



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 4, 2023

**REGIONAL MEMORANDUM**

No. **309** s. 2023

**ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM NO. 282 RE:  
REGIONAL DIVISION-BASED COACHING ON THE REVISED SBM  
FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT)**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD) informs the field on the following changes in Regional Memorandum No. 282, s. 2023:
  - a. Paragraph 1: SBM Coaching schedule per division from **April 12-July 26 to April 17-August 16, 2023, see enclosure no. 1.**
  - b. Paragraph 3: SBM level 1-3 school number of participants from **2 to 1 School Head only per school.**
  - c. Enclosure no. 2 Training matrix with speakers per session and TA Mechanism as additional topics.
2. The SDOs are hereby enjoined to prepare the venue and ensure to have 1 plenary hall and breakout rooms as specified in enclosure no. 1 (number of rooms per division per batch)
3. All other provisions of the previous Regional Memorandum which are consistent with this issuance remain in force and in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: As stated

References: FTAD WFP, RM 282, s. 2023

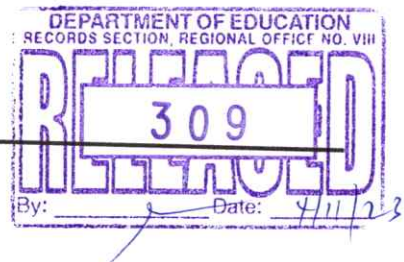
To be indicated in the Perpetual Index under the following subjects:

COACHING SBM SCHOOLS DIVISION TECHNICAL ASSISTANCE

FTAD-REN



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Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_, s. 2023

**SCHEDULE OF SBM COACHING FOR SBM LEVEL 1-III SCHOOLS**

DIVISION	DATE	Number of break-out rooms	Number of participating Elementary and Secondary Schools
	April 17-22, 2023		
Ormoc City	April 17-19	2	100
Biliran	April 20-22	3	143
	<b>May 2-June 2, 2023</b>		
Maasin City	May 2-4	2	78
Southern Leyte - Batch 1	May 8-10	3	171
Southern Leyte- Batch 2	May 11-13	3	171
Baybay City	May 31-June 2	2	83
	<b>June 5-28, 2023</b>		
Samar- Batch 1	June 5-7	6	374
Samar-Batch 2	June 8-10	6	373
Catbalogan City	June 14-16	1	58
Northern Samar -Batch 1	June 19-21	5	303
Northern Samar -Batch 2	June 22-24	5	303
Calbayog City	June 26-28	3	173
	<b>July 3-Aug 16, 2023</b>		
Leyte -Batch 1 (Area 1)	July 3-5	4	218
Leyte -Batch 2 (Area 2a&b)	July 6-8	6	390
Leyte -Batch 3 (Area 3)	July 10-12	3	150
Leyte- Batch 4(Area 4)	July 13-15	3	182
Eastern Samar-Batch 1	July 24-26	4	233
Eastern Samar-Batch 2	July 27-29	4	233
Leyte- Batch 5(Area 5a&b)	Aug. 1-3	6	344
Borongan City	Aug. 8-10	1	58
Tacloban City	Aug. 14-16	1	62



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Enclosure No. 2 to Regional Memo No. 309, s. 2023**Regional Division-Based Coaching on the Revised SBM- APAT****Training Matrix**

<b>Time/Day</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
7:00-8:00	Arrival	Breakfast	Breakfast
8:00-8:30	Registration of participants <b>(A. Lim- Secretariat)</b>	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise
8:30-9:00	Opening Program	MOL	MOL
9:00-10:30	<b>Session 1:</b> Part 1- Performance Improvement (PI) <b>(R. Nayre)</b>	<b>Session 3:</b> SBM Dimension 2- Governnce & Accountability <b>(SGOD Chief)</b>	<b>Session 6:</b> SBM Dimension 5- Curriculum and Instruction (CI) <b>(CID Chief)</b>
10:30-12:00		<b>Session 4:</b> SBM Dimension 3- Human Resource & Team Development (HRTD) <b>(SBM Coordinator)</b>	<b>Session 7:</b> SBM Dimension 6- Learning Environment (LE) <b>(G. Mangaliman)</b>
1:00-2:00	Workshop 1	Workshop 3	Workshop 5
2:00-3:00	<b>Session 2:</b> SBM Dimension 1- Leadership <b>(M. Sarmiento)</b>	<b>Session 5:</b> SBM Dimension 4- Finance Resource Management & Mobilization (FRMM) <b>(TA Coordinator)</b>	TA Mechanism <b>(G. Mangaliman)</b>
3:00-3:30			<b>Ways forward:</b> ❖ echo to the chairpersons and members of the 6 sbm dimensions ❖ conduct self-assessment and submit for division validation. <b>(M. Sarmiento)</b>
3:30-4:00	Workshop 2	Workshop 4	Closing program
5:00-6:00	Dinner	Dinner	Home sweet home
Officer of the Day	SDO Representative	SDO Representative	SDO Representative



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