



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 27, 2023

REGIONAL MEMORANDUM

No. **668**, s. 2023

REQUEST FOR THE CONSOLIDATED REPORTS OF LEARNER RIGHTS AND PROTECTION CASES

To: Schools Division Superintendents
All Others Concerned

1. Attached is Memorandum OUOPS 2023 dated June 8, 2023 requesting for the submission of consolidated reports on incidence of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and anti-bullying policies, and schools with established child protection committees (CPCs), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017.

2. All Schools Division Offices, through their Child Protection Focal Person in the School Governance and Operations Division (SGOD) are requested to submit the Division consolidated data by:

- a. Using the Google form through the drive link: <https://tinyurl.com/LRP-References>
- b. Send an email of the following (**both in MS Excel and PDF formats**) to essd.region8@deped.gov.ph cc eden.dadap001@deped.gov.ph:
 - i. Division Consolidated Reports on Incidents of Bullying;
 - ii. Division Consolidated Report on Incidence of Child Abuse;
 - iii. Division Consolidated Report on Cases Involving CAR and CICL;
 - iv. Division Consolidated Report on other Learner Rights and Protection Concerns; and
 - v. Division Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees.

3. The deadline of submission of all reports is on **July 14, 2023**.

4. There are required supporting documents enumerated on pages 2-3 of the above-cited Memorandum, which are likewise requested from Schools Division Offices (SDOs)

5. The data privacy of learners shall be maintained and protected at all costs and under all circumstances, as provided for by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.



6. For any concern relative to this Memorandum, the Regional Learner Rights and Protection Focal Person, Eden A. Dadap may be reached at 09126063544.

7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CASE REPORTS

LEARNER RIGHTS AND PROTECTION

ESSD-SPPS-EAD



Address: Government Center, Candahug, Palo, Leyte

Telephone Nos.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: <https://region8.deped.gov.ph>

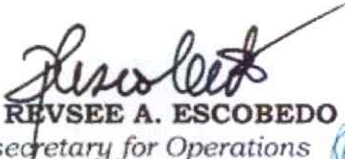



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
OUOPS 2023 _____

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC AND PRIVATE SCHOOLS, ELEMENTARY AND
SECONDARY SCHOOLS

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations 

SUBJECT : REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER
RIGHTS AND PROTECTION CASES

DATE : June 8, 2023

Pursuant to Department Order No. 003, series of 2021¹, the Learner Rights and Protection Office (LRPO), formerly known as *Child Protection Unit* and *Child Rights in Education Desk*, is mandated to lead in the planning, implementing, coordinating, monitoring and evaluation of programs, projects, and activities related to learner rights and protection at all governance levels of the Department.

In line thereto, this Office is requesting the submission of consolidated reports on incidents of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and anti-bullying policies, and schools with established child protection committees (CPC), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017².

Further, all public and private schools are directed to submit their respective SDOs the accomplished reports on bullying and child abuse, cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and

¹ DepEd Order No. 003, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

² DepEd Memorandum No. 114, s. 2017, "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s.2015," July 17, 2017.

protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012³, and reports on the status of their established child protection committees (CPC).

In view of the foregoing, the LRPO through this Office requests **all Regional Offices** to submit the consolidated data by:

1. Using the Google form: <https://tinyurl.com/Consolidation-Report>.
2. Sending an email of the following (**both in MS Excel and PDF formats**) to lrpo@deped.gov.ph.
 - i. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 1);
 - ii. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure No. 2);
 - iii. Accomplished Regional Consolidated Report on Cases involving CAR (Enclosure No. 3) and CICL in Schools (Enclosure No. 4);
 - iv. Accomplished Regional Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 5); and
 - v. Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees (Enclosure No. 6).

The data which must come from the Schools Division Offices **must be submitted only to the Regional Offices** for consolidation. Only the consolidated data from the Regional Office, which must be **validated** by the Regional Director, will be received and acknowledged by this Office. Further, the Regional Office, Division Office and all public and private schools **must strictly follow the reporting template attached in this memorandum or in this google drive link: <https://tinyurl.com/LRP-References>**. The deadline of submission of all the reports is on **July 21, 2023**.

