

Republic of the Philippines  
 DEPARTMENT OF EDUCATION - Region VIII (Eastern Visayas)  
 CY 2021 ANNUAL PROCUREMENT PLAN  
 as of March 01, 2021

Code	Name of End-User/ PMO	Total Budget Estimates										TOTAL
		Competitive Bidding	Limited Source Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	Negotiated Procurement (Two Failed Biddings)	Revised Order	
Region VIII												
5714	Administrative Division (Region VIII)	-	-	-	-	-	-	928,000.00	-	-	-	928,000.00
5715	Curriculum and Learning Management Division (Region VIII)	-	-	-	-	-	-	700,000.00	-	-	-	700,000.00
5716	Education Support Services Division (Region VIII)	-	-	-	-	-	-	678,000.00	-	-	-	678,000.00
5717	Field Technical Assistance Division (Region VIII)	-	-	-	-	-	-	700,000.00	-	-	-	700,000.00
5718	Finance Division (Region VIII)	2,400,000.00	-	-	-	-	-	15,882,000.00	-	-	-	18,282,000.00
5719	Human Resource Development Division (Region VIII)	-	-	-	-	-	-	1,686,200.00	-	-	-	1,686,200.00
5722	Office of the Assistant Regional Director (Region VIII)	-	-	-	-	-	-	340,000.00	-	-	-	340,000.00
5723	Office of the Regional Director Proper (Region VIII)	-	-	16,000.00	-	-	-	1,177,450.00	-	-	-	1,193,450.00
5724	Policy, Planning and Research Division (Region VIII)	-	-	-	-	-	-	649,400.00	-	-	-	649,400.00
5726	Quality Assurance Division (Region VIII)	2,400,000.00	-	16,000.00	-	-	-	1,019,600.00	-	-	-	1,019,600.00
		2,400,000.00	-	16,000.00	-	-	-	23,760,650.00	-	-	-	26,176,650.00

Prepared by:

*Rachel R. Cuevas*  
**RACHEL R. CUEVAS**  
 EAC Secretariat Head

Reviewed by:

*FE M. BERONA*  
**FE M. BERONA**  
 Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

*Arnulfo M. Balmes, CSO V*  
**ARNULFO M. BALMES, CSO V**  
 Director III  
 Asst. Regional Director/BAC Chairman

APPROVED BY:

*MA. GEMINA MERCADO LEPESMA*  
**MA. GEMINA MERCADO LEPESMA**  
 Director IV  
 Head of Procuring Entity

Date:

ANNEX A

DEPARTMENT OF EDUCATION (Office of the Regional Director Proper (Region VIII)) - Annual Procurement Plan for FY 2021

Office of the Regional Director Proper (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					Advs/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	Current Fund													
	GASS													
	ICT Technical Assistance													
AC-21-GASS-001	Catering services (breakfast and dinner)	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-01	2021-GASS(Current Fund)	P75,600.00	P75,600.00		
AC-21-GASS-001	Catering services (lunch and snacks)	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-01	2021-GASS(Current Fund)	P81,000.00	P81,000.00		
AC-21-GASS-001	Training supplies	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-01	2021-GASS(Current Fund)	P22,000.00	P22,000.00		
	ICT System and Infrastructure Design and Management													
AC-21-GASS-002	Network cables and access points	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-GASS(Current Fund)	P14,000.00	P14,000.00		
AC-21-GASS-002	Toner cartridge	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-GASS(Current Fund)	P5,500.00	P5,500.00		
	PAU - Communication System and Processes													
AC-21-GASS-006	Board and Lodging	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-02-26	2021-GASS(Current Fund)	P112,000.00	P112,000.00		
AC-21-GASS-006	Honorarium for Resource Speaker	Office of the Regional Director Proper (Region VIII)	Consulting Services (CS)	Small Value Procurement (NP-SVP)					2021-02-26	2021-GASS(Current Fund)	P60,000.00	P60,000.00		

PAU - Communication Linkages

AC-21--GASS-007	Catering Services (heavy-snacks)	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-04-30	2021-GASS(Current Fund)	P5,000.00	P5,000.00	
AC-21--GASS-008	Subscription to Online Livestream platform	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-26	2021-GASS(Current Fund)	P18,000.00	P18,000.00	
AC-21--GASS-008	Prizes for Viewers	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-19	2021-GASS(Current Fund)	P9,600.00	P9,600.00	
<b>ORD Proper - Partnership Building</b>														
AC-21--GASS-009	Catering services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-15	2021-GASS(Current Fund)	P24,000.00	P24,000.00	
AC-21--GASS-010	Board and lodging	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-29	2021-GASS(Current Fund)	P450,000.00	P450,000.00	
<b>ORD Proper - Project Lead, Empower and Achieve through Data Driven Decision (LEAD), Quantit</b>														
AC-21--GASS-011	Board and lodging	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-22	2021-GASS(Current Fund)	P22,500.00	P22,500.00	
AC-21--GASS-011	Venue rental	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-22	2021-GASS(Current Fund)	P3,000.00	P3,000.00	
AC-21--GASS-014	Catering services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-04	2021-GASS(Current Fund)	P52,800.00	P52,800.00	
AC-21--GASS-014	Venue rental	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-04	2021-GASS(Current Fund)	P12,000.00	P12,000.00	
AC-21--GASS-015	Catering services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-05-01	2021-GASS(Current Fund)	P34,800.00	P34,800.00	
AC-21--GASS-015	Venue rental	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-05-01	2021-GASS(Current Fund)	P10,000.00	P10,000.00	
AC-21--GASS-016	Catering services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-26	2021-GASS(Current Fund)	P12,650.00	P12,650.00	

