



1283

Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 7, 2023

REGIONAL MEMORANDUM

No. **117**, 2023

**REMINDER ON THE SUBMISSION OF REQUIREMENTS
FOR PERFORMANCE-BASED BONUS (PBB) 2022**

To: Schools Division Superintendents
All Others Concerned

1. Attached is a Memorandum DM-OUHROD-2023-0112 dated 24 January 2023 with the subject: **Reminder on the Submission of Requirements for Performance-Based Bonus (PBB) 2022.**
2. The Schools Division Superintendents are directed to strictly comply with the required documentary requirements.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director *fr*

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

COMPLIANCE
PERFORMANCE-BASED BONUS
REPORTS



AD-PS-EDR



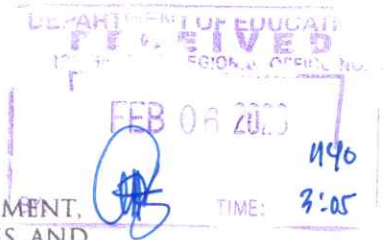


Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND
TEACHER EDUCATION COUNCIL SECRETARIAT



MEMORANDUM

DM-OUHROD-2023-0112



TO : **Undersecretaries**
Assistant Secretaries
Bureau/Service Directors
Regional Directors
Schools Division Superintendents
All others concerned

2/7/23

FROM : **GLORIA JUMAMIL-MERCADO**
*Undersecretary for Human Resource and Organizational Development,
 National Educators Academy of the Philippines, and
 Teacher Education Council Secretariat*

SUBJECT : **REMINDER ON THE SUBMISSION OF REQUIREMENTS FOR
 PERFORMANCE-BASED BONUS (PBB) 2022**

DATE : 24 January 2023

This memorandum is being issued to remind compliance with the following eligibility requirements for the Fiscal Year (FY) 2022 Performance-Based Bonus (PBB) based on Memorandum Circular No. 2022-1 re: Guidelines on the Grant of the Performance-Based Bonus (PBB) for FY 2022 Under Executive Order (EO) No. 80, s.2012 and EO No. 2021, s.2016:

PBB CRITERIA AND REQUIREMENTS	REQUIRED COMPLIANCE PER UNIT/LEVEL	DEPED INTERNAL DEADLINE AND FOCAL OFFICE	DEADLINE SET BY VALIDATING AGENCY
1. Performance Results – achievement of each of the Congress-approved performance targets under the Performance-Informed Budgeting (PIB) of FY 2022 General Appropriations Act (GAA).			
Congress-approved targets under the PIB of FY 2022 GAA	Preparation of agency-wide report by the Planning Service – Planning and Programming Division (PS-PPD)	PS-PPD	February 28, 2023 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems (AO25 IATF)
2. Financial Results – ratio of total disbursements (cash and non-cash, excluding Personnel Services) to the total obligations for Maintenance and Other Operating Expenses (MOOE) and Capital Outlay (CO) made in 2022, net of goods and services obligated by December 31, 2022, but paid only in 2022.			