Thus, the persons-in-charge of the consolidation of reports in the field are as follows:

- a. Child Protection Focal Person in the Education Support Service Division (ESSD) in the Regional Office;
- b. Child Protection Focal Person in the School Governance and Operations Division (SGOD) in the Schools Division Office; and
- c. Child Protection Committees (CPCs) in schools.

In order to foster accurate, valid, and reliable consolidated reports, the following are **required supporting documents** requested from the Regional Offices in addition:

- a. Accomplished School-based Consolidated Report on Incidents of Bullying (Enclosure No. 7)
- b. Accomplished School-based Consolidated Report on Incidents of Child Abuse (Enclosure No. 8)
- c. Accomplished School-based Consolidated Report on Cases of Children-At-Risk (Enclosure No. 9)
- d. Accomplished School-based Consolidated Report on Incidents of Children in Conflict with the Law (CICL) (Enclosure No. 10)

³ DepEd Order No. 40, s. 2012, "DepEd Child Protection Policy," May 12, 2012.

- e. Accomplished School-based Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 11)
- f. Accomplished Intake Sheet Forms per DO 40, s. 2012 (Enclosure No. 12)
- g. Accomplished Profiling and Initial Risk Assessment Tools for Children-at-Accomplished Risk (Enclosure No. 13)
- h. Accomplished Children in conflict with the Law (CICL) Intake form (Enclosure No. 14)
- i. School-based Activity Reports that show the measures undertaken for the prevention of learner rights and protection violations.

Further, the data privacy of the learners shall be maintained and protected at all costs, as provided by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.

For your information and guidance.

ENCLOSURE 1. Accomplished Regional Consolidated Report on Incidents of Bullying

Regional Consolidated Report on Incidents of Bullying
 School Year 20 20

1. Public School
 2. Private School
 3. Charter School
 4. Home School
 5. Other (Specify)

1. Middle School
 2. High School
 3. Other (Specify)

1. Victim
 2. Perpetrator
 3. Witness

| Level | Elementary School | | | Intermediate School | | | Junior High School | | | Senior High School | | | Total | |
|-----------------|-------------------|--------------|-----------|---------------------|--------------|-----------|--------------------|--------------|-----------|--------------------|--------------|-----------|------------------------------|-------|
| | Victims | Perpetrators | Witnesses | Victims | Perpetrators | Witnesses | Victims | Perpetrators | Witnesses | Victims | Perpetrators | Witnesses | Number of Bullying Incidents | Total |
| Public School | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Private School | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Charter School | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Home School | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Other (Specify) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Other | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
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| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |

ENCLOSURE 1. Continuation

II. Private Bid/ask

| Entity | Bid-ask Spread | | | | | | | | | | | | Total Number of Public Tenders | Total Volume of Public Tenders | TOTAL | | | | |
|--------|----------------|-------|--------|--------|----------------|-------|--------|--------|----------------|-------|--------|--------|---|---|-------|--|--|--|--|
| | Bid-ask Spread | | | | Bid-ask Spread | | | | Bid-ask Spread | | | | | | | | | | |
| | 0-5% | 5-10% | 10-15% | 15-20% | 0-5% | 5-10% | 10-15% | 15-20% | 0-5% | 5-10% | 10-15% | 15-20% | | | | | | | |
| N/A | | | | | | | | | | | | | | | | | | | |
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Common Action Taken (Note: Please see other sheets if needed)

ENCLOSURE 2. Accomplished Regional Consolidated Report on Incidents of Child Abuse

Approved by the Board of Directors
 Date of Approval: _____

Approved by the Superintendent
 Date of Approval: _____

Approved by the Director
 Date of Approval: _____

Regional Consolidated Report on Incidents of Child Abuse
 School Year 20____-20____

| District | Elementary Schools | | | | | Intermediate Schools | | | | | Junior High Schools | | | | | Total | | | | |
|----------|--------------------|---|---|---|---|----------------------|---|---|---|----|---------------------|----|----|----|----|-------|----|-------------------------|--------------------------------|-------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | Total Number of Victims | Total Number of Female Victims | TOTAL |
| 1 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 2 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 3 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 4 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 5 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 6 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 7 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 8 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 9 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 10 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 11 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 12 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 13 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 14 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 15 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 16 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 17 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 18 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 19 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 20 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 21 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 22 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 23 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 24 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 25 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 26 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 27 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 28 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 29 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |
| 30 | | | | | | | | | | | | | | | | | 0 | 0 | 0 | 0 |

