



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 20, 2023

OFFICE MEMORANDUM

No. **099**, s. 2023

To: Quality Management Representatives
 Regional Functional Division Chiefs
 Office of the Regional Director Unit Heads
 All Others Concerned

STATUS UPDATE AND INFORMATION SHARING MEETING ON THE FINALIZATION OF THE OPERATIONS MANUAL AND PLANNING DOCUMENTS

1. With reference to DepEd Order No. 09, s. 2021 (Institutionalization of a Quality Management System in the Department of Education) and DepEd Memorandum No. 14, s. 2022 (The DepEd Quality Management System Manual and Procedures and Work Instructions Manual), this Office shall conduct a Status Update and Information Sharing Meeting on the Finalization of the Operations Manual and Planning Documents on February 21, 2023, at 9:00 a.m., at the Convergence Zone, Office of the Regional Director.
2. The agenda of the meeting is as follows:
 - a) Preparation for the readiness assessment scheduled on February 28-March 1, 2023;
 - b) Finalization of Operations Manual (OM) and Planning Documents; and
 - c) Other important matters.
3. The expected meeting attendees are the following:
 - Dr. Rita R. Dimakiling, QMR, PPRD Chief
 - Atty. Eleanor C. Calumpiano, Deputy QMR, Head of Legal Unit
 - Dr. Harvie D. Villamor, Deputy QMR and CLMD Chief
 - Ms. Mercedes D. Sarmiento, FTAD Chief
 - Mr. Cesar P. Verunque, QAD Chief
 - Dr. Alejandra B. Lagumbay, HRDD Chief
 - Dr. Alejandrito L. Yman, Admin Chief
 - Ms. Alma E. Suyom, Finance Division Chief
 - Dr. Rosemarie M. Guino, ESSD OIC-Chief
 - Mr. Jim A. Lagado, ICTU Head
 - Ms. Jasmin F. Calzita, PAU Head
 - Ms. Dina S. Superable, QMS Secretariat Co-chairperson



4. Immediate dissemination of and compliance with this Memorandum are desired.

for: *Am. J.*
EVELYN R. FETALVERO, CESO IV
Regional Director

PPRD-TCPJ

