sleeves barong for men and Filipiniana gown for women.
8. Expenses for meals (Afternoon snacks and dinner), venue rental, sound system, stage decoration, plaques for the awardees and guest speakers, non-monetary incentives, and other relevant expenses shall be charged against Regional Office local funds/MOOE while the travelling and other incidental expenses of the participants to their respective local funds, subject to the usual accounting and auditing rules and regulations.



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9. Monetary incentives will be given to the awardees charged to MOOE continuing funds. The Regional PRAISE Committee shall determine the amount of monetary incentive per award category subject to the approval of the Regional Director, availability of funds, and the usual accounting and auditing rules and regulations.
10. This memorandum shall serve as the Travel Authority of the participants.
11. Immediate dissemination of and compliance with this Memorandum are desired.


a **EVELYN R. FETALVERO, CESO IV**
Regional Director 

Enclosure: As stated

Reference: 2022 AIP/WFP

To be indicated in the Perpetual Index under the following subjects:

AWARDING

CEREMONY

PRAISE

HRDD-RVR

