



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

May 11, 2023

REGIONAL MEMORANDUM

CLMD-2023- 446

PLANNING CONFERENCE AND ONSITE INSPECTION OF POTENTIAL CONTEST VENUES AND BILLETING SCHOOLS IN PREPARATION FOR THE CONDUCT OF THE 2023 REGIONAL SCHOOLS PRESS CONFERENCE (RSPC)

To: Schools Division Superintendent
 - Division of Eastern Samar
 All Others Concerned

1. As part of the preparations for the conduct of the 2023 RSPC which will be hosted by the Division of Eastern Samar, this Office, through the Curriculum and Learning Management Division (CLMD), shall hold a planning conference with the Host Division and an onsite inspection of contest venues and billeting schools on May 15-16, 2023 at the Schools Division Office of Eastern Samar and selected schools in the municipality of Dolores.
2. The planning conference aims to realize the following objectives:
 - a. discuss plans and preparations relative to the hosting of the 2023 RSPC;
 - b. finalize the Terms of Reference for the Host Division as well as other working committees;
 - c. visit potential contest venues and billeting schools;
 - d. check availability of needed facilities, equipment, and services which will ensure a smooth conduct of the events and contests; and
 - e. secure the commitment of partners who can help and contribute to the success of the activity.
3. The participants of this planning activity are the members of the RSPC Technical Working Group (TWG) from the CLMD, members of the different working committees from the Host Division headed by the Schools Division Superintendent, officials/representatives of the Local Government Units (LGUs) from the municipality or barangays where the contest venues and billeting schools are located, and invited representatives of some government agencies and private companies providing essential services such as security, water, electricity, and internet.
4. Travel expenses of the Regional TWG Members shall be charged against the Campus Journalism Fund downloaded to the Region or CLMD Local Funds in case the former is insufficient while those of the Division personnel shall be charged to their respective local funds/MOOE or other applicable sources of funds, subject to the existing accounting and auditing rules and regulations.



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: <https://region8.deped.gov.ph>

5. Immediate dissemination of and compliance with this Memorandum are desired.

ff
EVELYN R. FETALVERO, CESO IV
Regional Director *d*

Enclosures: None
References: None

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM

HOST

PLANNING CONFERENCE

RSPC

CLMD-DME

