



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 31, 2023

**OFFICE MEMORANDUM**

No. **194**, s. 2023

To: Chief, Finance Division  
Chief, PPRD  
Chief, Quality Assurance Division

**DEPED REGIONAL OFFICE VIII WEBSITE'S TRANSPARENCY SEAL  
CONTENT UPDATING**

1. In compliance with Section 93 of the General Appropriations Act of FY 2012, this Office, through the Information and Communications Technology Unit, shall update the contents of the transparency seal on the DepEd Regional Office VIII's website.
2. With this, all concerned divisions are instructed to submit the following reports (in PDF format) for CY 2020-2022 to the ICT Unit **on or before April 3, 2023**.

<b>NEEDED REPORT</b>	<b>RESPONSIBLE DIVISION</b>
Annual Financial Reports <ul style="list-style-type: none"><li>• Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (SAAODB) FAR No. 1</li><li>• Summary of Appropriations, Allotments, Obligations, Disbursements and Balances by Object of Expenditures (SAAODBOE) FAR No. 1-A</li><li>• List of Allotments and Sub-Allotments (LASA) FAR No. 1-B</li><li>• Annual Physical Report of Operations/Physical Plan (BAR No. 1)</li><li>• Statement of Approved Budget, Utilizations, Disbursements and Balances for Trust Receipts (FAR No. 6)</li></ul>	Finance Division and/or QAD
Annual Report of Income and Disbursement <ul style="list-style-type: none"><li>• Income (FAR No. 5)</li><li>• Disbursement (FAR No. 4)</li></ul>	Finance Division and/or PPRD



NEEDED REPORT	RESPONSIBLE DIVISION
<ul style="list-style-type: none"> <li>Consolidated Summary of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures (FAR No. 2, 2-A)</li> <li>Aging of Unpaid Obligations (FAR No. 3)</li> <li>Financial Report of Operations (BED No. 1)</li> </ul>	
DBM Approved Budget and Corresponding Targets <ul style="list-style-type: none"> <li>DBM Approved Budget</li> <li>Corresponding Targets</li> </ul>	Finance Division
Major Projects, Programs and Activities, Beneficiaries, and Status of Implementation <ul style="list-style-type: none"> <li>Major Projects, Programs and Activities</li> <li>Major Projects, Programs and Activities Beneficiaries</li> <li>Major Projects, Programs and Activities Status of Implementation</li> </ul>	PPRD

3. Immediate dissemination of and compliance with this memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
 Regional Director 

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