



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 08, 2023

REGIONAL MEMORANDUM

PPRD-2023- **423**

**REGIONAL AND SCHOOLS DIVISION COACHING ON
SCHOOL IMPROVEMENT PLANS**

To: Schools Division Superintendents
Chief of Policy, Planning, and Research Division
Chief of Field Technical Assistance Division
Chiefs of School Governance and Operations Division
All Others Concerned

1. With reference to Regional Memorandum No. 417, s. 2023, this Office, through the Policy, Planning, and Research Division (PPRD) and Field Technical Assistance Division (FTAD), engages the Chiefs of School Governance and Operations Division (SGOD) to provide technical assistance on the development of School Improvement Plans (SIPs) for the continuous improvement of school practices and processes on the areas of Leadership and Governance.
2. In case of unavailability of PPRD personnel, the SGOD Chief or his/her Education Program Supervisor, Senior Education Program Specialist in Planning and Research, and/or Planning Officer shall extend support as a resource person on SIP development during the conduct of the Regional and Division-based Coaching on the Revised SBM Framework Assessment using the materials/presentation that can be accessed through the link: https://bit.ly/inputs_SIP.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

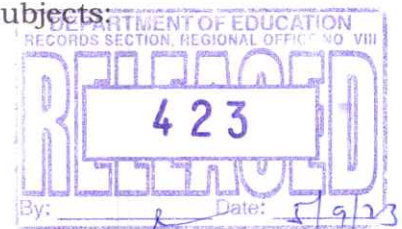
EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: RM Nos. 417, 328, 309, and 282, s. 2023

References: As stated

To be indicated in the Perpetual Index under the following subjects:

LEADERSHIP AND GOVERNANCE
SBM
SIP
TECHNICAL ASSISTANCE



PPRD-TCPJ





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 5, 2023

REGIONAL MEMORANDUM

No. **417** s. 2023

UPDATES TO REGIONAL MEMORANDUM NO. 309 RE: REGIONAL DIVISION-BASED COACHING ON THE REVISED SBM FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT)

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD) informs the field on the following updates in Regional Memorandum No. 309, s. 2023:
 - a. Paragraph 1: SBM Coaching schedule per division from **April 17-August 16 to May 8-October 14, 2023, see enclosure no. 1.**
 - b. Enclosure no. 2 Training matrix with updated topics per session and breakout session schedule.
2. All other provisions of the previous Regional Memorandum which are consistent with this issuance remain in force and in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: FTAD WFP, RM 309, s. 2023

To be indicated in the Perpetual Index under the following subjects:

COACHING SBM SCHOOLS DIVISION TECHNICAL ASSISTANCE

FTAD-REN



Address: Government Center, Candahug, Palo, Leyte
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Website: <https://region8.deped.gov.ph>

Enclosure No. 1 to Regional Memorandum No. 417, s. 2023**SCHEDULE OF SBM COACHING FOR SBM LEVEL 1-III SCHOOLS**

DIVISION	DATE	Number of break-out rooms	Number of participating Elementary and Secondary Schools
	September 7-16, 2023		
Biliran	September 7-9, 2023	2	100
Ormoc City	September 14-16, 2023	3	143
Maasin City	October 12-14, 2023	2	78
Southern Leyte - Batch 1	May 8-10	3	171
Southern Leyte- Batch 2	May 11-13	3	171
Baybay City	May 31-June 2	2	83
	June 5-28, 2023		
Samar- Batch 1	June 5-7	6	374
Samar-Batch 2	June 8-10	6	373
Catbalogan City	June 14-16	1	58
Northern Samar -Batch 1	June 19-21	5	303
Northern Samar -Batch 2	June 22-24	5	303
Calbayog City	June 26-28	3	173
	July 3-Aug 18, 2023		
Leyte -Batch 1 (Area 1)	July 3-5	4	218
Leyte -Batch 2 (Area 2a&b)	July 6-8	6	390
Leyte -Batch 3 (Area 3)	July 10-12	3	150
Leyte- Batch 4(Area 4)	July 13-15	3	182
Eastern Samar-Batch 1	July 24-26	4	233
Eastern Samar-Batch 2	July 27-29	4	233
Leyte- Batch 5(Area 5a&b)	Aug. 1-3	6	344
Borongan City	Aug. 8-10	1	58
Tacloban City	Aug. 16-18	1	62



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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

