



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

February 27, 2023

**REGIONAL MEMORANDUM**

No. **165**, s. 2023

**VIRTUAL PLANNING CONFERENCE OF THE REGIONAL CORE TEAM AND TRAINERS FOR THE INSTRUCTIONAL LEADERSHIP TRAINING: STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY REGIONAL TRAINING OF TRAINERS**

To: Schools Division Superintendents  
 Regional Office Division Chiefs  
 All Others Concerned

1. With reference to Regional Memorandum No. 134, s. 2023, this Office, through the Human Resource Development Division, shall hold a Virtual Planning Conference of the Regional Core Team and Trainers for the Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy Regional Training of Trainers (RTOT) on March 3, 2023, from 9:00 a.m. to 11:30 a.m. via Google Meet.
2. The activity aims to convene the Core Team members and trainers to discuss and finalize the plan for the conduct of the RTOT.
3. Attached is the List of Participants for reference.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**



Reference: as stated  
 Enclosure: as stated  
 To be indicated in the Perpetual Index under the following subjects:

ILT                      PLANNING CONFERENCE                      RTOT

HRDD- DSS



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Enclosure to Regional Memorandum No. 165, s. 2023

**Virtual Planning Conference of the Regional Core Team and Trainers for the Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy Regional Training of Trainers (RTOT)**

March 3, 2023 | Google Meet

**List of Participants**

No.	Name	Office/Schools Division	Role
<b>RTOT Core Team</b>			
1	Alejandra B. Lagumbay	HRDD	CES/Program Manager
2	Gertrudes C. Mabutin	CLMD	EPS – Early Education
3	Dean Ric M. Endriano	CLMD	EPS – Language & Literacy
4	Jim Albert C. Lagado	ICTU	Information Tech. Officer
5	QAD Representative	QAD	EPS
6	QAD Representative	QAD	EPS
7	Rowena T. Vacal	HRDD	EPS/Focal Person
8	Dina S. Superable	HRDD	EPS/Focal Person
<b>Trainers/Learning Facilitators</b>			
No.	Name	Office/Schools Division	Position
9	Grace G. Villanueva	Leyte	CID - EPS
10	Francis C. Lucero	Samar	Head Teacher
11	Ma. Cristy Lyn G. Meracap	Biliran	School Principal
12	Marlon D. Cainong	Tacloban City	School Principal
13	Evelyn J. Virtudes	Northern Samar	Master Teacher
14	Elsie Jane M. Mantilla	Southern Leyte	Public Schools District Supervisor (PSDS)
15	Ma. Gelma Mapatac	Samar	School Principal
16	Josephine M. Casas	Biliran	SGOD - ESP
17	Grace V. Durano	Biliran	Assistant School Principal
18	Maria Lury A. Lagumbay	Southern Leyte	School Principal
19	Jefrey M. Cawaling	Maasin City	School Principal
20	Obdulia M. Quiminales	Eastern Samar	School Principal
21	Mariam G. Aranas	Baybay City	CID - EPS
22	Hera Paz B. Yamson	Leyte	School Principal
23	Erlinda A. De Lira	Leyte	School Principal
24	Hazel B. Meneses	Borongan City	School Principal
25	Melisa R. Bughao	Ormoc City	OIC-PSDS
26	Marck Anthony M. Suyom	Baybay City	HRDS – SEPS
27	Allan Rosello	Southern Leyte	CID – EPS
28	Christopher Salino	Calbayog City	School Principal
29	Marlon Sayde	Eastern Samar	School Principal

Prepared by:

**DINA S. SUPERABLE**  
EPS

Noted:

**ALEJANDRA B. LAGUMBAY PhD**  
Chief of HRDD