



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

January 24, 2023

**REGIONAL MEMORANDUM**

No. **069**, s. 2023

**ORIENTATION ON THE SUBMISSION OF FY 2024 BUDGET PROPOSALS**

To: Schools Division Superintendents  
 Regional Office Division Chiefs  
 All Others Concerned

1. To facilitate the preparation of the FY 2024 Budget Proposals of the Region and Schools Division Offices (SDOs), this Office, through the Finance Division (FD) and the Policy Planning and Research Division (PPRD), shall conduct an Orientation on the Submission of FY 2024 Budget Proposals on January 27, 2023, 9:00-12:00 a.m., via Microsoft Teams, through the link: ***bit.ly/PPRDmeet***.

2. The activity aims to orient the participants on the submission of the templates and the requirements of the 2024 Budget Proposal of the Region and the SDOs.

3. The expected participants are the following:

Regional Office	Schools Division Offices
Mr. Mark Lito B. Gallano	Schools Division Superintendents (SDS)
Mr. Gary Jay N. Calipayan	Assistant SDSs
Engr. Ryan Jay L. Bagon	CID and SGOD Chiefs
Ms. Eva D. Rosales	Administrative Unit Heads (AO V)
	Budget Officers
	Engineers
	HRMOs
	Planning Officers

4. A complete attendance of the mentioned participants is highly expected.

5. Immediate dissemination of and strict compliance with this Memorandum are desired.



  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director *rd*

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

BUDGET PROPOSAL                      ORIENTATION

PPRD-MBG