A/C-21--GASS-016	Venue rental	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-02-26	2021-GASS(Current Fund)	P3,000.00	P3,000.00		
<b>LU- Legal Services</b>															
A/C-21--GASS-021	Food/Catering Expenses	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-01-01	2021-GASS(Current Fund)	P12,000.00	P12,000.00		
A/C-21--GASS-021	Board and Lodging	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-01-01	2021-GASS(Current Fund)	P60,000.00	P60,000.00		
A/C-21--GASS-021	Professional Services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Direct Contracting (DC)						2021-01-01	2021-GASS(Current Fund)	P8,000.00	P8,000.00		
A/C-21--GASS-021	Board and Lodging	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-01-01	2021-GASS(Current Fund)	P60,000.00	P60,000.00		
A/C-21--GASS-021	Professional Services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Direct Contracting (DC)						2021-01-01	2021-GASS(Current Fund)	P8,000.00	P8,000.00		
A/C-21--GASS-022	Food/Catering Services	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-01-01	2021-GASS(Current Fund)	P12,000.00	P12,000.00		
A/C-21--GASS-022	Venue Rental	Office of the Regional Director Proper (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-01-01	2021-GASS(Current Fund)	P6,000.00	P6,000.00		
<b>TOTAL</b>												<b>P1,193,450.00</b>	<b>P1,193,450.00</b>	<b>P0.00</b>	

<b>Type of Contract</b>	<b>Total</b>
Goods & Services (GS)	P 1,133,450.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P60,000.00
<b>Grand Total</b>	<b>P 1,193,450.00</b>

<b>Mode of Procurement</b>		<b>TOTAL</b>
International Competitive Bidding (ICB)		P0.00
Competitive Bidding (CB)		P0.00
Alternative Methods of Procurement (AMP):		P0.00
Limited Source Bidding (LSB)		P0.00
Direct Contracting (DC)		P16,000.00
Repeat Order (RO)		P0.00
Shopping (S)		P0.00
Negotiated Procurement		P0.00

Take-Over of Contracts (NP-TOC)					P0.00
Adjacent or Contiguous (NP-Adj)					P0.00
Agency-to-Agency (NP-AA)					P0.00
Highly Technical Consultants (NP-HTC)					P0.00
Small Value Procurement (NP-SVP)					P1,177,450.00
Lease of Real Property (NP-LRP)					P0.00
Negotiated Procurement (Two Failed Biddings)					P0.00
NP-Two Failed Biddings (NP-TFB)					
NP-Emergency Case (NP-EC)					P1,193,450.00

DEFINITION

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation); delivery/completion and acceptance/turnover.
- Source of Funds** - Whether Gov, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks  
 Programs and projects should be alligned with budget documents, and especially those posted at the PhilGeeps.

Breakdown into mooe and co for tracking purposes; alligned with budget documents

Any remark that will help GPP8 track programs and projects

Prepared by:

*[Signature]*  
**RACHEL R. CUEVAS**  
 BAC Secretariat Head

Reviewed by:

*[Signature]*  
**FE M. GERONA**  
 Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

*[Signature]*  
**ARNULFO M. BALANE, CESO V**  
 Director III

**APPROVED BY:**

*[Signature]*  
**MA. GEMMA MERCADO LEDESMA**  
 Director IV

Head of Procuring Entity  
 Date: 08 MAR 2021

Ast. Regional Director/BAC- Chairman



8. Remarks - brief description of program or project

Any remark that will help GPPS track programs and projects

  
**RACHEL R. CUEVAS**

BAC Secretariat Head

Recommending Approval:

  
**FE M. GERONA**

Chief - Accountant

**For the Bids and Awards Committee**

  
**ARNULFO M. BALANIE, CESOV**

Director III

Asst. Regional Director/BAC- Chairman

APPROVED BY:

  
**MA. GEMMA MERCADO LEDESMA**

Director IV

Head of Procuring Entity

Date: 10 MAR 2021

ANNEX A

DEPARTMENT OF EDUCATION (Administrative Division (Region VIII)) - Annual Procurement Plan for FY 2021

