



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 8, 2023

**REGIONAL MEMORANDUM**

No. **571** s.2023

**NATIONAL TRAINING OF TRAINERS FOR THE HIGHER ORDER THINKING  
SKILLS PROFESSIONAL LEARNING PACKAGE (HOTS-PLPs)  
FOR SCIENCE, MATHEMATICS, AND  
ENGLISH TEACHERS**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is a Memorandum dated May 26, 2023 announcing the conduct of the National Training of Trainers for the Higher Order Thinking Skills Professional Learning Package (HOTS-PLPs) for Science, Mathematics, and English Teachers on the dates and venue indicated.
2. The activity aims to support the public-school teachers in performing pedagogy and assessment practices that promote higher order thinking skills for Grade 7 to 10.
3. The list of participants to each of the cluster is enclosed in this Memorandum. The Schools Division Superintendents through the HRDS are encouraged to facilitate the issuance of Travel Order to the identified participants.
4. The cost of the board and lodging of all participants shall be charged against FY 2023 HRD Funds of NEAP-PDD. While the travel and other incidental expenses of the participants shall be charged against local funds/HRD-PSF, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

ENGLISH    MATH    SCIENCE    SCHOOL HEAD    TEACHERS

HRRD-NEAP-R-MCAM



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Republika ng Pilipinas

## Department of Education

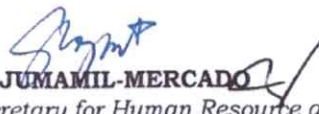
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,

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### MEMORANDUM

TO : **REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**HUMAN RESOURCE DEVELOPMENT DIVISION CHIEFS**  
**NEAP-R FOCAL PERSONS**  
**Curriculum and Learning Management Division Supervisors for**  
**Early Education and Language Literacy**  
**All Others Concerned**

FROM :   
**GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development*

SUBJECT : **Conduct of Activities for the “Higher Order Thinking Skills Professional Learning Package (HOTS-PLPs) for Science, Mathematics and English Teachers”**

DATE : 26 May 2023

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1. The National Educators Academy of the Philippines (NEAP), in collaboration with the Curriculum and Teaching Strand of the Department, shall be conducting the **“Higher Order Thinking Skills Professional Learning Package (HOTS-PLPs) for Science, Mathematics, and English Teachers”** to support the public school teachers in performing pedagogy and assessment practices that promote higher order thinking skills for Grades 7 to 10.
2. The program is aimed at:
  - a. Supporting the teachers in understanding HOTS and in reflecting these skills in their respective classroom practices through the development of HOTS items/questions for Science, Mathematics, and English/Reading subjects;
  - b. Helping the teachers in performing pedagogy and assessment practices that promote HOTS; and,
  - c. Developing guide materials intended for master teachers, school heads, and supervisors to support them in their mentoring roles in schools with a focus on helping teachers.

3. The activities to be conducted under HOTS-PLPs Program are the following:

Title of the Activity	Date and Venue	Participants
Capacity Building for the Core Team of Trainers	5 to 9 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	CLMD Chief <ul style="list-style-type: none"> <li>▪ 1 per Region</li> </ul> CID Chief <ul style="list-style-type: none"> <li>▪ 1 per SDO</li> </ul> PSDS <ul style="list-style-type: none"> <li>▪ 3 per Region</li> </ul> School Heads <ul style="list-style-type: none"> <li>▪ 2 for Regions 1, 2, 4b, 5, 8, 9, 12, 13, and CAR</li> <li>▪ 3 for Regions 3, 4a, 6, 7, 10, 11, and NCR</li> </ul>
National Training of Trainers (Cluster 1) [Science]	19 to 23 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS <ul style="list-style-type: none"> <li>▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR</li> <li>▪ 3 for Regions 4b and CAR</li> </ul> School Heads <ul style="list-style-type: none"> <li>▪ 30 per Region</li> </ul>
National Training of Trainers (Cluster 2) [Mathematics]	26 to 30 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS <ul style="list-style-type: none"> <li>▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR</li> <li>▪ 3 for Regions 4b and CAR</li> </ul> School Heads <ul style="list-style-type: none"> <li>▪ 30 per Region</li> </ul>
National Training of Trainers (Cluster 3) [English]	3 to 7 July 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS <ul style="list-style-type: none"> <li>▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR</li> <li>▪ 3 for Regions 4b and CAR</li> </ul> School Heads <ul style="list-style-type: none"> <li>▪ 30 per Region</li> </ul>