Enclosure No. 2 to Regional Memo No. 417, s. 2023

**Regional Division-Based Coaching on the Revised SBM- APAT
 Breakout Session Schedule (Training Matrix)**

Time/Day	Day 1			Day 2			Day 3				
	Group A	Group B	Group C	Group A	Group B	Group C	Group A	Group B	Group C		
7:00-8:00	Group A	Group B	Group C	Breakfast						Group B	Group C
8:00-8:30	Registration of participants Lim- Secretariat			Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise	
8:30-9:00	Opening Program			MOL	MOL	MOL	MOL	MOL	MOL	MOL	
9:00-10:00	Session 0: Introduction/SBM Framework (R. Nayre)			Session 4: SBM Dimension 3- HRTD (SBM Coordinator)	Session 5: SBM Dimension 4- FRMM (TA Coordinator)	Session 2: SBM D 1- Leadership (M. Sarmiento)	Session 8: TA Mechanism (G. Mangaliman)	Session 9: ESIP (PPRD/SGOD)	Session 6: SBM D 5- CI (CID Chief)		
10:00-11:30	Session 1: Part 1- PI (R. Nayre/SDO PO)	Session 2: SBM D 1- Leadership (M. Sarmiento)	Session 3: SBM D 2- GA (SGOD Chief)	Session 5: SBM Dimension 4- FRMM (TA Coordinator)	Session 3: SBM D 2-GA (SGOD Chief)	Session 7: SBM D 6 LE (G. Mangaliman)	Session 9: ESIP (PPRD/SGOD)	Session 8: TA Mechanism (G. Mangaliman)	Session 1: Part 1- PI (R. Nayre/SDO PO)		
11:30-12:00	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

1:00-2:30	Session 2: SBM D 1- Leadership (M. Sarmiento)	Session 1: Part 1- PI (R. Nayre/SDO PO)	Session 4: SBM Dimension 3- HRTD (SBM Coordinator)	Session 6: SBM D 5- Curriculum and Instruction (CI) (CID Chief)	Session 7: SBM D 6 LE (G.Mangaliman)	Session 9: ESIP (PPRD/SG OD)	Ways forward: ❖ echo to the chairpersons and members of the 6 sbm dimensions ❖ conduct self-assessment and submit for division validation. (M. Sarmiento)
2:30-3:00	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Closing program
3:00-4:30	Session 3: SBM D 2 GA (SGOD Chief)	Session 4: SBM D 3- HRTD (SBM Coordinator)	Session 5: SBM D 4- FRMM (TA Coordinator)	Session 7: SBM D 6- Learning Environment (LE) (G. Mangaliman)	Session 6: SBM D 5- Curriculum and Instruction (CI) (CID Chief)	Session 8: TA Mechanism (G. Mangaliman)	Home Sweet Home
4:30-5:00	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	Open Forum	
5:00-6:00	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	
Officer of the Day	Class Manager SDO HRDD	Class Manager SDO HRDD	Class Manager SDO HRDD	Class Manager SDO HRDD	Class Manager SDO HRDD	Class Manager SDO HRDD	Class Manager SDO HRDD

Prepared by:

[Signature]

REYNALDO E. NAYRE, PhD.
EPS-SBM Coordinator

NOTED:

[Signature]

MERCEDES D. SARMIENTO
FTAD Chief

APPROVED:

[Signature]

EVELYN R. FETALVERO, CESO IV
Regional Director





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 14, 2023

REGIONAL MEMORANDUM
FTAD-2023- **328**

**UPDATES ON THE REGIONAL DIVISION-BASED SBM COACHING SCHEDULE
FOR BILIRAN AND ORMOC CITY DIVISIONS**

To: Schools Division Superintendents of Biliran & Ormoc City Divisions
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. This refers to the Regional Memorandum No. 309, s. 2023, dated April 4, 2023, re: Addendum and Corrigendum to Regional Memorandum No. 282, s. 2023, this Office, thru the Field Technical Assistance Division (FTAD) hereby informs the concerns SDOs of the following changes of coaching schedule:

Division	Original Schedule	New Schedule
Biliran	April 20-22, 2023	August 29-31, 2023
Ormoc City	April 17-19, 2023	August 23-25, 2023

2. All other provision in the previous Regional Memoranda which are consistent with this issuance remains enforce and in effect.