ENCLOSURE 2. Continuation

| Outline | E. Private School | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | No. of Books Lost | | TOTAL |
|---------|---------------------------|---|---|---|---------------------------|---|---|---|---------------------------|----|----|----|---------------------------|----|----|----|---------------------------|----|----|----|---------------------------|----|----|----|--------------|----|----|----|----|----|----|----|----|----|----|----|-----------------------|-------------------------|-------|
| | Madras State | | | | | | | | | | | | Madras State | | | | | | | | | | | | Madras State | | | | | | | | | | | | Total Number of Books | Total Number of Volumes | |
| | Madrassah No. of Books | | | | Madrassah No. of Books | | | | Madrassah No. of Books | | | | Madrassah No. of Books | | | | Madrassah No. of Books | | | | Madrassah No. of Books | | | | | | | | | | | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 0 | 0 | 0 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 0 | 0 | 0 |

ENCLOSURE 2. Continuation

Common Actions Taken (List Page use other sheets if needed)

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Notes: (If you have more than one page of information, please indicate the page number in the Remarks column.)

Approved: _____

Applicant: _____

Professional: _____

Practitioner: _____

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Date: _____

Signature: _____

Signature: _____

Signature: _____

ENCLOSURE 3. Accomplished Regional Consolidated Report on Cases involving CAR

**Regional Consolidated Report on Incidents Cases of Children-at-Risk (CAR)
School Year 20 - 20**

Person:

1. Fiscal Number of the State:

By: _____
 Director: _____
 Chief Deputy: _____
 State Inspector: _____
 State Auditor: _____
 State Treasurer: _____

2. District of Origin: _____

By: _____
 Investigator: _____
 Librarian: _____
 Home Care: _____
 Social Worker: _____

1. Public School:

Characteristics:

| District | Characteristics | | | | | | | | | | No. of Incidents of District | | | |
|----------|---|--------------------|--|--------------------------|--|---|------------------------------------|-----------------------|-----------------------|---------------------------|------------------------------|---------------------------------------|-------------------------|-------|
| | Victim of Abuse (Parental neglect, physical, sexual, emotional and other abuse) | Victims of Neglect | Consumption of Alcohol or Drugs by student or guardian | Being a member of a gang | Living in a community with a higher level of criminality | Living in a community with a high level of violence | Overcrowded or substandard housing | Student under FBI Law | Subject of Family Law | Substance/Drug Dependency | Smoking | Total Number of Incidents of District | Total Number of Victims | Total |
| 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 26 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 27 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 28 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 29 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

ENCLOSURE 3. Continuation

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| Common Actions Taken (Note: Please use other sheets if needed) | |
| 1 | |
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Approved by: _____
 Date: _____

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Prepared by: _____
 Date: _____

Validated by: _____
 Date: _____

ENCLOSURE 4. Accomplished Regional Consolidated Report on Cases Involving CICL

**Regional Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
School Year 20 . 20**

1. District Office: _____
 2. District Office: _____
 3. District Office: _____
 4. District Office: _____
 5. District Office: _____
 6. District Office: _____
 7. District Office: _____
 8. District Office: _____
 9. District Office: _____
 10. District Office: _____

1. District Office: _____
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 3. District Office: _____
 4. District Office: _____
 5. District Office: _____
 6. District Office: _____
 7. District Office: _____
 8. District Office: _____
 9. District Office: _____
 10. District Office: _____

| Division | Level | | | | | | | | | | No. of Incidents | | Total | Cause/Violation | Common Intervention Program |
|----------|------------|---|--------------------|---|--------------------|---|----------------------|------------------------|-------|-----------------|-----------------------------|---|-------|-----------------|-----------------------------|
| | Elementary | | Junior High School | | Senior High School | | Total Number of Male | Total Number of Female | Total | Cause/Violation | Common Intervention Program | | | | |
| | M | F | M | F | M | F | | | | | | M | | | |
| Total | 10 | 0 | 3 | 0 | 3 | 0 | 11 | 3 | 14 | | | | | | |
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ENCLOSURE 5. Accomplished Regional Consolidated Report on Other Learner Rights and Protection Concerns

