



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 05, 2023

OFFICE MEMORANDUM
AD-GSU-2023- 253

“OFFICE PINTAKASI” OF DEPED REGIONAL OFFICE VIII

To: Director III
Functional Division Chiefs
All Others Concerned

1. In preparation and in compliance with the Quality Workplace Improvement, an Office Pintakasi shall be conducted on June 14, 2023, and November 22, 2023.
2. All functional divisions, sections, and units are advised to clean and disinfect their respective offices, particularly under the tables, corners, windows and blinds, ceilings, and other frequently touched areas of the office.
3. The Regional Division Chiefs shall ensure that all employees arrange their things in accordance with the prescribed Quality Workplace standards.
4. Cleaning of surrounding grounds shall be done by the contracted utility workers.
5. For compliance.

for: [Signature]
EVELYN R. FETALVERO, CESO IV
Regional Director *[Signature]*

AD-GSU-ATR



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