2/6/23

FY 2022 Disbursements BUR	Preparation of agency-wide report by the Budget Division of DepEd Central Office	Budget Division	February 28, 2023 AO25 IATF
3. Process Results – greater ease of transaction of core services based on mandated functions and supporting services of the agency.			
a. Designation of the Agency's Committee on Anti-Red Tape (CART) and Updating of the DepEd Citizen's Charter Compliance and submission of requirements to ARTA pertaining to the agency's CART as stated in ARTA MC No. 2020-007	Preparation of report by the BHROD-OED only	Already submitted on December 23, 2022 (OO-OSEC-2022-108 Reconstitution of DepEd Committee on Anti-Red Tape) Bureau of Human Resource and Organizational Development – Organization Effectiveness Division (BHROD-OED) citizenscharter@deped.gov.ph (02) 8633-5375	February 28, 2023 Anti-Red Tape Authority (ARTA)
b. Updated Citizen's Charter	Submission by units in the Central Office only, as stated in OM-OUHROD-2023-0047 <i>Updating the Citizen's Charter - DepEd Central Office</i> ; updated Charter to be finalized by the BHROD-OED	January 20, 2023 BHROD-OED	March 31, 2023 ARTA
c. Substantive improvements in ease of doing business/ease of transaction (Annex 2 of AO25 IATF MC 2022-01)	Preparation of reports by the BHROD-OED and identified offices only	January 25, 2023 BHROD-OED	February 28, 2023 AO25 IATF
4. Client/Citizen Satisfaction Survey (CCSS) Results – CCSS rating and resolution of complaints referred by the 8888 Citizen's Complaint Center and Civil Service Commission - Contact Center ng Bayan (CCB).			
a. CCSS Results (Annex 5 of AO25 IATF MC 2022-01)	Submission by all schools, SDOs, ROs, and units in the CO thru the links provided in the Unnumbered Memo dated December 5, 2022 signed by Usec. Epimaco V. Densing III, CPA, MBA (<i>Submission of CCSS Results for FY 2022</i>); report to be prepared by the PAAC	December 29, 2022, extended until January 5, 2023 Public Affairs Service - Public Assistance Action Center (PAS-PAAC) depedactioncenter@deped.gov.ph (02) 8638-7530, 8633-1942 0967-249-8552 (Viber)	<ul style="list-style-type: none"> January 30, 2023 February 28, 2023 ARTA Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems (AO25 IATF)
b. Resolution of Concerns referred by the 8888 and Civil Service Commission - Contact Center ng Bayan (CSC-CCB)	Submission by Region and per unit in the Central Office thru the links provided in the Unnumbered Memo dated January 3, 2023 signed by Usec. Epimaco V. Densing III	January 25, 2023 PAAC	February 28, 2023 AO25 IATF

(Annex 5 of AO25 IATF MC 2022-01)	<i>(Submission of Resolution of Received Complaints from the 8888 Citizens' Complaint Hotline and CSC-CCB for FY 2022 Grant of PBB), report to be prepared by the PAAC</i>		
-----------------------------------	--	--	--

All concerned offices are likewise enjoined to comply with the following agency accountabilities:

REQUIREMENTS	REQUIRED COMPLIANCE PER UNIT/LEVEL	DEPED INTERNAL DEADLINE AND FOCAL OFFICE	DEADLINE SET BY VALIDATING AGENCY
1. Updated procurement requirements for transaction above 1 million from January 1, 2022 to December 31, 2022 in PhilGEPS	Individual submission per unit/level of all procurement requirements to the PhilGEPS	<p>Before January 30, 2023</p> <p>Refer to OASPA-2022-25 Reminder on the Submission of the Procurement Related Requirements and Upgrading Reports for Posting in the Transparency Seal (TS) Page and Monitoring Thereof</p> <p>For questions and clarifications contact Procurement Service – Procurement Planning and Management Division (PS-PPMD) via email at procms.monitoring@depd.gov.ph and procms.od@depd.gov.ph or through telephone number 8633-7232</p>	<p>January 30, 2023</p> <p>Procurement Service – Philippine Government Electronic Procurement System (PS-PhilGEPS)</p>
<p>2. Freedom of Information (FOI) Program requirements:</p> <p>a. Updated People's FOI Manual</p> <p>b. Updated one-page FOI Manual</p> <p>c. FOI reports: Agency Information Inventory, 2022 FOI Registry, and 2022 FOI Summary Report</p> <p>d. Link to the agency's dashboard in the electronic FOI (eFOI) portal (www.foi.gov.ph)</p> <p>e. Updated AID-FOI Tool</p>	All requirements for completion by the PAAC	PAAC	<p>January 30, 2023</p> <p>Presidential Communications Operations Office (PCOO)</p>

f. FOI Client/ Customer Satisfaction Report			
--	--	--	--

For more information, please contact the **Bureau of Human Resource and Organizational Development – Organization Effectiveness Division (BHROD-OED)** through email at pbb.monitoring@deped.gov.ph.

Attachments:

OM-OUHROD-2023-0047

Unnumbered Memo dated December 5, 2022

Unnumbered Memo dated January 3, 2023

[BHROD-OED/HHMC]