



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 27, 2023

**REGIONAL MEMORANDUM**

No. **664**, s. 2023

**UPDATES ON THE 48<sup>TH</sup> DEPED REGION VIII FOUNDING ANNIVERSARY**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

1. With reference to Regional Memorandum No. 564, s. 2023, this Office, through the Human Resource Development Division (HRDD), announces that the 48<sup>th</sup> DepEd Region VIII Founding Anniversary is rescheduled to August 2023 and shall be held at the Leyte Academic Center (LAC) Annex, Government Center, Cadahug, Palo, Leyte. The specific date shall be announced through a separate memorandum.
2. For reference, enclosed are the Activity Matrix (Enclosure 1), Team Composition List (Enclosure 2), Contest Guidelines and Criteria for Judging (Enclosure 3), Contest Prizes (Enclosure 4), and Health Declaration Form (Enclosure 5).
3. For inquiries, contact Dr. Alejandra B. Lagumbay, Chief of HRDD, through [hrdd.region8@deped.gov.ph](mailto:hrdd.region8@deped.gov.ph).
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Enclosures: as stated  
References: as stated

To be indicated in the Perpetual Index under the following subjects:

ACTIVITIES

ANNIVERSARY

DEPED VIII

HRDD-DSS



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Republic of the Philippines  
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REGION VIII - EASTERN VISAYAS

Enclosure 1 to Regional Memorandum No. \_\_\_\_\_, s. 2023

**ACTIVITY MATRIX FOR THE 48<sup>TH</sup> DEPED REGION VIII FOUNDING ANNIVERSARY**  
August 2023 | Leyte Academic Center Annex

DATE	TIME	ACTIVITY	PERSONNEL/OFFICES INVOLVED
August __, 2023	1:00 p.m. - 6:00 p.m.	Setting up the MATATAG Booth	Schools Division Offices
	7:00 a.m. - 7:30 a.m.	Zumba Dance	RO personnel and SDO participants
	8:00 a.m. - 9:00 a.m.	Thanksgiving Mass	RO personnel and SDO participants
	9:00 a.m. - 10:00 a.m.	Opening Program	RO personnel and SDO participants
	10:30 a.m. - 12:00 nn	Cheers and Yells Competition	All Teams
	12:00 nn - 1:00 p.m.	Lunch	
August __, 2023	1:00 p.m. - 3:00 p.m.	Amazing Race	All Teams
	3:00 p.m. - 4:00 p.m.	Raffle Draw	ESSD
	4:00 p.m. - 4:30 p.m.	Announcement of Winners and Awarding of Prizes	HRDD
	4:30 p.m. - 5:00 p.m.	Closing Program	RO personnel and SDO participants

Emcee:

Mr. Rogelio O. Ticoy, Jr.

Prepared by:

Noted by:

**DINA S. SUPERABLE**  
EPS

**ALEJANDRA B. LAGUMBAY PHD**  
Chief of HRDD



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Enclosure 2 to Regional Memorandum No. \_\_\_\_\_, s. 2023

**TEAM COMPOSITION LIST**

<b>Team No.</b>	<b>Composition</b>
1	<ul style="list-style-type: none"><li>▪ SDO Baybay City</li><li>▪ SDO Maasin City</li><li>▪ Asset Management Section</li><li>▪ Admin Proper</li><li>▪ Records Section</li></ul>
2	<ul style="list-style-type: none"><li>▪ SDO Biliran</li><li>▪ SDO Northern Samar</li><li>▪ Office of the Regional Director (ORD Proper, PAU, Legal Unit, &amp; ICTU)</li><li>▪ Field Technical Division</li></ul>
3	<ul style="list-style-type: none"><li>▪ SDO Borongan City</li><li>▪ SDO Ormoc City</li><li>▪ Office of the Assistant Regional Director</li><li>▪ Policy, Planning, and Research Division</li><li>▪ General Services Section</li></ul>
4	<ul style="list-style-type: none"><li>▪ SDO Calbayog City</li><li>▪ SDO Samar</li><li>▪ Personnel Section</li><li>▪ Cash Section</li></ul>
5	<ul style="list-style-type: none"><li>▪ SDO Catbalogan City</li><li>▪ Finance Division</li><li>▪ Quality Assurance Division</li></ul>
6	<ul style="list-style-type: none"><li>▪ SDO Eastern Samar</li><li>▪ SDO Southern Leyte</li><li>▪ SDO Tacloban City</li><li>▪ Education Support Services Division</li><li>▪ Procurement Unit</li></ul>
7	<ul style="list-style-type: none"><li>▪ SDO Leyte</li><li>▪ Curriculum and Learning Management Division</li></ul>



Enclosure 3 to Regional Memorandum No. 664, s. 2023

## CONTEST GUIDELINES AND CRITERIA FOR JUDGING

### I. MATATAG Booth

#### A. Mechanics

1. The booth design should be anchored on the theme: **“MATATAG: Bansang Makabata, Batang Makabansa.”**
2. Each SDO must make their own 6 feet x 5 feet booth at the designated area.
3. The SDO can set up their respective booth from 1:00 p.m. to 6:00 p.m. on July 23, 2023.
4. Every booth must feature a digital poster.
5. The decision of the Board of Judges shall be deemed final and irrevocable.

