



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 4, 2023

REGIONAL MEMORANDUM

No. **002**, s. 2023

ASSIGNMENT OF PAYROLL INCARGE FOR CALENDAR YEAR 2023

To: Schools Division Superintendents
All Others Concerned

1. Effective January 2023, Regional Payroll Incharge are hereby assigned as follows:

NAME OF PAYROLL INCHARGE	DIVISION/SCHOOL	DIVISION CODE	NUMBER OF EMPLOYEES as of December 2022
Milgrace A. Gaddi	Baybay City (Elem)	402	781
	Baybay City (JHS)	402	228
	Baybay City (SHS)	402	133
	Ormoc City (Elem)	096	1321
	Ormoc City (JHS)	096	404
	Ormoc City (SHS)	096	239
<i>Sub-Total</i>			3106
Regin T. Virtudes	Biliran (Elem)	142	1452
	Biliran (JHS)	142	446
	Biliran (SHS)	142	227
	Tacloban City (Elem)	097	1279
	Tacloban City (JHS)	096	149
	Tacloban City (SHS)	097	196
<i>Sub-Total</i>			3749
Nenita D. Malquisto	Borongan City (Elem)	403	569
	Borongan City (JHS)	403	114
	Borongan City (SHS)	403	114
	Samar (Elem)	063	4765
	Samar (JHS)	063	1585
	Samar (SHS)	063	567
<i>Sub-Total</i>			7714



Joselito E. Enriquez	Calbayog City (Elem)	095	1523
	Calbayog City (JHS)	095	705
	Calbayog City (SHS)	095	229
	Eastern Samar (Elem)	064	3570
	Eastern Samar (JHS)	064	991
	Eastern Samar (SHS)	064	517
<i>Sub-Total</i>			7535
Maria Cynthia A. Tuazon	Catbalogan City (Elem)	401	765
	Catbalogan City (JHS)	401	154
	Catbalogan City (SHS)	401	152
	Catbalogan City NCHS	401	58
	Northern Samar (Elem)	045	5329
	Northern Samar (JHS)	045	1490
	Northern Samar (SHS)	045	749
<i>Sub-Total</i>			8697
Remedios L. Alejandro	Leyte I (Elem)	027	6422
	Leyte II (Elem)	105	2287
	Leyte III (Elem)	106	1870
<i>Sub-Total</i>			10579
Judith P. Antido	Leyte (JHS)	027	4412
	Leyte (SHS)	027	1427
<i>Sub-Total</i>			5839
Fernanda L. De la Cruz	Maasin City (Elem)	285	666
	Maasin City (JHS)	285	293
	Maasin City (SHS)	285	55
	Southern Leyte (Elem)	061	2592
	Southern Leyte (JHS)	061	1167
	Southern Leyte (SHS)	061	382
<i>Sub-Total</i>			5155
Nerio Clenton R. Areglado <i>(Focal Person/Incharge of Loan and Remittances Verification)</i>	Regional Office	001	123
TOTAL			52497

2. The Schools Division Offices are advised to coordinate with their assigned Regional Payroll Incharge on matters relative to payroll concerns.
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: None

Reference: RM No. 004, s. 2022

To be indicated in the Perpetual Index under the following subjects:

ASSIGNMENT

DIVISION

PAYROLL INCHARGE



AD-PS-EDR