



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 5, 2023

REGIONAL MEMORANDUM

PPRD-2023- **562**

**WORKSHOP ON POLICY REVIEW AND RECOMMENDATIONS FOR
CENTRAL OFFICE DEVELOPMENT**

To: Director III
Regional Policy Implementation and Review Committee
Schools Division Superintendents of Leyte, Samar, and Tacloban City
Regional Office Division Chiefs
All Others Concerned

1. With reference to DepEd Order No. 13, s. 2015 (Establishment of a Policy Development Process at the Department of Education), this Office, through the Regional Policy Implementation and Review Committee (RPIRC) and the Policy, Planning, and Research Division (PPRD), shall conduct the Workshop on Policy Review and Recommendations for Central Office Development on August 10-11, 2023, specific venue to be announced in a separate issuance.

2. This workshop aims to:

- reorient the participants on policy development, implementation, and review processes;
- review contextualized Regional Office (RO) guidelines;
- evaluate policies and issuances in terms of implementation gaps and issues based on the Monitoring, Evaluation, and Adjustment (MEA) results;
- conduct progress monitoring of policies to ensure continuous and systematic observation of the level or compliance of implementation; and
- identify policy recommendations for Central Office (CO) development.

3. The participants in this activity are the members of the RPIRC and invited select personnel from the Regional Office (RO) and Schools Division Offices (SDOs) as follows:

Consultant: Dr. Evelyn R. Fetalvero, CESO IV
Regional Director

Chairperson: Dr. Ronelo Al K. Firmo, CESO V
Assistant Regional Director

Cochairperson: Dr. Rita R. Dimakiling
Chief Education Supervisor of PPRD

Members: Dr. Harvie D. Villamor
Chief Education Supervisor
Curriculum and Learning Management Division (CLMD)



Dr. Rosemarie M. Guino
OIC-Chief Education Supervisor
Education Support and Services Division (ESSD)

Dr. Alejandra B. Lagumbay
Chief Education Supervisor
Human Resource Development Division (HRDD)

Mr. Cesar P. Verunque
Chief Education Supervisor
Quality Assurance Division (QAD)

Ms. Mercedes D. Sarmiento
Chief Administrative Officer
Field Technical Assistance Division (FTAD)

Ms. Alma E. Suyom
Chief Administrative Officer, Finance Division (FD)

Dr. Alejandrino L. Yman
Chief Education Supervisor, Administrative Division (AD)

Atty. Eleanor C. Calumpiano
Attorney IV, Head of Legal Unit

Secretariat: Dr. Teodorico C. Pelino Jr.
Education Program Supervisor of PPRD

Ms. Jennylynd D. Daya
Education Program Specialist II of PPRD

Mr. Mark Lito B. Gallano
Planning Officer III of PPRD

By invitation: Select Education Program Supervisors, Specialist, and
Administrative Officers or representative per office

Ms. Gladys G. Fabillo, FD
Mr. Sonny S. Tayum, QAD
Dr. Gertrudes C. Mabutin, CLMD
Ms. Eden A. Dadap, ESSD
Ms. Elizabeth E. Caboboy, AD
Ms. Geraldine M. Mangaliman, FTAD
Ms. Dina S. Superable, HRDD
Mr. Jim Albert A. Lagado, ICTU
Ms. Jamin F. Calzita, PAU
Ms. Eva D. Rosales, AD-PS

Select Personnel from SDOs of Leyte, Samar, and
Tacloban City

Ms. Felicidad T. Espinosa, CLMD Chief of Leyte
Ms. Clarita M. Menda, SGOD Chief of Samar
Mr. Raphie T. Añoover, SEPS in PR of Leyte
Mr. Gerry P. Ocenar, SEPS in M&E of Samar
Mr. Roger Dagale, SEPS in M&E of Tacloban City

4. In preparation for the workshop, the Regional Functional Division (RFD) Chiefs and Schools Division Office personnel from the aforementioned SDOs are required to present a report on the most common/pressing issues and program implementation gaps that can possibly be addressed through policy



recommendations to Central Office using the enclosed report templates through the link: <https://bit.ly/WPRRCOD>.

5. The RFDs are also enjoined to account or review the implementation status of division-initiated guidelines and issuances by updating the Inventory of Regional Office Guidelines through the link: <https://bit.ly/ROSPolicies>. The SDOs shall submit their confirmation on or before August 1, 2023, through the link: <https://bit.ly/ConfirmWPRR>.

