



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

April 18, 2023

**OFFICE MEMORANDUM**

FTAD-2023-

221

**QUARTERLY CONDUCT OF THE REGIONAL FIELD TECHNICAL ASSISTANCE  
 COMPOSITE TEAMS (RFTACTs) POST-DEPLOYMENT CONFERENCE**

To: Director III  
 Functional Division Chiefs  
 All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), hereby informs those concerned on the Quarterly Conduct of the Regional Field Technical Assistance Composite Teams (RFTACTs) Post-Deployment Conference on schedules presented below, 9:00 AM at RELC-NEAP, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.

Quarter	Date
2	June 13, 2023
3	September 15, 2023
4	November 21, 2023

2. The objectives of this activity are to:
- present good practices and effective interventions of the Schools Division Offices (SDO) in addressing issues and gaps based on the previous RFTACT deployment;
  - present the results of the Focus Group Discussion (FGD) of the RFTACTs with the DFTACTs in the assigned SDOs during the quarterly deployment; and
  - discuss issues, concerns, and recommendations relative to the deployment and school visit.
3. All Regional Functional Division Chiefs, as RFTAC Team or Co-Team Leaders, shall present the reports however, in the absence of the Team Leader, the Co-Team Leader or a representative shall be sent.
4. Participants in this activity are the Team Leader, Co-Team Leader, and one member of each RFTAC Team or their representatives.
5. Expenses incurred relative to this activity such as one meal and two snacks, venue rental, and materials shall be charged against FTAD Funds, subject to the usual accounting and auditing rules and regulations.



5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: None

References: RO 01, s. 2019, CTAM Handbook, FTAD 2023 WFP

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

POST-DEPLOYMENT

TECHNICAL ASSISTANCE

FTAD-GMM