Regional Consolidated Report on Other Learner Rights and Protection Concerns
 School Year 20 -20

Total Number of Other Learner Rights
 Concerns
 Categorized by Division:

Total Number of Incidents
 Reported
 Categorized by Division:

| Division | Classification | | | | | | | | | | | | | | No. of Incidents on Other Learner Rights and Protection Concerns | | |
|----------|----------------|---|----------|---|-------------------|---|---|---|---------------------------------|---|---------------------|---|--|--|--|--------------------------------|-------|
| | Child Labor | | Bullying | | Child Trafficking | | Overser Sexual Exploitation of Children | | Sexual Exploitation of Children | | Corporal Punishment | | Other Acts of Abuse (Learner-to-Learner) | | Total Number of Male Victims | Total Number of Female Victims | TOTAL |
| | M | F | M | F | M | F | M | F | M | F | M | F | | | | | |
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| TOTAL | | | | | | | | | | | | | | | | | |

ENCLOSURE 5. Continuation

II. Private School

| Division | Classification | | | | | | | | | | | | No. of Incidents on Other Teacher Rights and Protection Cases | | | | |
|----------|----------------|---|---------|---|-------------------|---|---------------------------------------|---|----------------------------------|---|---------------------|---|---|---|------------------------------|--------------------------------|-------|
| | Child Labor | | Slavery | | Child Trafficking | | Other Sexual Exploitation of Children | | Sexual Exploitation of Civilians | | Corporal Punishment | | Other Acts of Abuse (Trafficking/Leaver) | | Total Number of Male Victims | Total Number of Female Victims | TOTAL |
| | M | F | M | F | M | F | M | F | M | F | M | F | M | F | | | |
| Totals | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
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ENCLOSURE 5. Continuation

Common Actions Taken (Note: Please use other sheets if needed)

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| Number of the report | Number of the report |
| Number of the report | Number of the report |
| Number of the report | Number of the report |

Prepared by: _____
 Title: _____

Validated by: _____
 Title: _____

ENCLOSURE 6. Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees

Regional Consolidation Report on Schools with Child Protection Policy, Anti-Bullying Policy, and Child Protection Committees
 School Year 2011-2012

1. District Office
 Name: _____
 Address: _____
 City: _____
 State: _____
 Zip: _____

2. District Office
 Name: _____
 Address: _____
 City: _____
 State: _____
 Zip: _____

| District | Child Protection Policy | | Anti-Bullying Policy | | Child Protection Committee | | Total Number of Schools with Child Protection Policy | Total Number of Schools with Anti-Bullying Policy | Total Number of Schools with Child Protection Committee |
|----------|-------------------------|---------|----------------------|---------|----------------------------|---------|--|---|---|
| | Adopted | Updated | Adopted | Updated | Adopted | Updated | | | |
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ENCLOSURE 7. Accomplished School-based Consolidated Report on Incidents of Bullying

Revised by: 14 to Digital Resources Module, 2014
 Form adopted by the Department of Education, 2014

CONFIDENTIAL

School Based Report on Incidents of Bullying
 School Year 20__ . 20__

School: _____
 Address: _____
 Check Box: Yes No (If checked, please provide explanation below)

| Date / Place of Incident | Nature of Bullying | | | | Victims | | | Perpetrator | | | Action Taken | Recommendation | Status (Resolved/ Pending/ Referred to other agency) | |
|--------------------------|--------------------|--------|--------------|----------------|---------|-----|-----------|-------------|-----|-----------|--------------|----------------|--|--|
| | Physical | Social | Gender based | Cyber Bullying | Sexual | Age | Sex (M/F) | Name | Age | Sex (M/F) | | | | |
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Note: Bullying is perpetrated by a student against another student who is in the school - supervised physical contact (grabbing, shoving, pushing, hitting, squeezing, twisting, tripping, etc.), social network (teasing, spreading rumors, exclusion, etc.), verbal (name calling, threats, etc.), gender based (sexual harassment, etc.) or cyberbullying (texting, etc.).

