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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 21, 2023

REGIONAL MEMORANDUM

No. **644** s. 2023

**SUSPENSION OF INCLUSION OF NEWLY HIRED TEACHERS IN
THE REGIONAL PAYROLL DURING SUMMER BREAK**

To: Schools Division Superintendents
Division Payroll Incharge
All Others Concerned

1. Due to the grant of Proportional Vacation Pay (PVP) to eligible teachers during summer break, inclusion in the regional payroll of newly hired teachers is hereby suspended for the months of July and August 2023 and shall resume in September 2023.
2. The Schools Division Offices shall take charge in the processing of salary of the concerned teachers on the affected months.
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: As stated
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

INCLUSION
PROPORTIONAL VACATION PAY
SUMMER BREAK

AD-PS-EDR