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					Ad/Prop of B/R/EI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	Current Fund													
	GASS													
	Human Resource Management													
AC-21-5714-GASS-001	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-15	2021-GASS(Current Fund)	P39,000.00	P39,000.00		
AC-21-5714-GASS-001	Venue	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-15	2021-GASS(Current Fund)	P12,000.00	P12,000.00		
	Overhead (Personnel Section)													
AC-21-5714-GASS-028	Procurement of Continuous form for payroll printing	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-02-26	2021-GASS(Current Fund)	P15,000.00	P15,000.00		
	Cash Management													
AC-21-5714-GASS-004	Board and Lodging	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-23	2021-GASS(Current Fund)	P100,000.00	P100,000.00		
	Records Management													
AC-21-5714-GASS-009	Board and Lodging	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-10-21	2021-GASS(Current Fund)	P180,000.00	P180,000.00		
	Security, Facilities, and Maintenance Management													
AC-21-5714-GASS-015	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-22	2021-GASS(Current Fund)	P16,250.00	P16,250.00		
AC-21-5714-GASS-015	Venue	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-22	2021-GASS(Current Fund)	P5,000.00	P5,000.00		
	Unit Performance													
AC-21-5714-GASS-018	Board and Lodging	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-12-06	2021-GASS(Current Fund)	P200,000.00	P200,000.00		
AC-21-5714-GASS-019	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-05	2021-GASS(Current Fund)	P65,000.00	P65,000.00		
AC-21-5714-GASS-019	Venue	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-05	2021-GASS(Current Fund)	P10,000.00	P10,000.00		
AC-21-5714-GASS-020	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-12-13	2021-GASS(Current Fund)	P180,000.00	P180,000.00		
AC-21-5714-GASS-021	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-10-18	2021-GASS(Current Fund)	P12,000.00	P12,000.00		
AC-21-5714-GASS-021	Venue	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-10-18	2021-GASS(Current Fund)	P3,000.00	P3,000.00		
AC-21-5714-GASS-022	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-09	2021-GASS(Current Fund)	P15,000.00	P15,000.00		
AC-21-5714-GASS-022	Venue	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-09	2021-GASS(Current Fund)	P5,000.00	P5,000.00		



AC-21-5714-GASS-023	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)	2021-08-02	2021-GASS(Current Fund)	P48,000.00	P48,000.00	
AC-21-5714-GASS-024	Food	Administrative Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)	2021-08-02	2021-GASS(Current Fund)	P22,750.00	P22,750.00	
					<b>TOTAL</b>		<b>P928,000.00</b>	<b>P928,000.00</b>	<b>P0.00</b>

Type of Contract	Total
Goods & Services (GS)	P928,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P928,000.00</b>

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-AdJ)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P928,000.00
Lease of Real Property (NP-LRP)	P0.00
Negotiated Procurement (Two Failed Biddings)	P0.00
NP-Two Failed Biddings (NP-TFB)	P0.00
NP-Emergency Case (NP-EC)	P0.00
<b>TOTAL</b>	<b>P928,000.00</b>

DEFINITION  
 Remarks  
 Programs and projects should be aligned with budget documents, and especially those posted at the Bidsigs.

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
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- Source of Funds** - Whether Gov, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs

Breakdown into more and so for tracking purposes.  
 aligned with budget documents  
 Any remark that will help GPPB track programs and projects

Prepared by:

**RACHEL R. CUEVAS**  
 BAC Secretarial Head

Reviewed by:

**FE M. GERONA**  
 Chief - Accountant

Recommending Approval:  
**For the Bids and Awards Committee**

**ARNULFO M. BALANE, CESO V**  
 Director, III  
 Asst. Regional Director/BAC - Chairman

APPROVED BY:

**MA. GEMMA MERCADO LEDESMA**  
 Director IV

Date: **08 MAR 2021**  
 Head of Procuring Entity

ANNEX A

DEPARTMENT OF EDUCATION (Curriculum and Learning Management Division (Region VIII)) - Annual Procurement Plan for FY 2021

Curriculum and Learning Management Division (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity		Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					As/Post of IB/REI	Sub/Open of Bids			Notice of Award	Contract Signing	Total	
	Current Fund											
	GASS											
	Management of Curriculum Implementation											
AC-21-5715-GASS-001	Board and Lodging	Curriculum and Learning Management Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)			2021-05-17	2021-GASS(Current Fund)	P474,000.00	P474,000.00		
AC-21-5715-GASS-001	Board and Lodging	Curriculum and Learning Management Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)			2021-07-01	2021-GASS(Current Fund)	P26,000.00	P26,000.00		
	Learning Resource Management											
AC-21-5715-GASS-004	Board and Lodging	Curriculum and Learning Management Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)			2021-04-01	2021-GASS(Current Fund)	P175,500.00	P175,500.00		
AC-21-5715-GASS-005	Food Catering Services	Curriculum and Learning Management Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)			2021-11-01	2021-GASS(Current Fund)	P24,500.00	P24,500.00		
								TOTAL	P700,000.00	P700,000.00	P0.00	
	Type of Contract											
	Goods & Services (GS)								P700,000.00			P0.00
	Civil Works (CW)											P0.00
	Consulting Services (CS)											P0.00
	<b>Grand Total</b>								<b>P700,000.00</b>			<b>P0.00</b>

Mode of Procurement		TOTAL
International Competitive Bidding (ICB)		P0.00
Competitive Bidding (CB)		P0.00
Alternative Methods of Procurement (AMP):		P0.00
Limited Source Bidding (LSB)		P0.00
Direct Contracting (DC)		P0.00
Repeat Order (RO)		P0.00
Shopping (S)		P0.00
<i>Negotiated Procurement</i>		
Take-Over of Contracts (NP-TOC)		P0.00
Adjacent or Contiguous (NP-Adj)		P0.00
Agency-to-Agency (NP-AA)		P0.00
Highly Technical Consultants (NP-HTC)		P0.00
Small Value Procurement (NP-SVP)		P700,000.00
Lease of Real Property (NP-LRP)		P0.00
Negotiated Procurement (Two Failed Biddings)		P0.00
NP-Two Failed Biddings (NP-TFB)		P700,000.00
NP-Emergency Case (NP-EC)		

DEFINITION

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- 8. Remarks - Brief description of program or project

Remarks  
Programs and projects should be assigned with budget documents, and especially those posted at the Philippines.

Breakdown into moose and co for tracking purposes; aligned with budget documents  
Any remark that will help GPPB track programs and projects

Prepared by:

*Rachel R. Cuevas*  
**RACHEL R. CUEVAS**  
BAC Secretarial Head

Reviewed by:

*FE M. GERONA*  
**FE M. GERONA**  
Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

*Arnulfo M. Balane, Cesov*  
**ARNULFO M. BALANE, CESOV**  
Director III  
Asst. Regional Director/BAC- Chairman

APPROVED BY:

*MA. GEMMA MERCADO LEDESMIA*  
**MA. GEMMA MERCADO LEDESMIA**  
Director IV

Head of Procuring Entity

Date: **08 MAR 2021**

ANNEX A

DEPARTMENT OF EDUCATION (Education Support Services Division (Region VIII)) - Annual Procurement Plan for FY 2021

Education Support Services Division (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity			Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					Ads/Post of IB/R/EI	Sub/Open of Bids	Notice of Award			Contract Signing	Total	MOOE	
	Current Fund												
	GASS												
	Educational Facilities Management												
AC-21-5716-GASS-003	Board and Lodging	Education Support Services Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-03-31	2021-GASS(Current Fund)	P84,000.00	P84,000.00		
	Health and Nutrition Services Management												
AC-21-5716-GASS-005	Board and Lodging	Education Support Services Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-03-04	2021-GASS(Current Fund)	P75,000.00	P75,000.00		
AC-21-5716-GASS-007	Board and Lodging	Education Support Services Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-07-15	2021-GASS(Current Fund)	P150,000.00	P150,000.00		
	Events Management												
AC-21-5716-GASS-009	Board and Lodging	Education Support Services Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-03-25	2021-GASS(Current Fund)	P285,000.00	P285,000.00		
	Unit Performance												
AC-21-5716-GASS-011	Board and Lodging, Training materials	Education Support Services Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-03-22	2021-GASS(Current Fund)	P84,000.00	P84,000.00		
									TOTAL	P678,000.00	P678,000.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P678,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P678,000.00</b>

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00

Take-Over of Contracts (NP-TOC)					P0.00
Adjacent or Contiguous (NP-Adj)					P0.00
Agency-to-Agency (NP-AA)					P0.00
Highly Technical Consultants (NP-HTC)					P0.00
Small Value Procurement (NP-SVP)					P678,000.00
Lease of Real Property (NP-LRP)					P0.00
Negotiated Procurement (Two Failed Biddings)					P0.00
NP-Two Failed Biddings (NP-TFB)					P0.00
NP-Emergency Case (NP-EC)					P678,000.00

DEFINITION

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether Gov', Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks

Breakdown into more and co for tracking purposes; aligned with budget documents  
Any remark that will help GRP track programs and projects

Prepared by:

*Rachel R. Cuevas*  
**RACHEL R. CUEVAS**  
BAC Secretariat Head

Reviewed by:

*FE M. GERONA*  
**FE M. GERONA**  
Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

*Arnulfo M. Balana, Cesov*  
**ARNULFO M. BALANA, CESOV**  
Director III  
Asst. Regional Director/BAC-Chairman

APPROVED BY:

*MA. GEMMA MERCADO LEDESMA*  
**MA. GEMMA MERCADO LEDESMA**  
Director IV

Head of Procuring Entity

Date: **08 MAR 2021**

ANNEX A

DEPARTMENT OF EDUCATION (Field Technical Assistance Division (Region VIII)) - Annual Procurement Plan for FY 2021

Field Technical Assistance Division (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			Remarks	
					Advs/Post of I/R/EI	Sub/Open of Bids	Notice of Award		Contract Signing	Delivery	Total		MOOE
	Current Fund												
	GA/SS												
	Technical Assistance												
AC-21-5717-GA/SS-001	Editing/Workshop on Best Practices and Success Stories manuscripts	Field Technical Assistance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (N-P-SVP)				2021-06-23	2021-GA/SS (Current Fund)	P71,400.00	P71,400.00		
AC-21-5717-GA/SS-002	Finalization/Workshop of edited manuscripts on best Practices and Success Stories on TA Provision	Field Technical Assistance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (N-P-SVP)				2021-08-18	2021-GA/SS (Current Fund)	P71,400.00	P71,400.00		
AC-21-5717-GA/SS-003	Publication of a Coffee Table book on Best Practices and Success Stories on TA Provision	Field Technical Assistance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (N-P-SVP)				2021-11-24	2021-GA/SS (Current Fund)	P35,000.00	P35,000.00		
AC-21-5717-GA/SS-004	Planning Conference cum Workshop on TA provision with RFACTS	Field Technical Assistance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (N-P-SVP)				2021-03-12	2021-GA/SS (Current Fund)	P154,200.00	P154,200.00		
	Knowledge Management												
AC-21-5717-GA/SS-008	Consultative conferences on the implementation of TA mechanisms and benchmarking of SBM Practices	Field Technical Assistance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (N-P-SVP)				2021-05-19	2021-GA/SS (Current Fund)	P368,000.00	P368,000.00		
									TOTAL	P700,000.00	P700,000.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P700,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P700,000.00</b>

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AM/P):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00

Small Value Procurement (NP-SVP)	P700,000.00
Lease of Real Property (NP-LRP)	P0.00
Negotiated Procurement (Two Failed Biddings)	P0.00
NP-Two Failed Biddings (NP-TFB)	P700,000.00
NP-Emergency Case (NP-EC)	

DEFINITION

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's administrative operations.
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project.
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- Source of Funds** - Whether GOP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks  
 Programs and projects should be aligned with budget documents, and especially those posted at the PhilGaps.

Breakdown into more and co for tracking purposes; aligned with budget documents  
 Any remark that will help GPPS track programs and projects

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 Chief - Accountant

**For the Bids and Awards Committee**

Recommending Approval:

*Arnoldo M. Balante*  
**ARNOLDO M. BALANTE, CESO V**  
 Director III  
 Asst. Regional Director/BAC Chairman

APPROVED BY:  
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**MA. GEMMA MERCADO LEDESMA**  
 Director IV

Date: **08 MAR 2021**  
 Head of Procuring Entity

ANNEX A

DEPARTMENT OF EDUCATION (Finance Division (Region VIII)) - Annual Procurement Plan for FY 2021

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (PHP)			Remarks
					As/Post of B/R/EI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
<b>FINANCIAL MANAGEMENT</b>														
AC-21-GASS-001	Board and Lodging - Conduct of Conferences on the latest Accounting and Budgetary Issuances	Finance Division (Region VIII)	Good and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-GASS(Current Fund)	P456,000.00	P456,000.00		
AC-21-GASS-002	Board and Lodging - Conduct of Planning Conference/Coordination Meeting (face to face or virtual) with Budget Officers and DPM Officials	Finance Division (Region VIII)	Good and Services (GS)	Small Value Procurement (NP-SVP)					2021-10-01	2021-GASS(Current Fund)	P118,800.00	P118,800.00		
AC-21-GASS-002	Contingency - Conduct of Planning Conference/Coordination Meeting (face to face or virtual) with Budget Officers and DPM Officials	Finance Division (Region VIII)	Good and Services (GS)	Small Value Procurement (NP-SVP)					2021-10-01	2021-GASS(Current Fund)	P3,200.00	P3,200.00		
<b>BUDGET ACCOUNTABILITY REPORTING</b>														
AC-21-GASS-006	Board and Lodging - Conduct Workshop on the submission of Updated Agency Action Plan and Status of Implementation (AASPI) of the current and prior years (face to face or virtual)	Finance Division (Region VIII)	Good and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-01	2021-GASS(Current Fund)	P128,000.00	P128,000.00		
AC-21-GASS-006	Contingency - Conduct Workshop on the Submission of Updated Agency Action Plan and Status of Implementation (AASPI) of the current and prior years (face to face or virtual)	Finance Division (Region VIII)	Good and Services (GS)	Small Value Procurement (NP-SVP)					2021-11-01	2021-GASS(Current Fund)	P8,000.00	P8,000.00		
<b>UNIT PERFORMANCE</b>														
AC-21-GASS-010	Repair and Maintenance of Equipment and Other Facilities - Maintenance of Various IT and Office Equipment, Furniture and Fixtures, and Buildings	Finance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P406,000.00	P406,000.00		
<b>OVERHEAD</b>														
AC-21-GASS-012	Medical, Dental and Laboratory Supplies Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-GASS(Current Fund)	P200,000.00	P200,000.00		
AC-21-GASS-012	Fuel, Oil and Lubricants Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-GASS(Current Fund)	P700,000.00	P700,000.00		



AC-21-GASS-012	Water Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-01	2021-GASS(Current Fund)	P900,000.00	P900,000.00	
AC-21-GASS-012	Electricity Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P4,000,000.00	P4,000,000.00	
AC-21-GASS-012	Postage and Courier Services - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P124,000.00	P124,000.00	
AC-21-GASS-012	Mobile - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P450,000.00	P450,000.00	
AC-21-GASS-012	Landline - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P180,000.00	P180,000.00	
AC-21-GASS-012	Internet Subscription Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P750,000.00	P750,000.00	
AC-21-GASS-012	Awards/Rewards Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P200,000.00	P200,000.00	
AC-21-GASS-012	Other Professional Services - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P800,000.00	P800,000.00	
AC-21-GASS-012	Janitors Services - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Competitive Bidding (CB)					2021-03-01	2021-GASS(Current Fund)	P700,000.00	P700,000.00	
AC-21-GASS-012	Security Services - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Competitive Bidding (CB)					2021-03-01	2021-GASS(Current Fund)	P1,700,000.00	P1,700,000.00	
AC-21-GASS-012	Other Structures - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P900,000.00	P900,000.00	
AC-21-GASS-012	Information and Communication Technology - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P400,000.00	P400,000.00	
AC-21-GASS-012	Motor Vehicles - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P700,000.00	P700,000.00	
AC-21-GASS-012	Fidelity Fund Premiums - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P150,000.00	P150,000.00	
AC-21-GASS-012	Insurance Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-03-15	2021-GASS(Current Fund)	P2,030,000.00	P2,030,000.00	
AC-21-GASS-012	Other Maintenance and Operating Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P1,661,000.00	P1,661,000.00	
AC-21-GASS-012	Accountable Forms Expenses - Payment for Utilities, Other Professional Services, Repair and Maintenance, Insurance, and Other Maintenance and Operating Expenses	Finance Division (Region VIII)	Goods and Services (G5)	Small Value Procurement (NP-SVP)					2021-02-15	2021-GASS(Current Fund)	P50,000.00	P50,000.00	