6. Attached are the Activity Matrix, Confirmation Letter, and Calendar of Activities, for references.

7. The expenses for board and lodging for two days and other incidental expenses shall be charged against PRP Funds, while transportation and other incidental expenses of the participants to their respective Local Funds, subject to the existing accounting and auditing rules and regulations.

8. For inquiries and other concerns, Dr. Teodorico C. Peliño Jr., Education Program Supervisor of PPRD and RPIRC Secretariat, can be reached at the email address: teodorico.pelino@deped.gov.ph.

9. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosures: As stated

References: DepEd Order No. 13, s. 2015; 2023 WFP of PPRD; OM 251, s. 2023
To be indicated in the Perpetual Index under the following subjects:

MONITORING

POLICY

REVIEW

PPRD-TCPJ



Enclosure 1 to Office Memorandum PPRD-2023- **562**

Report Templates
 Issues and Concerns of RFDs and SDOs
 Reference: MEA/PIR (2022; 2023 1st & 2nd Quarters)

Matrix 1. Common Issues and Concerns

Common Issues and Concerns	Root Cause/s	DepEd Order or Policy Involved	Policy Recommendations
			To be identified during the workshop

The first three columns shall be accomplished prior to the workshop.

Matrix 2. Policy Implementation Gaps

DepEd Orders (Control/reference based on the QCP/Operations Manual/Compendium)	Policy Implementation Gaps	Policy Recommendations
		To be identified during the workshop

The first two columns shall be accomplished prior to the workshop.



Enclosure 2 to Office Memorandum PPRD-2023- **562**

Indicative Program and Accommodation Arrangements
Workshop on Policy Review and Recommendations for Central Office Development

I. Program of Activity

Date/Time	Activity	Person In charge/Facilitator/ Resource Persons
Day 0 August 9, 2023		
02:00 p.m.	Arrival and Registration	PPRD/RPIRC Secretariat
Day 1 August 10, 2023		
07:00 a.m.	Breakfast	
08:30 a.m.	Opening Program - Preliminaries - Participants and Activity Background - Message	Dr. Rita R. Dimakiling Dr. Evelyn R. Fetalvero
10:00 a.m.	Policy Development Process	Ms. Jennylind D. Daya
11:00 a.m.	Policy Analysis	Dr. Teodorico C. Peliño Jr.
12:00 p.m.	Lunch	
01:00 p.m.	Basic Education Issues and Policy Implications in Access, Quality, and Governance based on the 2022/2023 RMEA Results	Mr. Sonny S. Tayum
02:00 p.m.	Presentation of Issues/Concerns and Policy Implications	RFDs/SDOs
02:30 p.m.	Policy Implementation Progress Monitoring	
06:00 p.m.	Dinner	
Day 2 August 11, 2023		
07:00 a.m.	Breakfast	
08:30 a.m.	Preliminaries	PPRD/RPIRC Secretariat
09:00 a.m.	Workshop on Policy Analysis and Recommendations	RFDs/SDOs
12:00 p.m.	Lunch	
01:00 p.m.	Presentation of Workshop Outputs	RFDs/SDOs
04:00 p.m.	Closing Activities - Next Steps and Message - Prayer	Dr. Ronelo Al K. Firmo

II. Technical and Administrative Arrangements

Day	Room Accommodation	Meals
Day 0	Check-in – 2:00 PM	Dinner
Day 1		Breakfast, AM Snack, Lunch, PM Snack, Dinner
Day 2	Checkout – 12:00 PM	Breakfast, AM Snack, Lunch, PM Snack



Enclosure 3 to Office Memorandum PPRD-2023- 562**CONFIRMATION LETTER**

Dr. Evelyn R. Fetalvero, CESO IV
Regional Director
DepEd Regional Office VIII
Government Center, Candahug Palo, Leyte

Ma'am:

May I respectfully submit the list of our confirmed participants to the **Workshop on Policy Review and Recommendations for Central Office Development** on August 10-11, 2023.

Name	Position	School/Division

Very truly yours,

SDS

The screenshot shows a calendar for August 2023. The event '[PPRD] Workshop on Policy Review and Recommendation' on August 11 is circled in red. A pop-up window provides the following details:

When	Description
Aug 10 - 11, 2023	Policy Development and Review Commitment Members (Top Management, Chiefs, Legal Officer, EPS, RPO, EPSII, and PPRD Staff) Select Supervisor, Specialists, and Administrative Officers from RO Select Personnel from SDOs

[more details» copy to my calendar»](#)