**a. Capacity Building for the Core Team of Trainers**

- i. This initial activity is aimed at capacitating the national or the **Core Team of Trainers** on the content and delivery of the HOTS-PLPs Program for its nationwide implementation.
- ii. The trained Core Team of Trainers are expected to serve as the trainers of the subsequent National Training of Trainers.
- iii. Participants to this activity who will serve as the Core Team of Trainers are the following:
  1. All Curriculum and Learning Management Division (CLMD) Chiefs of the Regional Offices
  2. All Curriculum and Instruction Division (CID) Chiefs of the Schools Division Offices
  3. Public Schools District Supervisors (PSDS) with specialization in Science, Mathematics, or English
  4. High School Principals

iv. Qualifications of the PSDS and Principals who serve as part of the Core Team of Trainers:

1. An existing PSDS or Principal / Teacher-in-Charge
2. Has served as a PSDS / Principal for at least five (5) years
3. With masters or doctoral degree in Science, Mathematics or English
4. Preferably someone who took part in the development and/or validation of the HOTS PLPs
5. With technical expertise in training and facilitation, including online training, coaching and mentoring, and research
6. Has served as a national trainer in Science, Mathematics, or English
7. Has attended relevant international and national trainings and/or courses in Science, Mathematics, or English
8. Comfortable in using varied educational technologies
9. Has a good command of English and Filipino

v. The cost of the board and lodging of all the participants shall be charged against FY 2023 HRD Funds of NEAP – PDD. While the travel and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

vi. Participants are advised to check in at 2:00pm of 4 June 2023 (Sunday) and to check out at 11:00am of 9 June 2023 (Friday):

Meals	4 June Sun	5 June Mon	6 June Tue	7 June Wed	8 June Thurs	9 June Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

vii. The regions are requested officially endorse their participants to the said activities on or before **1 June 2023** via email at [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph), copy furnished [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) with the subject line "Region XX HOTS-PLPs Core Team Members." (eg. Region III HOTS-PLPs Core Team Members). Template is enclosed (Enclosure 2).

PLPs Core Team Members." (eg. Region III HOTS-PLPs Core Team Members).  
Template is enclosed (Enclosure 2).

**b. National Training of Trainers**

- i. The National Training of Trainers shall be facilitated by the **Core Team of Trainers**.
- ii. In this activity, a set of National Trainers shall be capacitated on the content and delivery of the HOTS-PLPs Program for its nationwide implementation.
- iii. This shall be conducted in three (3) separate clusters: (1) Science; (2) Mathematics; and, (3) English.
- iv. The National Trainers shall likewise be assisted in the development of their respective implementation plans (cascading activities).
- v. Participants to this activity who will serve as National Trainers are the following:
  1. Public Schools District Supervisors (PSDS) with specialization in Science, Mathematics, or English
  2. High School Principals
- vi. Qualifications of the PSDS and Principals who serve as National Trainers:
  1. An existing PSDS or Principal / Teacher-in-Charge
  2. Has served as a PSDS / Principal for at least five (5) years
  3. With masters or doctoral degree in Science, Mathematics or English
  4. With technical expertise in training and facilitation, including online training, coaching and mentoring, and research
  5. Has served as a national trainer in Science, Mathematics, or English
  6. Has attended relevant international and national trainings and/or courses in Science, Mathematics, or English
  7. Comfortable in using varied educational technologies
  8. Has a good command of English and Filipino
- vii. A representative of the NEAP-R or Regional Human Resource Development Division (HRDD) is requested to serve as part of the Program Management Team (PMT).
- viii. The cost of the board and lodging of all the participants shall be charged against FY 2023 HRD Funds of NEAP - PDD. While the travel and other

incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

- ix. Participants are advised to check in at 2:00pm of 18 June 2023 (Sunday) and to check out at 11:00am of 23 June 2023 (Friday) for Cluster 1; to check in at 2:00pm of 25 June 2023 (Sunday) and to check out at 11:00am of 30 June 2023 (Friday) for Cluster 2; and, to check in at 2:00pm of 2 July 2023 (Sunday) and to check out at 11:00am of 7 July 2023 (Friday) for the Cluster 3:

Meals	18 June / 25 June / 2 July <i>Sun</i>	19 June / 26 June / 3 July <i>Mon</i>	20 June / 27 June / 4 July <i>Tue</i>	21 June / 28 June / 5 July <i>Wed</i>	22 June / 29 June / 6 July <i>Thurs</i>	23 June / 30 June / 7 July <i>Fri</i>
<i>Breakfast</i>		✓	✓	✓	✓	✓
<i>AM Snack</i>		✓	✓	✓	✓	✓
<i>Lunch</i>		✓	✓	✓	✓	
<i>PM Snack</i>	✓	✓	✓	✓	✓	
<i>Dinner</i>	✓	✓	✓	✓	✓	

- x. The regions are requested officially endorse their participants, along with the name of the representative of the HRDD, to the said activities on or before 13 June 2023 via email at [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph), copy furnished [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) with the subject line "Region XX HOTS-PLPs National Trainers." (eg. Region III HOTS-PLPs National Trainers). Template is enclosed (Enclosure 3).
4. For the conduct of the aforementioned activities that will fall on weekends and holidays, the Regional Office and/or Schools Division Office is requested to provide Compensatory Time-Off (CTO) to the participants and core team to compensate for time rendered that is supposed to be for personal use and rest.
5. The following documents are enclosed for reference:
- a. Enclosure 1 - Program Matrix
  - b. Enclosure 2 - Endorsement of the Participants (Core Team of Trainers)
  - c. Enclosure 3 - Endorsement of the Participants (National Trainers)
  - d. Enclosure 4 - Program Briefer
6. For questions or concerns, please feel free to contact the Professional Development Division of NEAP at (02) 8715-9919 or thru email at [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph) using the subject line "Region XX HOTS-PLPs Concern" (eg. Region III HOTS-PLPs Concern).



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

**LIST OF PARTICIPANTS FOR SCIENCE**

**National Training of Trainers (Cluster 1- SCIENCE)**

**June 18-23, 2023, ECOTECH Center, Sudlon, Lahug, Cebu City**

<b>Division</b>	<b>Name</b>		<b>Office</b>	<b>Designation</b>	<b>Email Address</b>	<b>Contact No.</b>
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Borongan	Jamer	Felinda	Eastern Samar National Comprehensive High School	HT III	<a href="mailto:felinda.jamer001@deped.gov.ph">felinda.jamer001@deped.gov.ph</a>	09613879151
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Leyte	Ayoc	Noel	Mahaplag NHS-Upper	TIC	ayocnoel@yahoo..com	09654295491
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Maasin	Delizo	Donna	Asuncion IS	School Principal	donna.delizo@deped.gov.ph	09473225759
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Ormoc	Montebon	Juliet	SDO Ormoc	EPS	<a href="mailto:juliet.montebon@deped.gov.ph">juliet.montebon@deped.gov.ph</a>	09467078870



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<b>National Training of Trainers (Cluster 2- MATHEMATICS)</b>						
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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

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Samar	Cajefe	Clarita	Lokilokon IS	Principal III	clarita.cajefe@deped.gov.ph	09307694578
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Tacloban	Dumas	Miguel Jr.	SDO Tacloban	EPS	miguel.dumas001@deped.gov.ph	09055695846
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<b>National Training of Trainers (Cluster 3- ENGLISH)</b>						
<b>July 2-7, 2023, ECOTECH Center, Sudlon, Lahug, Cebu City</b>						
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