



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 22, 2023

ADVISORY

**FULL IMPLEMENTATION OF PAYROLL PROCESSING
IN THE SCHOOLS DIVISION OF SOUTHERN LEYTE**

**TO: GOVERNMENT FINANCIAL INSTITUTIONS (GFIs)
PRIVATE LENDING INSTITUTIONS (PLIs)/INSURANCE COMPANIES
ALL OTHERS CONCERNED**

1. Please be informed that full implementation of payroll processing in the **Division of Southern Leyte** is hereby granted effective **June 2023**.
2. Relative thereto, all billings, requests for verification, remittances, and other payroll-related concerns shall be taken care of the said division.
3. Attached is a copy of the Regional Memorandum No. AD-2023-483 dated May 22, 2023 for reference.
4. Please be guided accordingly.


EVELYN R. FETALVERO, CESO IV
Regional Director

AD-PS-EDR



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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 22, 2023

REGIONAL MEMORANDUM
AD-2023- **483**

**FULL IMPLEMENTATION OF PAYROLL PROCESSING
IN THE SCHOOLS DIVISION OF SOUTHERN LEYTE**

To: Schools Division Superintendent
Division of Southern Leyte
Chiefs of Administrative and Finance Divisions
All Others Concerned

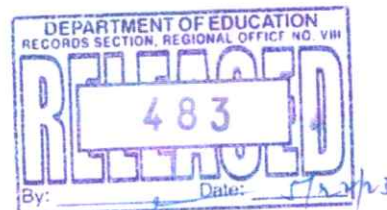
1. With the successful preparation and printing of payrolls in the Schools Division of Southern Leyte, the full implementation of payroll processing in the said division is hereby granted effective **June 2023**.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of the DepEd personnel within its jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLI)/Insurance Companies.
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: None
Reference: RM 1436, s. 2022; RM 172, S. 2023
To be indicated in the Perpetual Index
under the following subjects:

DOWNLOADING
FULL IMPLEMENTATION
PAYROLL PROCESSING

AD-PS-EDR



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