



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 3, 2023


**OFFICE MEMORANDUM**

ORD-2023- 195

**STANDARD USE OF THE OFFICIAL DEPED  
DESKTOP AND LAPTOP WALLPAPER**

To: Director III  
Functional Division Chiefs  
All Others Concerned

1. In support to the **“MATATAG: Bansang Makabata, Batang Makabansa”** Agenda of the Department of Education, and in conformance with the instruction from the Offices of the Secretary, and Undersecretary for Administration, all DepEd employees issued with desktop and/or laptop computers are directed to use the MATATAG Wallpaper.
2. The high-resolution image file may be downloaded at **bit.ly/MATATAGWallpaper**. A short guide on the application of the digital wallpaper is attached.
3. Employees who will have difficulty applying the wallpaper image/file on their devices may request assistance from the ICT Unit.
4. Immediate dissemination of and compliance with this memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: OUA-OUT-032123-016

References: None

To be indicated in the Perpetual Index under the following subjects:

DESKTOP WALLPAPER MATATAG

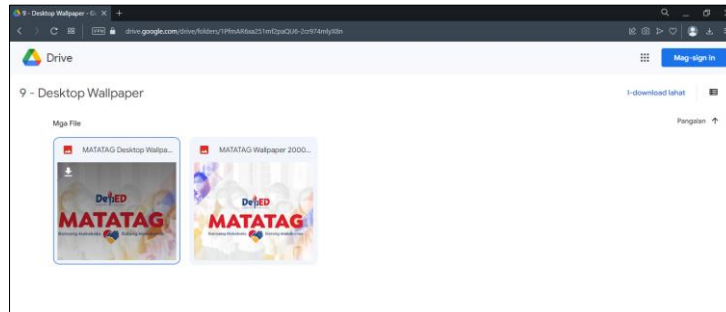
ORD-ICTU-MSD



Address: Government Center, Candahug, Palo, Leyte  
Telephone Nos.: (053) 832-5738  
Email Address: region8@deped.gov.ph  
Website: <https://region8.deped.gov.ph>


## USE OF THE DEPED MATATAG WALLPAPER


1. On your internet browser (i.e., Google Chrome, etc.), **visit the website: [bit.ly/MATATAGWallpaper](http://bit.ly/MATATAGWallpaper)**. Take note of the capitalization as the website link is case-sensitive. You will then be redirected to the page below:



**Left:** 1920 x 1080p Resolution | **Right:** 2000x1500p Resolution

The wallpapers are uploaded in two (2) resolution formats, **(a)** on the left is for 1080p resolution, and **(b)** on the right is for 1500p resolution. You may download either of the two (2) depending on the maximum resolution limit of your screen. For instance, most of the Regional Office laptops have 1080p resolutions, hence, the 1920x1080p file is optimized for such screen sizes.

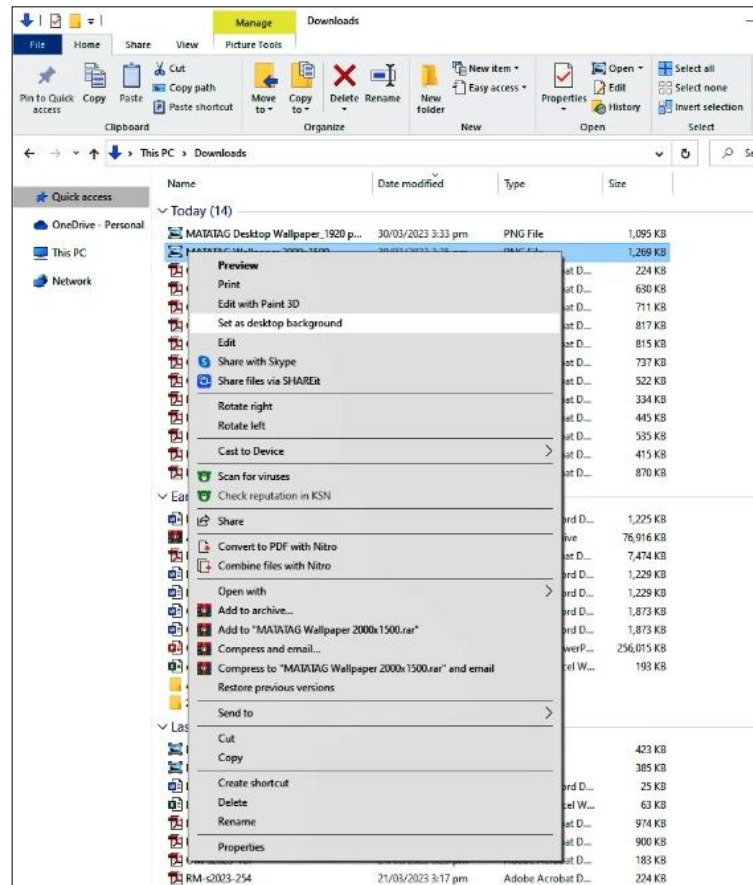
2. **Download the file(s)** by clicking on either image; & clicking the Download  button located on the upper right portion of the screen. The file will most likely be saved on the Downloads folder of your computer.

3. **Locate the image file and** then right-click on it, then select **“Set as desktop background”**, it will now be saved as your computer screen wallpaper. 

4. If the image does not cover the whole screen or its orientation is askew, right-click on any blank space on the desktop interface, then click Personalize.

5. Select **Fill** on the “Choose a fit” field. This will ensure that the image is optimally placed on the entire screen, with the MATATAG logo on the center.

**– End of Process –**





Republic of the Philippines  
Department of Education

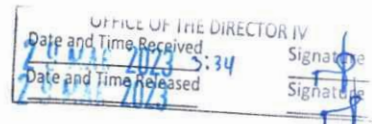



OUA-OUT-032123-016

**MEMORANDUM**

21 March 2023

FOR : **UNDERSECRETARIES  
ASSISTANT SECRETARIES  
REGIONAL, BUREAU, AND SERVICE DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
PRINCIPALS, SCHOOL HEADS, AND TEACHERS-IN-CHARGE  
IT OFFICERS AND COORDINATORS  
ALL OTHERS CONCERNED**



FROM :   
**ATTY. KRISTIAN R. ABLAN**  
Undersecretary for Administration  
00-ASEC - 2023-067

  
**ATTY. MICHAEL WESLEY T. POA**  
Director IV  
Office of the Secretary

SUBJECT : **OFFICIAL DEPED DESKTOP AND LAPTOP WALLPAPER**

In support of the Department's **MATATAG: Bansang Makabata, Batang Makabansa** Agenda, the Office of the Secretary and the Office Undersecretary for Administration instructs the standard use of the MATATAG wallpaper for laptops and desktops issued by the agency.

In line with this, all Central, Regional, and Division Information and Communications Technology (ICT) Officers and coordinators are instructed to install the Matatag wallpaper in all DepEd-issued IT equipment in their respective offices.

The high-resolution image may be downloaded at [bit.ly/MATATAGWallpaper](http://bit.ly/MATATAGWallpaper).

Please be guided that altering or modifying the design is strictly prohibited.

For strict compliance.

Thank you.



OK email  
3/29/23