Number of cases referred to other government agencies
 Number of cases referred to other government agencies

Prepared by: _____
 Name and Position: _____
 Date: _____

ENCLOSURE 9. Accomplished School-based Consolidated Report on Cases of CAR

CONFIDENTIAL

SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School: _____ School ID: _____
 Period Covered: _____
 Total Number of Students: _____ Classification: Public Private Level: Kindergarten Elementary Junior High School Senior High School

I. CHILDREN-AT-RISK (CAR)

| Classification | No. of Students | | Action Taken | Present Status |
|---|-----------------|--------|--------------|----------------|
| | Male | Female | | |
| 1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean) | | | | |
| 2. Victim of Neglect | | | | |
| 3. Coming from a dysfunctional family or without parent or guardian | | | | |
| 4. Being a member of a gang | | | | |
| 5. Living in a community with a higher level of criminality | | | | |
| 6. Living a situation of armed conflict | | | | |
| 7. Committed a status Offense under Section 57 of RA 9344, as amended | | | | |
| 8. Mendicant under PD 1563 | | | | |
| 9. Solvent/ Rugby user | | | | |
| 10. Marijuana/ Drug Use/ Dependency | | | | |
| 11. Smoking | | | | |
| 12. Others | | | | |

II. Concrete descriptions of actions taken by the school to alleviate the risk factors of the CAR:

| | |
|---|--|
| Number of Resolved Cases | |
| Cases for Monitoring | |
| Number of Cases referred to other Government Agencies | |
| Number of Cases referred to other Non-Government Agencies | |

Prepared by: _____

 (Designation)
 Date: _____

Validated by: _____

 Principal
 Date: _____

CONFIDENTIAL

Appendix F

School-Based Consolidated Report on Incidents of Children in Conflict with the Law (CICL)

School: _____
 Period Covered: _____

School ID: _____
 Classification: _____
 Level: Full Intermediate Senior High School Senior High School

School Year 20__-20__

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)

| Learner's Reference Number (LRN) | Age | Sex (M/F) | Case/Violation | Action Taken | Intervention/Diversion Program | Remarks |
|----------------------------------|-----|-----------|----------------|--------------|--------------------------------|---------|
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B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted which facilitated the reintegration of the CICL in the school and community

| | |
|---|--|
| Number of Resolved Cases | |
| Cases for Mentoring | |
| Number of Cases referred to other Government Agencies | |
| Number of Cases referred to other Non-Government Agencies | |

Prepared by: _____
 (Designation) _____
 Date: _____

Validated by: _____
 Principal _____
 Date: _____

ENCLOSURE 11. Accomplished School-based Consolidated Report on Other LRP Concerns

SCHOOL-BASED CONSOLIDATED REPORT ON OTHER LEARNER RIGHTS AND PROTECTION CONCERNS

School Year 20__ 20__

CONFIDENTIAL

School: _____ District: _____
 Address: _____ City/Town/Village: _____ State: _____
 (Include street address, school, city/town/village, state, zip code)
 Local Telephone/Facsimile/Cellular: _____

| Date / Place of Incident | Other Child Protection Concerns | | | | | | Victims | | | Perpetrator | | | Action Taken | Intervention Program | Notes (checked/initials added to other reports) | |
|--------------------------|---------------------------------|-------------|-------------------|------|-----|--------------------------|--|------|-----|-------------|------|-----|--------------|----------------------|---|-----------|
| | Substance | Child Labor | Child Trafficking | OSHA | SEC | Corporate Responsibility | Other Area of Abuse (checked to other reports) | Name | Age | Sex (M/F) | Name | Age | | | | Sex (M/F) |
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Rate: OTR / Other Sexual Exploitation of Children
 NCL: Sexual Exploitation of Children

| Number of Reported Cases | Number of Cases Reported to Other Government Agencies |
|--------------------------|---|
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Reviewed and Submitted by: _____
 Prepared by: _____
 Approved/Disapproved: _____
 Date: _____



CONFIDENTIAL

Republic of the Philippines
Department of Education

In compliance with the Data Privacy Act of 2012, the Learner Rights and Protection Office (LRPO), all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

INTAKE SHEET

I. INFORMATION

A. VICTIM:

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Gr./Yr. And Section: _____ Adviser _____

Parents:

Mother: _____ Age: _____

Occupation: _____

Address: _____

Father: _____ Age: _____

Occupation: _____

Address: _____

B. COMPLAINANT:

Name: _____

Relationship to the Victim: _____

Address and Contact Number: _____

C. RESPONDENT:

C-1. If respondent is a School Personnel

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Address and Contact Number: _____

