



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

March 13, 2023

REGIONAL MEMORANDUM

No. **230**, s. 2023

**ORIENTATION ON THE PREPARATION AND SUBMISSION OF FY 2024 TIER 1 & 2
 BUDGET PROPOSAL**

To: Schools Division Superintendents
 Regional Functional Division Chiefs
 All Others Concerned

- To facilitate the preparation and submission of the FY 2023 TIER 1 & 2 Budget Proposals of the Region and Schools Division Offices (SDOs), this Office, through the Finance Division (FD) and Policy Planning and Research Division (PPRD), shall conduct an Orientation on the preparation and submission of the FY 2023 TIER 1 & 2 Budget Proposals on March 14, 2023, 9:00 – 12:00 a.m., via Google Meet.
- The activity aims to orient the participants of the general guidelines and considerations for FY 2024-2026 Plans and Budget Preparation and specific instructions on the encoding of FY 2024 TIER 1 & 2 Proposal thru the google sheet link: <https://bit.ly/DEPEDRO8FY2024-2026BP>.
- The expected participants are the following:

Regional Office	Schools Division Offices
FD Chief	Schools Division Superintendents (SDS)
PPRD Chief	Assistant SDSs
Planning Officer	CID and SGOD Chiefs
Budget Officer	AO V
Engineer	Budget Officers
HMRO	Planning Officers
	Engineers
	HRMOs



4. A complete attendance of the mentioned participants is highly expected.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director


Enclosures: None
References: None

To be indicated in the Perpetual Index under the following subjects:

FY 2024 Budget Proposal

FD-BS-GJNC