3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

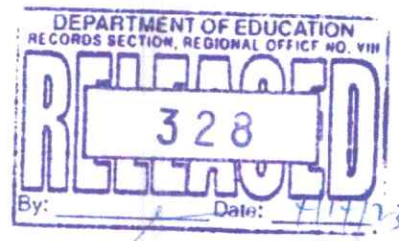
Enclosures: None

References: RM 309, s. 2023

To be indicated in the Perpetual Index under the following subjects:

COACHING CHANGES SCHEDULE

FTAD-REN



Address: Government Center, Candahug, Palo, Leyte
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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 4, 2023

REGIONAL MEMORANDUM

No. **309** s. 2023

**ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM NO. 282 RE:
REGIONAL DIVISION-BASED COACHING ON THE REVISED SBM
FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT)**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD) informs the field on the following changes in Regional Memorandum No. 282, s. 2023:
 - a. Paragraph 1: SBM Coaching schedule per division from **April 12-July 26 to April 17-August 16, 2023, see enclosure no. 1.**
 - b. Paragraph 3: SBM level 1-3 school number of participants from **2 to 1 School Head only per school.**
 - c. Enclosure no. 2 Training matrix with speakers per session and TA Mechanism as additional topics.
2. The SDOs are hereby enjoined to prepare the venue and ensure to have 1 plenary hall and breakout rooms as specified in enclosure no. 1 (number of rooms per division per batch)
3. All other provisions of the previous Regional Memorandum which are consistent with this issuance remain in force and in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

References: FTAD WFP, RM 282, s. 2023

To be indicated in the Perpetual Index under the following subjects:

COACHING SBM SCHOOLS DIVISION TECHNICAL ASSISTANCE

FTAD-REN



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Enclosure No. 1 to Regional Memorandum No. _____, s. 2023

SCHEDULE OF SBM COACHING FOR SBM LEVEL 1-III SCHOOLS

DIVISION	DATE	Number of break-out rooms	Number of participating Elementary and Secondary Schools
	April 17-22, 2023		
Ormoc City	April 17-19	2	100
Biliran	April 20-22	3	143
	May 2-June 2, 2023		
Maasin City	May 2-4	2	78
Southern Leyte - Batch 1	May 8-10	3	171
Southern Leyte- Batch 2	May 11-13	3	171
Baybay City	May 31-June 2	2	83
	June 5-28, 2023		
Samar- Batch 1	June 5-7	6	374
Samar-Batch 2	June 8-10	6	373
Catbalogan City	June 14-16	1	58
Northern Samar -Batch 1	June 19-21	5	303
Northern Samar -Batch 2	June 22-24	5	303
Calbayog City	June 26-28	3	173
	July 3-Aug 16, 2023		
Leyte -Batch 1 (Area 1)	July 3-5	4	218
Leyte -Batch 2 (Area 2a&b)	July 6-8	6	390
Leyte -Batch 3 (Area 3)	July 10-12	3	150
Leyte- Batch 4(Area 4)	July 13-15	3	182
Eastern Samar-Batch 1	July 24-26	4	233
Eastern Samar-Batch 2	July 27-29	4	233
Leyte- Batch 5(Area 5a&b)	Aug.1-3	6	344
Borongon City	Aug. 8-10	1	58
Tacloban City	Aug. 14-16	1	62



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Enclosure No. 2 to Regional Memo No. 309, s. 2023**Regional Division-Based Coaching on the Revised SBM- APAT****Training Matrix**

Time/Day	Day 1	Day 2	Day 3
7:00-8:00	Arrival	Breakfast	Breakfast
8:00-8:30	Registration of participants (A. Lim- Secretariat)	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise
8:30-9:00	Opening Program	MOL	MOL
9:00-10:30	Session 1: Part 1- Performance Improvement (PI) (R. Nayre)	Session 3: SBM Dimension 2- Governnce & Accountability (SGOD Chief)	Session 6: SBM Dimension 5- Curriculum and Instruction (CI) (CID Chief)
10:30-12:00		Session 4: SBM Dimension 3- Human Resource & Team Development (HRTD) (SBM Coordinator)	Session 7: SBM Dimension 6- Learning Environment (LE) (G. Mangaliman)
1:00-2:00	Workshop 1	Workshop 3	Workshop 5
2:00-3:00	Session 2: SBM Dimension 1- Leaderhip (M. Sarmiento)	Session 5: SBM Dimension 4- Finance Resource Management & Mobilization (FRMM) (TA Coordinator)	TA Mechanism (G. Mangaliman)
3:00-3:30			Ways forward: ❖ echo to the chairpersons and members of the 6 sbm dimensions ❖ conduct self-assessment and submit for division validation. (M. Sarmiento)
3:30-4:00	Workshop 2	Workshop 4	Closing program
5:00-6:00	Dinner	Dinner	Home sweet home
Officer of the Day	SDO Representative	SDO Representative	SDO Representative



