



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 15, 2023

OFFICE MEMORANDUM

PPRD-2023- 280

**PRESENTATION, VALIDATION, AND TRIANGULATION OF
2024 WORK AND FINANCIAL PLANS**

To: Director III
Functional Division Chiefs
Unit and Section Heads
All Others Concerned

1. Pursuant to DepEd Order No. 11, s. 2021 or the Guidelines on the Operationalization of the Program Management Information System (PMIS) and with reference to Office Memorandum PPRD-2023-273, this Office, through the Policy, Planning, and Research Division (PPRD) and in coordination with Finance Division (FD), shall conduct the Presentation, Validation, and Triangulation of the 2024 Work and Financial Plans (WFPs) on August 1, 2023, from 8:30 a.m. to 04:30 p.m., at the RECL NEAP Training Hall, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The activity aims to:
 - a) present the final draft of 2023 WFPs of the Functional Divisions including the Office of the Regional Director;
 - b) ensure that the WFPs are within the office mandates and priorities as prescribed in the Office Functions (Version 3), 2023-2028 Regional Education Development Plan, and MATATAG Basic Education Agenda;
 - c) validate the synchronization of activities to be undertaken, indicators, major deliverables and milestones, schedule and duration, and the budgetary and procurement requirements; and
 - d) check the alignment of the WFPs with the policies, rules, and regulations of the Department.

3. The participants in this activity are the following:

Office/Participants	No. of Participants
Top Management	2
Division Chiefs	8
Personnel in charge of PMIS per office	9
EPS, PO III, and AO II of PPRD	3
SAO and Head of Budget Section of FD	2
Head of Procurement Unit (PU)	1
Total	25



4. Relative to this, the office/division heads shall present the WFPs which consist of the Physical Plan, Monthly Obligation Program, and Monthly Disbursement Program.

5. Prior to the presentation, all offices shall conduct a final review of their draft WFPs to ensure the vertical and horizontal alignments of their outputs, activities, and indicators and compliance with the relevant guidelines and requirements on plan preparation.

6. Each office shall be given 20 minutes to present their WFPs. Another 10 minutes shall be given to the PPRD, FD, Procurement Unit, Top Management, and assigned reactor to give feedback. The presenters are required to bring laptops and prepare eight (8) printout copies of their WFPs. The time allotment and order of presentation are as follows:

Time Allotment	RO FDs	Presenters	Assigned reactors
09:00-09:30	AD	Dr. Alejandrito Yman	Ms. Mercedes Sarmiento
09:30-10:00	CLMD	Dr. Harvie Villamor	Dr. Rosemarie Guino
10:00-10:30	ESSD	Dr. Rosemarie Guino	Mr. Cesar Verunque
10:30-11:00	FTAD	Ms. Mercedes Sarmiento	Dr. Alejandrito Yman
11:00-11:30	FD	Ms. Alma Suyom	Dr. Alejandra Lagumbay
11:30-12:00	HRDD	Dr. Alejandra Lagumbay	Dr. Harvie Villamor
01:00-01:30	PPRD	Dr. Rita Dimakiling	Ms. Alma Suyom
01:30-02:00	QAD	Mr. Cesar Verunque	Dr. Rita Dimakiling
02:00-02:30	ORD	To be identified	All Chiefs

7. Attached are the Activity Matrix and Calendar of Activities, for reference.

8. The expenses for food (lunch and a.m. and p.m. snacks), venue rental, and other incidental expenses shall be charged against PPRD Local Funds, subject to the existing accounting and auditing rules and regulations.

9. For inquiries and other concerns, please see Dr. Teodorico C. Peliño Jr., Education Program Supervisor, or Mr. Mark B. Gallano, Planning Officer III of PPRD.

10. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

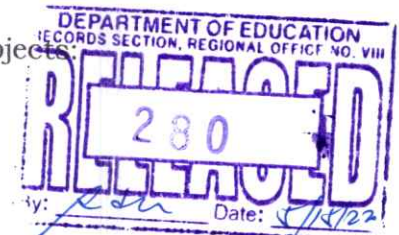
References: As stated

To be indicated in the Perpetual Index under the following subjects:

BUDGET
PROGRAMS

PLAN
PROJECTS

PPRD-TCPJ



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Enclosure 1 to Office Memorandum PPRD-2023-_____

Presentation, Validation, and Triangulation of 2024 Work and Financial Plans
August 1, 2023

ACTIVITY MATRIX

Time	Activities	Person/s Involved
08:30 a.m.	Opening Program <ul style="list-style-type: none"> • Preliminaries • Presentation of Participants • Activity Background • Opening Message 	Dr. Teodorico C. Peliño Jr. Dr. Rita R. Dimakiling Dr. Evelyn R. Fetalvero
09:00 a.m.	Presentation, Validation, and Triangulation of 2024 WFPs	Presenters, Reactors, PPRD, FD, and PU
12:00 p.m.	Lunch	
01:00 p.m.	Continuation of Presentation, Validation, and Triangulation of 2024 WFPs	Presenters, Reactors, PPRD, FD, and PU
03:30 p.m.	Closing Program <ul style="list-style-type: none"> - Closing message - Ways Forward 	Dr. Ronelo Al K. Firmo Mr. Mark B. Gallano
Ms. Janice C. Delopere Program Host		

Prepared by:

TEODORICO C. PELINO JR. EdD
Education Program Supervisor

Noted:


RITA R. DIMAKILING PhD
Chief Education Supervisor

Approved:


EVELYN R. FETALVERO, CESO IV
Regional Director



Enclosure 2 to Office Memorandum PPRD-2023-

The screenshot shows a calendar interface for August 2023. A pop-up window is open for the event on August 1st. The event details are as follows:

When	Description
Tuesday, Aug 1, 2023	Regional Planning Team (40), PPRD Chief, EPS, RPO EPS and 1 PPRD Staff

more details: [copy to my calendar](#)

Other visible events in the calendar include:

- Finance Division Monthly Reporting (Aug 6)
- CLMD - Entah (Aug 6)
- Finance Division Monthly Reporting (Aug 10)
- [PPRD] Workshop on Policy Review and Recommendation SBM Framework APAT - Boroi (Aug 10)
- [FTAD] Regional Division-Based Coaching on the Revised SBM Framework APAT - Iabab (Aug 14)
- [FTAD] Q3 RTFACTs' Pre-De (Aug 15)
- Finance Division Monthly Meeting (Aug 18)
- [FTAD] Q3 RTFACT Deployment to SDOs - Eastern Samar, B (Aug 21)
- Finance Group Conference (Aug 21)
- [FTAD] Q3 RTFACT Deployment to SDOs - Borongan City, Leyte (Aug 24)
- [FTAD] Q3 RTFACT Deployment to SDOs - Biliran, Cebu (Aug 28)
- [FTAD] Q3 RTFACT Deployment to SDOs - Ormoc City, Cebu (Aug 31)