Position/Designation: _____

ENCLOSURE 12. Continuation

CONFIDENTIAL

C-2. If respondent is a Student

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Gr./Yr. and Section: _____

Parents/Guardian:

Mother: _____ Age: _____

Occupation: _____

Address and Contact Number: _____

Father: _____ Age: _____

Occupation: _____

Address and Contact Number: _____

II. DETAILS OF THE CASE:

III. ACTION TAKEN:

1

2

3

IV. RECOMMENDATIONS:

1

2

3

ENCLOSURE 12. Continuation

Prepared by:

Signature over Printed Name

Designation

Date

Noted by:

Signature over Printed Name

Designation

Date

ENCLOSURE 13. Accomplished Profiling and Initial Risk Assessment Tools for CAR

Appendix A



CONFIDENTIAL

Profiling and Initial Risk Assessment Tools for Children-at-Risk

PART I:

This form will help the guidance teacher or guidance counselor quickly note down risk factors that make the child vulnerable to coming into conflict with the law. A check mark on those items in red/ bold font require immediate referral of the child to the LSWDO, DSWD or licensed child-caring agencies and NGOs for further assessment and treatment or intervention planning.

A mark on the other items or factors, other than those in red, require further investigation or data gathering on the part of the school CPC before referral is made to the LSWDO or DSWD.

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

I. Child's Identifying Information

Name: _____

Age: _____ Date of Birth: _____

Sex: _____

Address: _____

In school? _____ Yes; Grade/ Year Level: _____

_____ No; Highest Grade/ Year Level Finished: _____

Caregivers: _____ Father only _____ Mother only _____ Father & Mother

_____ Others (indicate relationship to the child): _____

Caregiver's source of income/employment and monthly income _____

No. of siblings: _____ No. of siblings below 18 years old: _____

Ordinal position: _____

I. Individual factors

_____ History of substance/alcohol abuse

_____ Involvement in gangs

_____ Involvement in any positive youth development activity, identify: _____

_____ Reported incidents of sudden outbursts of anger/irritability exhibited in school

_____ Report or allegations of traumatic experiences of the child

_____ Reported recent suicide attempts or suicidal ideation

_____ Child observed in class to be depressed, anxious and out of focus most of the time

_____ Constant somatic complaints

_____ Reported/Noted thought disturbances

ENCLOSURE 13. Continuation

Types of offenses committed (Mark with X and indicate how many times reported for every type of offense committed):

- Theft
- Robbery
- Physical injuries
- Sexual harassment
- Rape
- Homicide
- Murder
- Drug-related offense
- Other offenses punished under penal laws (please indicate) _____

Family/community factors:

- Child is a victim of abuse, identify _____ (sexual, physical, emotional, verbal)
- Child is a victim of neglect
- Child has no parents or no adult guardian in the household
- History of parental criminal behavior
- History of sibling's criminal behavior
- Witness to family/ domestic violence
- Parent substance abuse
- Homeless
- Abandoned
- Witness to community violence
- Presence of support system (family, community, church, school)

School Behavior

- Child is behaving well in school
- Child is a victim of bullying in school
- Child has been observed to have moderate behavior problems in school
- Child had severe problems with behavior in school. Child has been reported for bullying in school

Juvenile Justice (JJ)*

History of criminal behavior

- Current criminal behavior is the first known occurrence
- Youth has engaged in multiple delinquent acts in the past year

Seriousness

- Youth has engaged only in status violations or violations of local ordinances
- Youth has engaged in criminal behavior
- Youth has engaged in criminal behavior that places other citizens at risk of significant physical harm

Peer influences

- Youth's primary peer social network does not engage in delinquent behavior
- Youth predominantly has peers who engage in delinquent behavior
- Youth's primary peer social network are known to engage in criminal behavior

*Indicators were based on the Juvenile Justice Module of the Child and Adolescent Needs and Strengths Manual, Peira Foundation (1999)

ENCLOSURE 13. Continuation

PART II:

The table below further provides a non-exhaustive list of examples of evidence which would suggest that a student has met the threshold for an immediate referral to the proper authorities (LSWDO, Licensed SW of accredited and duly-licensed child caring agency, or to the DSWD CIU) or whether there is still a need for further investigation or data gathering on the allegations before referrals are made

