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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 22, 2023

REGIONAL MEMORANDUMNo. **649** s.2023

**QUARTERLY ONSITE MONITORING ON THE STATUS OF IMPLEMENTATION
OF THE ALTERNATIVE DELIVERY MODES (ADM)
AND ADM FUND UTILIZATION**

To: Schools Division Superintendents
All Others Concerned

1. To ensure the efficient and successful implementation of the Alternative Delivery Modes, this Office, through the Curriculum and Learning Management Division (CLMD), shall conduct a Quarterly Onsite Monitoring on the status implementation of the ADM and ADM Fund Utilization of Calendar Year 2023.

2. The activity aims to:
- monitor, evaluate, and validate the status of implementation of the ADM and the ADM Fund utilization;
 - provide appropriate technical assistance to the ADM-implementing divisions relative to their conformity to the ADM guidelines; and
 - collate the best practices and notable learnings from each ADM-implementing division.

3. The table below shows the assigned monitors per Schools Division Office.

Schools Division Office	Monitors	Date
Biliran, Ormoc City, and Borongan City	Ryan R. Tiu, Dandy G. Acuin, Ernani Fernandez Jr.	Any schedule agreed upon by the assigned monitors and SDOs per quarter of CY 2023.
Maasin City and Baybay City	Nova P. Jorge, Gertrudes C. Mabutin, Amenia C. Aspa	
Catbalogan City, Calbayog City, and Northern Samar	Joy B. Bihag, Alfredo P. Café, Dean Ric M. Endriano	
Leyte and Tacloban City	Harvie D. Villamor, Hydelyn N. Cinco, Sarah S. Cabaluna	

4. Adjustment of the composition of the monitoring team from composite to a flexi will be implemented in the absence of any member of a team such that other member from another team can join.



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5. All expenses incurred relative to the conduct of this monitoring shall be charged against the FLO-ADM Program Support Fund or any available local fund, subject to the existing accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ADM

FLO

MONITORING

CLMD-RRT



Enclosure to Regional Memorandum No. _____, s. 2023

MONITORING AND EVALUATION TOOL ON THE DIVISION IMPLEMENTATION OF THE ALTERNATIVE DELIVERY MODE (ADM) AND UTILIZATION OF THE ADM PROGRAM SUPPORT FUND (PSF)

Division: _____

Date of Monitoring: _____

Indicator(s)	Conformance to Program Standard / Guidelines		Means of Verification	Remarks
	Yes	No		
Approved ADM Work and Financial Plan (WFP)			ADM WFP	
Approved WFP uploaded in the PMIS			PMIS – ADM WFP	
Activities in the ADM WFP are ADM-based			ADM WFP	
Funded activities in the ADM WFP are based on FLO-ADM PSF IRR/Guidelines			ADM WFP	
Accomplished (updated) Division ADM Implementation Report or Program Implementation Review Report			ADM IR or ADM PIR Report	
Accomplished Quarterly Report of ADM PSF Utilization			Report of ADM PSF Utilization	
a) Accomplishment				
b) Reason(s) of Under/Over Achievement of Targets				
c) Issues and Challenges				
d) Catch-up Plan				
e) Recommendation(s)				

Other Observations and Agreements:

Prepared by:

Conforme:

