

#### Republic of the Philippines

# Department of Education REGION VIII - EASTERN VISAYAS

June 27, 2023

#### **REGIONAL MEMORANDUM**

No. 668

, s. 2023

# REQUEST FOR THE CONSOLIDATED REPORTS OF LEARNER RIGHTS AND PROTECTION CASES

To: Schools Division Superintendents

All Others Concerned

- 1. Attached is Memorandum OUOPS 2023 dated June 8, 2023 requesting for the submission of consolidated reports on incidence of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and anti-bullying policies, and schools with established child protection committees (CPCs), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017.
- 2. All Schools Division Offices, through their Child Protection Focal Person in the School Governance and Operations Division (SGOD) are requested to submit the Division consolidated data by:
  - a. Using the Google form through the drive link: https://tinyurl.com/LRP-References
  - b. Send an email of the following (both in MS Excel and PDF formats) to essd.region8@deped.gov.ph cc eden.dadap001@deped.gov.ph:
    - i. Division Consolidated Reports on Incidents of Bullying;
    - ii. Division Consolidated Report on Incidence of Child Abuse;
    - iii. Division Consolidated Report on Cases Involving CAR and CICL;
    - iv. Division Consolidated Report on other Learner Rights and Protection Concerns; and
    - v. Division Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees.
- 3. The deadline of submission of all reports is on **July 14, 2023**.
- 4. There are required supporting documents enumerated on pages 2-3 of the above-cited Memorandum, which are likewise requested from Schools Division Offices (SDOs)
- 5. The data privacy of learners shall be maintained and protected at all costs and under all circumstances, as provided for by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.



Address: Government Center, Candahug, Palo, Leyte

Telephone Nos.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

#### DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

6. For any concern relative to this Memorandum, the Regional Learner Rights and Protection Focal Person, Eden A. Dadap may be reached at 09126063544.

7. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO III
Regional Director

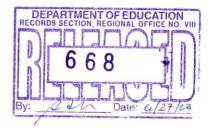
Enclosures: As stated References: As stated

To be indicated in the Perpetual Index under the following subjects:

CASE REPORTS

LEARNER RIGHTS AND PROTECTION

ESSD-SPPS-EAD



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# Republic of the Philippines Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

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OUOPS 2023

TO

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ALL PUBLIC AND PRIVATE SCHOOLS, ELEMENTARY AND

SECONDARY SCHOOLS

FROM

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

SUBJECT

REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER

RIGHTS AND PROTECTION CASES

DATE

June 8, 2023

Pursuant to Department Order No. 003, series of 2021<sup>1</sup>, the Learner Rights and Protection Office (LRPO), formerly known as *Child Protection Unit* and *Child Rights in Education Desk*, is mandated to lead in the planning, implementing, coordinating, monitoring and evaluation of programs, projects, and activities related to learner rights and protection at all governance levels of the Department.

In line thereto, this Office is requesting the submission of consolidated reports on incidents of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and anti-bullying policies, and schools with established child protection committees (CPC), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017<sup>2</sup>.

Further, all public and private schools are directed to submit their respective SDOs the accomplished reports on bullying and child abuse, cases involving children-atrisk (CAR) and children in conflict with the law (CICL), other learner rights and

Telephone No.: (02)8633-5313; (02)8631-8492

DepEd Order No. 003, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

<sup>&</sup>lt;sup>2</sup> DepEd Memorandum No. 114, s. 2017, "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s.2015," July 17, 2017.

protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012<sup>3</sup>, and reports on the status of their established child protection committees (CPC).

In view of the foregoing, the LRPO through this Office requests all Regional Offices to submit the consolidated data by:

- 1. Using the Google form: https://tinyurl.com/Consolidation-Report.
- 2. Sending an email of the following (both in MS Excel and PDF formats) to <a href="mailto:lrpo@deped.gov.ph">lrpo@deped.gov.ph</a>.
  - i. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 1);
  - ii. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure No. 2);
  - iii. Accomplished Regional Consolidated Report on Cases involving CAR (Enclosure No. 3) and CICL in Schools (Enclosure No. 4);
  - iv. Accomplished Regional Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 5); and
  - v. Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees (Enclosure No. 6).

The data which must come from the Schools Division Offices must be submitted only to the Regional Offices for consolidation. Only the consolidated data from the Regional Office, which must be validated by the Regional Director, will be received and acknowledged by this Office. Further, the Regional Office, Division Office and all public and private schools must strictly follow the reporting template attached in this memorandum or in this google drive link: https://tinyurl.com/LRP-References. The deadline of submission of all the reports is on July 21, 2023.

Thus, the persons-in-charge of the consolidation of reports in the field are as follows:

- a. Child Protection Focal Person in the Education Support Service Division (ESSD) in the Regional Office;
- b. Child Protection Focal Person in the School Governance and Operations Division (SGOD) in the Schools Division Office; and
- c. Child Protection Committees (CPCs) in schools.

In order to foster accurate, valid, and reliable consolidated reports, the following are required supporting documents requested from the Regional Offices in addition:

- a. Accomplished School-based Consolidated Report on Incidents of Bullying (Enclosure No. 7)
- b. Accomplished School-based Consolidated Report on Incidents of Child Abuse (Enclosure No. 8)
- c. Accomplished School-based Consolidated Report on Cases of Children-At-Risk (Enclosure No. 9)
- d. Accomplished School-based Consolidated Report on Incidents of Children in Conflict with the Law (CICL) (Enclosure No. 10)

DepEd Order No. 40, s. 2012, "DepEd Child Protection Policy," May 12, 2012.

- e. Accomplished School-based Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 11)
- f. Accomplished Intake Sheet Forms per DO 40, s. 2012 (Enclosure No. 12)
- g. Accomplished Profiling and Initial Risk Assessment Tools for Children-at-Accomplished Risk (Enclosure No. 13)
- h. Accomplished Children in conflict with the Law (CICL) Intake form (Enclosure No. 14)
- i. School-based Activity Reports that show the measures undertaken for the prevention of learner rights and protection violations.

Further, the data privacy of the learners shall be maintained and protected at all costs, as provided by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.

For your information and guidance.

#### ENCLOSURE 1. Accomplished Regional Consolidated Report on Incidents of Bullying

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## ENCLOSURE 3. Accomplished Regional Consolidated Report on Cases involving CAR

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#### ENCLOSURE 8. Accomplished School-based Consolidated Report on Incidents of Child Abuse

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#### SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School: Period Covered:			School	ID:
Total Number of Students:		Class	ification: Publi	Level: Kindergarten
-	-		Private	Dementary
				Junior High School Senior High School
I. CHILDREN-AT-RISK (CAR)				
	No. of	Students		
Classification	Male	Female	Action Taken	Present Status
Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
Victim of Neglect     Coming from a dysrunctional				
family or without parent or				
4. Being a member of a gang				
<ol><li>Living in a community with a higher level of criminality</li></ol>				
6. Living a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Mendicant under PD 1563				
9. Solvent/ Rugby user				
10. Marijuana/ Drug Use/ Dependency				
11. Smoking				
12. Others				
II. Concrete descriptions of action	ns taken l	by the sch	ool to alleviate the risk	factors of the CAR:
	Num	ber of Resolu	ved Cases	
		Cases for M		
Number of Cases referr Number of Cases referred to				
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		Validated by:			Prepared by:
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integration of th	d whch facilitated the rei	hat the school initiated or adopte	ram or diversion program t	rvention prog	B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted whch facilitated the reintegration of the CICL in the school and community
Remarks	Intervention/ Diversion Program	Action Taken	Case/Violation	Age (M/F)	Learner's Reference Number (LRN)
		ICT)	in Conflict with the Law (C	s of Children	A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
School School	000				
	Post Level: Discreptor	School-Based Consondanced Report on incidents of Children in Conflict with the Law (Cital)  School Year 2020  School ID:  Chashfolion: Base Lee	School Year 20	or-based Cons	School: Period Covered:
Appendix F					
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ENCLOSURE 11. Accomplished School-based Consolidated Report on Other LRP Concerns

Parased and Confermed by	Mate. OSET of indexe Sential by deviation of the blues Selection and Laplania transct Onlives	Date / Place of Incident of Order	At trees
1	ion of Childr hildren	Chies Child Presention Concerns	
	2	di di	
7		Christian Contraction of the Con	SCH00
There's and the		1111	L-BASE
Carre and Drepression	П	111	D CONS
	Wit	Victima Nama	MIDATED REPOR Sei
I.	Number of Ca	4	ORT ON OTHER School Year 20
	of Can a forth	LA/M Res	THER L
	Runder of Depolet of Depolet of Depolet of Cares  States in Musliman,  States of Care of the Care of C	Perpotation	SCHOOL-BASED CONSOLIDATED REPORT ON OTHER LEARNER RIGHTS AND PROTECTION CONCERNS School Year 20
Proposed by	Agence Agence Agence	, t	D PROTI
g.		(2007)	ECTION
Fare and		Acties Taken	CONCERNS
Forest and Paragraphs and		tal areaction Program	CONTIBERTIAL
1		Brach and Discharge (Control of the Control	