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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 27, 2023

REGIONAL MEMORANDUM

No. **282**, s. 2023

**REGIONAL DIVISION-BASED COACHING ON THE REVISED SBM
FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT)**

To: Schools Division Superintendents
All Others Concerned

1. Cognizant to DepEd Memorandum No. 75, s. 2022 and in line with the goal of improving the SBM Level of Practice among schools through the provision of Technical Assistance, this Office, through the Field Technical Assistance Division (FTAD) shall conduct a Regional Division-Based Coaching on the Revised School-Based Management (SBM) Framework Assessment Process And Tool (APAT) from April 12 to July 26, 2023, as indicated in the **Enclosure No. 1 -Schedule of SBM Coaching per Division.**
2. This activity aims to:
 - a. orient the standards of SBM dimensions;
 - b. determine the MOVs per dimension;
 - c. understand the transition from the old to the revised assessment tool; and
 - d. know how to document per dimension properly.
3. The participants to this activity are the SGOD & CID Chiefs, Division SBM & TA Coordinators, SBM Level 1-3 School Heads and SBM Coordinators of the 13 SDOs and RO-FTAD Team.
4. See *Enclosure no. 1- schedule per division* and *Enclosure no. 2 – training matrix* for reference.
5. Schools Divisions are hereby enjoined to organized as to the logistics, venues, and other administrative concerns.
6. Travel expenses, board and lodging, and other administrative cost incurred relative to the conduct of this activity shall be charged against their respective Local Funds, while RO personnel to FTAD RO funds subject to the usual accounting and auditing rules and regulations.



7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated
References: FTAD AIP

To be indicated in the Perpetual Index under the following subjects:

COACHING SBM SCHOOLS DIVISION TECHNICAL ASSISTANCE

FTAD-REN



Enclosure No. 1 to Regional Memorandum No. 282 s. 2023

SCHEDULE OF SBM COACHING FOR SBM LEVEL 1-III SCHOOLS

DIVISION	DATE	Number of participating Elementary and Secondary Schools
	April 12-22, 2023	
Baybay City	April 12-14	83
Ormoc City	April 17-19	100
Biliran	April 20-22	143
	May 2-12, 2023	
Maasin City	May 2-4	78
Southern Leyte - Batch 1	May 8-10	171
Southern Leyte- Batch 2	May 11-13	171
	June 5-28, 2023	
Catbalogan City	June 5-7	58
Samar- Batch 1	June 8-10	373
Samar-Batch 2	June 14-16	374
Calbayog City	June 19-21	173
Northern Samar -Batch 1	June 22-24	303
Northern Samar -Batch 2	June 26-28	303
	July 3-26, 2023	
Leyte -Batch 1	July 3-5	422
Leyte -Batch 2	July 6-8	422
Leyte -Batch 3	July 10-12	423
Tacloban City	July 13-15	62
Eastern Samar-Batch 1	July 17-19	233
Eastern Samar-Batch 2	July 20-22	233
Borongan City	July 24-26	58

Enclosure No. 2 to Regional Memo No. 202 s. 2023

Regional Division-Based Coaching on the Revised SBM- APAT
April 12-14, 2023

Training Matrix

Time/Day	Day 1	Day 2	Day 3
7:00-8:00	Arrival	Breakfast	Breakfast
8:00-8:30	Registration of participants	Short opening program/Wellness Exercise	Short opening program/Wellness Exercise
8:30-9:00	Opening Program	MOL	MOL
9:00-10:30	Session 1: Part 1- Performance Improvement (PI)	Session 3: SBM Dimension 2- Governnce & Accountability	Session 5: SBM Dimension 5- Curriculum and Instruction (CI)
10:30-12:00		Session 4: SBM Dimension 3- Human Resource & Team Development (HRTD)	Session 5: SBM Dimension 6- Learning Environment (LE)
1:00-2:00	Workshop 1	Workshop 3	Workshop 5
2:00-3:00	Session 2: SBM Dimension 1- Leadership	Session 5: SBM Dimension 4- Finance Resource Management & Mobilization (FRMM)	Ways forward: ❖ echo to the chairpersons and members of the 6 sbm dimensions ❖ conduct self-assessment and submit for division validation
3:00-4:00	Workshop 2	Workshop 4	Closing program
5:00-6:00	Dinner	Dinner	Home sweet home
Officer of the Day	Geraldine M. Mangaliman	Anna lyn B. Lim	Reynaldo E. Nayre