



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

May 29, 2023

**REGIONAL MEMORANDUM**

No. **517**, s.2023

**QUARTERS 1 & 2 COORDINATION MEETING OF REGIONAL AND  
 DIVISION PARTNERSHIP FOCAL PERSONS**

To: Schools Division Superintendents  
 All Others Concerned

1. The Quarters 1 and 2 Coordination Meeting of the Regional and Division Partnership Focal Persons is slated on June 22-23, 2023 at the ESSD Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. The objectives of this meeting are the following:
  - a. gather updates on the partnership programs and activities of the Schools Division Offices (SDOs) and their best practices for replication by other SDOs; and
  - b. discuss issues and concerns and agree on ways to address them.
3. Relative thereto, all Division Partnership Focal Persons are enjoined to prepare a five-minute presentation of their Accomplishment Reports for the first and second quarters of the year. The presentation should highlight their best practices and their alignment to the MATATAG Agenda. Further, the report should include the issues and concerns encountered.
4. The participants to the activity are the following:

Regional Office	ESSD Chief PDO IV 2 ESSD Staff
Schools Division Offices	13 Partnership Focal Persons (SEPS)

5. The Coordination Meeting shall be live-out. The participants may make reservations at the RELC-NEAP Dormitory at <https://bit.ly/neap8dormlodgingres>. Meals shall be provided, specifics of which are indicated below:

Date	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner
Day 1 (June 22, 2023)		/	/	/	/
Day 2 (June 23, 2023)		/	/	/	/

6. The transportation, accommodation, and per diem of the participants shall be charged to their respective MOOE/Local Funds, while their meals shall be charged



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

to the ESSD RO-8 MOOE in accordance with existing guidelines on government accounting and auditing procedures.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: as stated

References: as stated

To be indicated in the Perpetual Index under the following subjects:

COORDINATION MEETINGS      PIR

ESSD-SPPS-EAD



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