AC-21-0455 014	Other Maintenance and Operating Expenses - Dept'd Regional Office VIII ISO Recertification	Finance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)	2021-02-15	2021-0455(Current Fund)	P230,000.00	P720,000.00	
AC-21-0455 015	Other Maintenance and Operating Expenses - Payment for Auditing Services	Finance Division (Region VIII)	Goods and Services (GS) <td>Small Value Procurement (NP-SVP) <td>2021-02-15</td> <td>2021-0455(Current Fund)</td> <td>P200,000.00</td> <td>P300,000.00</td> <td></td> </td>	Small Value Procurement (NP-SVP) <td>2021-02-15</td> <td>2021-0455(Current Fund)</td> <td>P200,000.00</td> <td>P300,000.00</td> <td></td>	2021-02-15	2021-0455(Current Fund)	P200,000.00	P300,000.00	
AC-21-0455 016	Other Maintenance and Operating Expenses - Payment for BAC Services	Finance Division (Region VIII)	Goods and Services (GS) <td>Small Value Procurement (NP-SVP)</td> <td>2021-02-15</td> <td>2021-0455(Current Fund)</td> <td>P350,000.00</td> <td>P350,000.00</td> <td></td>	Small Value Procurement (NP-SVP)	2021-02-15	2021-0455(Current Fund)	P350,000.00	P350,000.00	
<b>TOTAL</b>							<b>P18,282,000.00</b>	<b>P18,282,000.00</b>	<b>P0.00</b>

Type of Contract	Total
Goods & Services (GS)	P18,282,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P18,282,000.00</b>


Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P2,400,000.00
Alternative Methods of Procurement (AMP):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P15,882,000.00
Lease of Real Property (NP-LRP)	P0.00
Negotiated Procurement (Two Failed Biddings)	P0.00
NP-Two Failed Biddings (NP-TFB)	P0.00
NP-Emergency Case (NP-EC)	P18,282,000.00


- DEFINITION**
- PROGRAM (BEST)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established; for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provision of staff support to the agency's administrative operations which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
  - PROJECT (BEST)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
  - PMO/End User** - Unit or proponent of program or project.
  - Mode of Procurement** - Competitive bidding and alternative methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
  - Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post-qualification; award of contract; contract preparation); delivery/competition and acceptance/turnover.
  - Source of Funds** - Whether Gov, Foreign Assisted or Special Purpose Fund
  - Estimated Budget** - Agency approved estimate of project program costs.
  - Remarks** - Brief description of program or project.

Programs and projects should be aligned with budget documents, and especially, those posted at the P-liceps.


Breakdown into more and so for tracking purposes; align ed with budget documents

Any remark that will help GPPS track programs and projects

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 Asst. Regional Director/BAC - Chairman

APPROVED BY:

  
**MA GEMMA MERCADO LEDESMA**  
 Director IV  
 Head of Procuring Entity

Date: **08 MAR 2021**

ANNEX A

DEPARTMENT OF EDUCATION (Human Resource Development Division (Region VIII)) - Annual Procurement Plan for FY 2021

Activity Code	Procurements/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					Ads/Post of IB/REI	Sub/open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	Current Fund													
	GASS													
	Induction Program													
AC-21-5719-GASS-001	Food	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-06-01	2021-GASS(Current Fund)	P12,000.00	P12,000.00	
AC-21-5719-GASS-001	Venue Rental	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-06-14	2021-GASS(Current Fund)	P3,000.00	P3,000.00	
	Professional Learning and Development													
AC-21-5719-GASS-002	Food	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-06-01	2021-GASS(Current Fund)	P41,000.00	P41,000.00	
AC-21-5719-GASS-002	Venue Rental	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-05-01	2021-GASS(Current Fund)	P9,000.00	P9,000.00	
AC-21-5719-GASS-003	Food	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-06-01	2021-GASS(Current Fund)	P10,000.00	P10,000.00	
AC-21-5719-GASS-004	Food	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-07-01	2021-GASS(Current Fund)	P15,000.00	P15,000.00	
AC-21-5719-GASS-005	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)						2021-08-01	2021-GASS(Current Fund)	P31,000.00	P31,000.00	

AC-21-5719-GASS-005	Venue Rental	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-09-01	2021-GASS/Current Fund)	P9,000.00	P9,000.00	
AC-21-5719-GASS-006	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-08-02	2021-GASS/Current Fund)	P85,000.00	P85,000.00	
AC-21-5719-GASS-006	Venue Rental	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-08-02	2021-GASS/Current Fund)	P15,000.00	P15,000.00	
AC-21-5719-GASS-007	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-10-04	2021-GASS/Current Fund)	P120,000.00	P120,000.00	
<b>Employee Welfare</b>														
AC-21-5719-GASS-008	Fitness and Wellness Equipments	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-06-01	2021-GASS/Current Fund)	P40,000.00	P40,000.00	
AC-21-5719-GASS-009	Medical Supplies as preventive measures for COVID-19 pandemic	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-01-25	2021-GASS/Current Fund)	P198,000.00	P198,000.00	
AC-21-5719-GASS-010	Sash, Trophies and Stuffed Toys	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-11-01	2021-GASS/Current Fund)	P660,000.00	P660,000.00	
AC-21-5719-GASS-011	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-22	2021-GASS/Current Fund)	P100,000.00	P100,000.00	
AC-21-5719-GASS-012	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-10-01	2021-GASS/Current Fund)	P100,000.00	P100,000.00	
AC-21-5719-GASS-013	Tarpaulin printing	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-15	2021-GASS/Current Fund)	P2,000.00	P2,000.00	
<b>Unit/Performance Management</b>														
AC-21-5719-GASS-014	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-06-01	2021-GASS/Current Fund)	P100,000.00	P100,000.00	
AC-21-5719-GASS-015	Food and Lodging	Human Resource Development Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-11-01	2021-GASS/Current Fund)	P100,000.00	P100,000.00	