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

Referral to LSWDO for immediate intervention within 8 hours

Initial Assessment: For further investigation before referral to LSWDO or DSWD within 24 hours

- | | |
|--|--|
| <input type="checkbox"/> Any allegation of abuse or neglect or any suspicious injury in a non-mobile child | <input type="checkbox"/> Allegation of physical assault with no visible injury (child is mobile and verbal) |
| <input type="checkbox"/> Two or more minor injuries in non-verbal young children (including disabled children) | |
| <hr/> | |
| <input type="checkbox"/> Allegations or suspicious about a serious injury | <input type="checkbox"/> Any incident/ injury triggering concern e.g. a series of apparently accidental injuries or a minor non-accidental injury |
| <input type="checkbox"/> Allegations or suspicious about a sexual abuse perpetrated against a child | |
| <hr/> | |
| <input type="checkbox"/> Repeated allegations of reasonable suspicious of non-accidental injury or injuries | <input type="checkbox"/> Repeated expressed minor concerns from one or more sources on suspicious of non-accidental injury |
| <hr/> | |
| <input type="checkbox"/> The child has been traumatised, injured or neglected as a result of domestic violence | <input type="checkbox"/> Allegation concerning verbal threats |
| <input type="checkbox"/> Repeated allegations involving serious verbal threats and/or emotional abuse | <input type="checkbox"/> Allegations of emotional abuse including that caused by minor domestic violence |
| <hr/> | |
| <input type="checkbox"/> Allegations/ reasonable suspicions of serious neglect | <input type="checkbox"/> Allegations of periodic neglect including insufficient supervision, poor hygiene, clothing or nutrition; failure to seek/attend treatments or appointments; young carers undertaking intimate personal care |
| <hr/> | |

ENCLOSURE 13. Continuation

Direct allegation of sexual abuse made by child or abuser's confession to such abuse

Suspicions of sexual abuse (e.g. medical concerns, sexualized behavior, or referral by concerned relative, neighbor and caregiver)

Any allegation suggesting connections between sexually abused children in different families or more than one abuser

An individual inside the child's home posing a risk to the child (alleged perpetrator living with the child or who has daily access to the child/ adult alleged of threatening child to commit crime, etc.)

Any suspicious injury or allegation involving a child already subject to a child protection plan or looked after by a local authority

No available parent/carer and child is left abandoned child

No available parent, child in need of temporary accommodation and no specific risk if this need is met

Suspicion that a child has suffered or is at risk of significant harm due to fabricated/ induced illness

A child reported to be at-risk of sexual exploitation or trafficking

Pregnancy in a child

A child at-risk of forced marriage

Initial assessment made by:

Name and Signature

Designation

Noted by:

Name and Signature

Designation

ENCLOSURE 14. Accomplished CICL Intake form

Appendix B

CONFIDENTIAL



Children in Conflict with the Law (CICL) Intake Form

Division: _____ Region: _____
Name of School: _____
Address: _____
Case No.: _____
Date: _____

I. Identifying Information

Name: _____
Nickname: _____
Age: _____ Sex: _____
Date of Birth: _____
Place of Birth: _____
Address: _____
Grade/ Year Level & Section: _____
Class Adviser: _____

Parents/Guardian Information

Parents/ Guardian: _____
Address: _____
Contact Nos: _____

II. Problem Presented (Information on the Reported Offense)

Alleged offense committed by the student (describe incident as reported):

Place and Date of Alleged Commission of Offense: _____
Name of the referring party/ relation to the child: _____
Name of victim/s (if any): _____ Grade/Level: _____
Previous Offense reported in school, *if any* (please indicate date):

ENCLOSURE 14. Continuation

III. Actions taken, if any

IV. Disposition:

Referred and/or Released to:

LSWDO Name: _____ Contact No. _____

PNP Name: _____ Contact No. _____

NGO/ FBO Name of Organization _____
Contact No _____

Released to:

Parents

Guardian

Relative/s Name: _____ Contact No. _____

Name and Signature of Receiving Party

Address: _____

Prepared by:

Name and Signature

Designation

Noted by:

Name and Signature

Designation