#### B. Criteria for Judging

Creativity and Originality	-	35%
Relevance to the Theme	-	15%
Branding and Messaging <i>(clarity, consistency, and effectiveness of the elements, slogans, taglines, and key messages of the booth)</i>	-	20%
 Overall Impact	 -	 30%
<b>Total</b>		<b>100%</b>

### II. Cheers and Yells

#### A. Guidelines

1. The contest is anchored on the theme: **“MATATAG: Bansang Makabata, Batang Makabansa.”**
2. The contest shall be participated by the 7 teams.
3. Each team shall be composed of at least 20 members.
4. Each participating team shall submit a copy of their cheers and yells to HRDD at least 5 minutes before the contest begins.
5. The performance must be at least 3 minutes and shall not exceed 5 minutes, including the entrance and exit.
6. The use of whistles and body props is allowed.
7. The use of drums and other instruments is strictly prohibited.
8. Profanity and other inappropriate language are not allowed.
9. Failure to comply with the abovementioned guidelines means a 5-point deduction from the total accumulated points of the team.
10. The decision of the Board of Judges shall be deemed final and irrevocable.
11. As deemed necessary, the Board of Judges may recommend additional guidelines before the contest proper.



**B. Criteria for Judging**

Relevance to the Theme	-	20%
Originality	-	15%
Mastery and Timing	-	25%
Clarity of Voice	-	20%
Overall Impact	-	20%
<b>Total</b>	-	<b>100%</b>

**III. The Amazing Race 8!**

**General Mechanics**

1. The race will be participated by the 7 teams.
2. Each team will be represented by 10 members.
3. All participants must fill out the Health Declaration Form.
4. The entire race will have a total of 8-task stations.
5. Each station has 1 task for the team to accomplish.
6. Each team will be provided with a map (coupon for station arrangements) for them to follow accordingly. They will start from different stations.
7. In every station, facilitators are required to sign each team's coupon after finishing the task to signify that the team was able to accomplish the task. Then, a completion envelope will be given to the team.
8. The teams will be ranked according to their time in completing the tasks. Whichever finishes with the least time consumed will be declared the overall winner.
9. In the event of a tie, a clincher game will be played by the concerned teams to break the tie.



Enclosure 4 to Regional Memorandum No. 664, s. 2023

**CONTEST PRIZES**

A. MATATAG Booth	1 <sup>st</sup> prize	5,000.00
	2 <sup>nd</sup> prize	3,000.00
	3 <sup>rd</sup> prize	2,000.00
B. Cheers and Yells	1 <sup>st</sup> prize	5,000.00
	2 <sup>nd</sup> prize	3,000.00
	3 <sup>rd</sup> prize	2,000.00
C. The Amazing Race 8!	1 <sup>st</sup> prize	5,000.00
	2 <sup>nd</sup> prize	3,000.00
	3 <sup>rd</sup> prize	2,000.00



Enclosure 5 to Regional Memorandum No. \_\_\_\_\_, s. 2023

**HEALTH DECLARATION FORM**

Contest: **The Amazing Race 8!**

Date: \_\_\_\_\_

Participant Information:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_ Emergency Contact Number: \_\_\_\_\_

Medical Information:

1. Are you fully vaccinated against COVID-19? [Yes/No]
2. Do you have any existing medical conditions or allergies? [Yes/No]  
If yes, please provide details: \_\_\_\_\_
3. Are you currently taking any medications? [Yes/No]  
If yes, please provide details: \_\_\_\_\_
4. Have you had any recent surgeries or medical procedures? [Yes/No]  
If yes, please provide details: \_\_\_\_\_
5. Do you have any known physical limitations or disabilities that may affect your participation in the Amazing Race 8? [Yes/No]  
If yes, please provide details: \_\_\_\_\_
6. Are you currently experiencing any symptoms of illness, such as fever, cough, sore throat, or difficulty in breathing? [Yes/No]  
If yes, please describe the symptoms: \_\_\_\_\_
7. Have you been in close contact with someone who has tested positive for COVID-19 in the past 14 days? [Yes/No]  
If yes, please provide details: \_\_\_\_\_

Declaration:

I, \_\_\_\_\_, hereby declare that the information provided above is true and accurate to the best of my knowledge. I understand that any false information may jeopardize my participation in the Amazing Race 8 and may put myself and others at risk. I take full responsibility for my health and will comply with any safety measures and instructions provided by the event organizers.

\_\_\_\_\_  
Participant's signature over printed name

\_\_\_\_\_  
Date of signing the form