8. Remarks - brief description of program or project

Any remark that will help GPPB track programs and projects

Prepared by:


Reviewed by:

  
RACHEL R. CUEVAS  
BAC Secretariat Head

  
FE M. GERONA  
Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

  
ARNULFO M. BALANE, CESO V  
Director III  
Asst. Regional Director/BAC- Chairman

APPROVED BY:  
MA. GEMMA MERCADO LEDESMA  
  
Director IV

Head of Procuring Entity  
Date: 08 MAR 2021

ANNEX A

DEPARTMENT OF EDUCATION (Policy, Planning and Research Division (Region VIII)) - Annual Procurement Plan for FY 2021

Policy, Planning and Research Division (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity			Delivery	Source of Funds	Estimated Budget (Php)			Remarks
					Ads/Post of IB/NEI	Sub/Open of Bids	Notice of Award			Contract Signing	Total	MOOE	
	Current Fund												
	GASS												
<b>Regional Education Planning</b>													
AC-21-5724-GASS-001	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-09-14	2021-GASS(Current Fund)	P54,000.00	P54,000.00		
AC-21-5724-GASS-001	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-09-14	2021-GASS(Current Fund)	P10,000.00	P10,000.00		
AC-21-5724-GASS-002	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-07-14	2021-GASS(Current Fund)	P48,000.00	P48,000.00		
AC-21-5724-GASS-002	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-07-14	2021-GASS(Current Fund)	P10,000.00	P10,000.00		
AC-21-5724-GASS-003	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-08-11	2021-GASS(Current Fund)	P50,400.00	P50,400.00		
AC-21-5724-GASS-003	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-08-11	2021-GASS(Current Fund)	P10,000.00	P10,000.00		
AC-21-5724-GASS-004	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-11-17	2021-GASS(Current Fund)	P17,400.00	P17,400.00		
AC-21-5724-GASS-004	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)				2021-11-17	2021-GASS(Current Fund)	P5,000.00	P5,000.00		

AC-21-5724-GASS-020	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-23	2021- GASS(Current Fund)	P12,000.00	P12,000.00	
AC-21-5724-GASS-021	Food and Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-02	2021- GASS(Current Fund)	P28,000.00	P28,000.00	
<b>Policy Development</b>														
AC-21-5724-GASS-007	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-04-15	2021- GASS(Current Fund)	P16,800.00	P16,800.00	
AC-21-5724-GASS-007	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-04-15	2021- GASS(Current Fund)	P10,000.00	P10,000.00	
<b>Research Management</b>														
AC-21-5724-GASS-008	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-10	2021- GASS(Current Fund)	P40,800.00	P40,800.00	
AC-21-5724-GASS-008	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-02-10	2021- GASS(Current Fund)	P10,000.00	P10,000.00	
AC-21-5724-GASS-009	Research Journal	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-09-20	2021- GASS(Current Fund)	P100,000.00	P100,000.00	
<b>Data Management</b>														
AC-21-5724-GASS-022	Orientation on the Guidelines of the Basic Education Data Bank													
		Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-03-19	2021- GASS(Current Fund)	P21,800.00	P21,800.00	
<b>Unit Performance</b>														
AC-21-5724-GASS-011	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP SVP)						2021-07-28	2021- GASS(Current Fund)	P4,200.00	P4,200.00	



AC-21-5724-GASS-012	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-04-08	2021- GASS(Current Fund)	P12,600.00	P12,600.00		
AC-21-5724-GASS-013	Annual Report	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-03-29	2021- GASS(Current Fund)	P60,000.00	P60,000.00		
AC-21-5724-GASS-014	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-12-07	2021- GASS(Current Fund)	P4,200.00	P4,200.00		
AC-21-5724-GASS-015	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-03-12	2021- GASS(Current Fund)	P9,600.00	P9,600.00		
AC-21-5724-GASS-015	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-03-12	2021- GASS(Current Fund)	P5,000.00	P5,000.00		
AC-21-5724-GASS-016	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-03-24	2021- GASS(Current Fund)	P48,000.00	P48,000.00		
AC-21-5724-GASS-016	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-03-24	2021- GASS(Current Fund)	P12,000.00	P12,000.00		
AC-21-5724-GASS-017	Food	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-12-14	2021- GASS(Current Fund)	P39,600.00	P39,600.00		
AC-21-5724-GASS-017	Venue Rental	Policy, Planning and Research Division (Region VIII)	Goods and Services (GS)	Small Value S/P						2021-12-14	2021- GASS(Current Fund)	P10,000.00	P10,000.00		
											<b>TOTAL</b>	<b>P649,400.00</b>	<b>P649,400.00</b>	<b>P0.00</b>	

<b>Type of Contract</b>	<b>Total</b>
Goods & Services (GS)	P649,400.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P649,400.00</b>

<b>Mode of Procurement</b>	<b>TOTAL</b>
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
<b>Alternative Methods of Procurement (AMP):</b>	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00

<b>Negotiated Procurement</b>									
Take-Over of Contracts (NP-TOC)									P0.00
Adjacent or Contiguous (NP-Adj)									P0.00
Agency-to-Agency (NP-AA)									P0.00
Highly Technical Consultants (NP-HTC)									P0.00
Small Value Procurement (NP-SVP)									P649,400.00
Lease of Real Property (NP-LRP)									P0.00
Negotiated Procurement (Two Failed Biddings)									P0.00
NP-Two Failed Biddings (NP-TFB)									P649,400.00
NP-Emergency Case (NP-EC)									

DEFINITION

1. **PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.

2. **PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.

3. **PMO/End User** - Unit as proponent of program or project

4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.

6. **Source of Funds** - Whether GOP, Foreign Assisted or Special Purpose Fund

7. **Estimated Budget** - Agency approved estimate of project/program costs

8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeaps.

Breakdown into moose and co for tracking purposes; aligned with budget documents Any remark that will help GPPB track programs and projects

Prepared by:

*[Signature]*  
**RACHEL R. CUEVAS**  
 BAC Secretariat Head

Reviewed by:

*[Signature]*  
**FE M. GERONA**  
 Chief - Accountant

Recommending Approval:

**For the Bids and Awards Committee**

*[Signature]*  
**ARNUFO M. BALANE, CESO V**  
 Director III

Asst. Regional Director/BAC- Chairman

APPROVED BY:

*[Signature]*  
**MA. GEMMA MERCADO LEDESMA**  
 Director IV

Date: **08 MAR 2021**  
 Head of Procuring Entity

ANNEX A

DEPARTMENT OF EDUCATION (Quality Assurance Division (Region VIII)) - Annual Procurement Plan for FY 2021

Quality Assurance Division (Region VIII)

Activity Code	Procurement/Program/Project	PMO/End-User	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity			Delivery	Source of Funds	Estimated Budget (Php)			Remarks			
					Advs/Post of I3/REI	Sub/Open of Bids	Notice of Award			Contract Signing	Total	MOOE		CO		
	Current Fund															
	GASS															
	Assessment, Monitoring and Evaluation															
AC-21-5726-GASS-011	food	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-03-01	2021-03-01	2021-03-01	2021-03-01	P36,000.00	P36,000.00		
AC-21-5726-GASS-012	Foods	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-02-01	2021-02-01	2021-02-01	2021-02-01	P190,800.00	P190,800.00		
AC-21-5726-GASS-012	venue rental	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-02-01	2021-02-01	2021-02-01	2021-02-01	P160,000.00	P160,000.00		
	Regulatory and Development Services to Schools															
AC-21-5726-GASS-003	food	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-04-01	2021-04-01	2021-04-01	2021-04-01	P115,200.00	P115,200.00		
AC-21-5726-GASS-003	venue rental	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-04-01	2021-04-01	2021-04-01	2021-04-01	P10,000.00	P10,000.00		
	Unit Performance															
AC-21-5726-GASS-006	food	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-07-01	2021-07-01	2021-07-01	2021-07-01	P4,800.00	P4,800.00		
AC-21-5726-GASS-013	food	Quality Assurance Division (Region VIII)	Goods and Services (GS)	Small Value Procurement (NP-SVP)					2021-12-01	2021-12-01	2021-12-01	2021-12-01	P4,800.00	P4,800.00		
	Overhead															
AC-21-5726-GASS-014	construction expenses	Quality Assurance Division (Region VIII)	Civil Works (CW)	Small Value Procurement (NP-SVP)					2021-04-01	2021-04-01	2021-04-01	2021-04-01	P300,000.00	P300,000.00		
AC-21-5726-GASS-015	Repair materials	Quality Assurance Division (Region VIII)	Civil Works (CW)	Small Value Procurement (NP-SVP)					2021-03-01	2021-03-01	2021-03-01	2021-03-01	P198,000.00	P198,000.00		
										TOTAL			P1,019,600.00	P1,019,600.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P521,600.00
Civil Works (CW)	P498,000.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P1,019,600.00</b>

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
<i>Alternative Methods of Procurement (AMP):</i>	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
<i>Negotiated Procurement</i>	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P1,019,600.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Negotiated Procurement (Two Failed Biddings)	
NP-Two Failed Biddings (NP-TFB)	
NP-Emergency Case (NP-EC)	
<b>Grand Total</b>	<b>P1,019,600.00</b>


**DEFINITION**

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Breakdown into incoe and co for tracking purposes; aligned with budget documents  
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Prepared by:

  
**RACHEL R. CUEVAS**  
 BAC Secretariat Head


Reviewed by:

  
**FE W. GERONA**  
 Chief - Accountant

**For the Bids and Awards Committee**

  
**ARNULFO M. BALANE, CESOV**  
 Director III  
 Asst. Regional Director/BAC - Chairman

APPROVED BY:

  
**MA. GEMMA MERCADO LEDESMA**  
 Director IV  
 Head of Procuring Entity  
 Date: 08 MARCH 2021