



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 1, 2023

**REGIONAL MEMORANDUM**

No. **104**, s. 2023

**SUBMISSION OF THE MONTHLY VETTED SCHOOL-BASED FEEDING PROGRAM  
(SBFP) FUNDS LIQUIDATION REPORT FOR FY 2021 AND 2022**

To: Schools Division Superintendents  
Head, Finance SDO  
SDO Accountants  
SDO Budget Officers  
SDO SBFP Focal Persons  
All Others Concerned

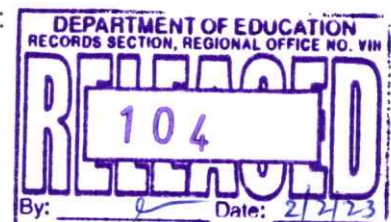
1. This Office, through the Education Support Services Division-School Health Section (ESSD-SHS), directs all Schools Division Offices to submit the monthly vetted School-Based Feeding Program Funds Liquidation Report for FY 2021 and 2022 not later than February 5, 2023, and every 5<sup>th</sup> day of the succeeding months to the [essd.region8@deped.gov.ph](mailto:essd.region8@deped.gov.ph) and [schoolhealth.region8@deped.gov.ph](mailto:schoolhealth.region8@deped.gov.ph).
2. In this regard, the Schools Division Superintendents are advised to empower the Division Accountants and Budget Officers in the submission and updating of the School-Based Feeding Program (SBFP) Funds liquidation report thru Google Sheet link <https://bit.ly/FY2122LiquidationReport> starting this month of February and onwards.
3. Attached is the template of the Google Sheet.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: Template of the Google Sheet  
References: None

To be indicated in the Perpetual Index under the following subjects:  
LIQUIDATION REPORT SBFP

ESSD-SHS-ALSL



Enclosure No. 1 to Regional Memorandum No. **104** s. 2023

FY 2021 & 2022 Liquidation Report

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FY 2021 (SBFP Implementation 2021-2022)								FY 2022 (SBFP Implementation 2022-2023)									
SCO		Amount Downloaded from CO	Amount Obligated	Amount Disbursed	Amount Lapsed (if any)	Savings	Remarks	SOD		Amount Downloaded from CO	Amount Obligated	Amount Disbursed	Amount Lapsed (if any)	Savings	Remarks		
Baybay City	NFP (P18.00X60 days)	4,546,800.00						Baybay City	NFP (P18.00X30 days)	2,457,000.00							
	NFP Operational Expenses (P2.00x60days)	905,200.00							NFP Operational Expenses (P2.00x30days)	273,000.00							
	Milk (P19.00X33 days)	2,639,670.00								Milk (P19.00X16 days)	1,383,200.00						
	Milk Operational Expenses (P1.00x33days)	138,930.00								Milk Operational Expenses (P1.00x16days)	72,800.00						
	PSF	162,876.00								PSF	125,580.00						
TOTAL	7,993,476.00							TOTAL	4,311,580.00								
Biliran	NFP (P18.00X60 days)	6,873,120.00						Biliran	NFP (P18.00X30 days)	3,755,160.00							
	NFP Operational Expenses (P2.00x60days)	763,680.00							NFP Operational Expenses (P2.00x30days)	417,240.00							
	Milk (P19.00X33 days)	3,990,228.00								Milk (P19.00X16 days)	2,114,016.00						
	Milk Operational Expenses (P1.00x33days)	210,012.00								Milk Operational Expenses (P1.00x16days)	111,264.00						
	PSF	246,210.00								PSF	191,930.00						
TOTAL	12,083,250.00							TOTAL	6,589,610.00								
Borongan City	NFP (P18.00X60 days)	1,583,720.00						Borongan City	NFP (P18.00X30 days)	936,900.00							
	NFP Operational Expenses (P2.00x60days)	187,080.00							NFP Operational Expenses (P2.00x30days)	104,100.00							
	Milk (P19.00X33 days)	977,493.00								Milk (P19.00X16 days)	527,440.00						
	Milk Operational Expenses (P1.00x33days)	51,447.00								Milk Operational Expenses (P1.00x16days)	27,760.00						
	TOTAL	3,700,340.00								TOTAL	1,696,200.00						

Breakdown of Funds February 2023 January 2023