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#### Republic of the Philippines Department of Education

In compliance with the Data Privacy Act of 2012, the Learner Rights and Protection Office (LRPO), all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

#### INTAKE SHEET

Date of Birth:	Age:	Sex:
Gr./Yr. And Section:	Adviser	
Parents:		
Mother:		Age:

Occupation:	
Address:	
Father:	Age:
Occupation:	
Address:	

## B. COMPLAINANT: Name:

Relationship to the Victim:

Address and Contact Number:

#### C. RESPONDENT:

I. INFORMATION

A. VICTIM:

C-1. If respondent is a School Personnel

Address and Contact Number:

Position/Designation:

#### **ENCLOSURE 12.** Continuation

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C-2. If respondent is a Student	
Name:	
Date of Birth:Ag	
Gr./Yr. and Section:	
Parents/Guardian:	
Mother:	
Occupation:	
Address and Contact Number:	
Father:	
Occupation:	
Address and Contact Number	
II. DETAILS OF THE CASE:	
III. ACTION TAKEN:	
III ACTION TAILES.	
1	
2	
2	
3	
IV. RECOMMENDATIONS:	
1	
2	
3	

#### **ENCLOSURE 12.** Continuation

Prepared by:
Signature over Printed Name
Designation
Date
Noted by:
Signature over Printed Name
Designation
Date

#### ENCLOSURE 13. Accomplished Profiling and Initial Risk Assessment Tools for CAR



Appendix A

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#### Profiling and Initial Risk Assessment Tools for Children-at-Risk

#### PART I:

This form will hepthe guidance teacher or guidance counselor quickly note down risk factors that make the child vulnerable to coming intoconflict with the law A check mark on those items in red/bold font require immediate referral of the child to the LSWDO, DSWD or licensed child-caring agencies and NGOs for futher assessment and treatment or intervention planning

A mark on the other items or factors, othern than those in red, require further investigation or data gathering on the part of the school CPC before referral is made to the LSWDO or DSWD

Initial assessment made using this form will not substitute for the professioal assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker

I Child's Identifying I	nformation		
Name:			
Age:		Date of Birth:	
Sex:			
Address:			
In school?	Yes; Grade/ Yea	ar Level:	
	No; Highest Gri	ade/ Year Level Finished:	
Caregivers	Father only	Mother only	Father & Mother
_	Others (indicate rela	ationship to the child):	
Caregiver's source of	income/employment and m	nonthly income	
No of siblings:		So. of siblings below 18 years of	d:
Ordinal position			
I. Individual factors			
History of s	substance/alcohol abuse		
Involvemen	it in gangs		
Involvemen	it in any positive youth deve	elopment activity, identify	
Reported in	icidents of sudden outburst	ts of anger/irritability exhibited	in school
Report or a	llegations of traumatic expe	eriences of the child	
Reported re	ecent suicide attempts or su	sicidal ideation	
Child obse	wed in class to be depressed	d, anxious and out of focus mo	st of the time
Constant s	omatic complaints		
Reported/N	foted thought disturbances		

#### **ENCLOSURE 13.** Continuation

r Aber	of offenses committed iMark with X and indicate how many times reported for every type of offense
commit	redi
	Theft
	Robbery
	Physical injuries
	Sexual harassment
	Rape
	Homicide
<del></del>	Murder
	Draig-related offense
	Other offenses punished under penal laws (please indicate)
Family	/community factors:
- <del></del>	Child is a victim of abuse, identify
	Child is a victim of neglect
	Child has no parents or no adult guardian in the household
	History of parental criminal behavior
	History of sibling a criminal behavior
	Witness to family / domestic violence
	Parent substance abuse
	Homeless
	Abandoned
	Witness to community violence
	Presence of support system (family, community, church, school)
School	Behavior .
	Child is behaving well in school
	Child is a victim of bullying in school
	Child has been observed to have moderate behavior problems in school
	Child had severe problems with behavior in school. Child has been reported for bullying in school
Juveni	le Justice (JJ)*
History	y of criminal behavior
	Current commad behavior is the first known occurrence
	Youth has engaged in multiple delinquent acts in the past year
Seriou	#B48#
	Youth has engaged only in status violatoins or violations of local ordinances
	Youth has engaged in criminal behavior
	Youth has engaged in criminal behavior that places other citizens at risk of significant
	physical harm
Peer in	Buences
	Youth's primary peer social network does not engage in delinquent behavior
	Youth predominantly has peers who engage in delinquent behavior
	Youth's primary peer social network are known to ngage in criminal behavior

<sup>\*</sup> industors were tased on the Juvenile Jupine Hodale of the Child and Adoles, ent Needs and Cherngths Hanna. Peeds Foundation Hees

#### **ENCLOSURE 13.** Continuation

#### PART II:

The table below further provides a non-exhaustive list of examples of evidence which would suggest that a student has met the threshold for an immediate referral to the proper authorities (LSWDO, Licensed SW of accredited and duly-licensed child caring agency, or to the DSWD CIU) or whether there is still a need for further investigation or data gathering on the allegations before referrals are made

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

Referral to LSWDO for immedia	ste intervention within Shours
Initiak Assessment:For further investigation before	ore referral to LSWDO or DSWD within 24 hours
Any allegation of abuse or neglect or any suspicious injury in a non-mobile child  Two or more initial injuries in non-verbal young children (including disabled children)	Allegation of physical assault with no visible injury (child is mobile and verbal)
Allegations or suspicious about a serious injury  Allegations or suspicious about a sexual abuse perpetrated against a child	Any incident/ injury triggering concern e.g. a series of apparently accidental injuries or a minor non-accidental injury
Repeated allegations of reasonable suspicious of non-accidental injury or injuries	Repeated expressed minor concerns from one or more sources on anapicious of non-accidental injury
The child has been traumatised, injured or neglected as a result of domestic violence	Allegation concerning verbal threats
Repeated allegations involving serious verbal threats and/or emotional abuse	Allegations of emotional abuse including that caused by minor domestic violence
Allegations/ reasonable suspicions of senous neglect	Allegations of periodic neglect including insufficement supervision, poor hygiene; clothing or nutrition; failure to neek/attend treatments or appointments; young carers undertaking intimate personal care.

#### **ENCLOSURE 13.** Continuation

Direct allegation of sexual abuse made by child or abuser's confession to such abuse  Any allegation aggreshing connections between sexually abused children in different families	Suspicions of sexual abuse (e.g. medical concerns, sexualized behavior, or referral by concerned relative, neighboor and caregiver)
or more than one abuser	
An individual inside the child's home posing a risk to the child falleged perpetrator living with the child or who has daily access to the child/adult alleged of threatening child to commit crime, etc.)	
Any suspicious injury or allegation involving a childalready subject to a child protection plan or looked after by a local authority	
No available parent/care: and child is left abandoned child	No available parent, child in need of temporary accommodation and no specific risk if this need is met
Suspicion that a child has suffered or is at risk of significant harm due to fabricated/ induced illne	: 5 <b>4</b>
A child reported to be at-usk of sexual exploitation or trafficiking	
Pregnancy in a child	
A child at-risk of forced marriage	
Initial assessment made by:	
Name and Signature	Designation
Noted by:	
Name and Signature	Designation

#### ENCLOSURE 14. Accomplished CICL Intake form



Appendix B

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#### Children in Conflict with the Law (CICL) Intake Form

ivision		Region:
iame of	School:	
ddress		
ase No	d	
ate:		
r.	Identifying Information	
	Name:	
	Nickname:	
	Date of Birth:	
	Place of Birth:	
	Address:	
	Grade/ Year Level & Section:	
	Class Adviser:	
	Parents/Guardian Information	
	Parents/ Guardian:	
	Address:	
	Contact Nos:	
п.	Problem Presented (Information on the Reported Offense)	
	Alleged offense committed by the student (describe incident as r	eported):
	Place and Date of Alleged Commission of Offense:	
	Name of the referring party/ relation to the child:	
	-	
	Name of victim/s (if any):	Grade/Level:
	Previous Offense reported in school, if any (please indicate date	:)

#### **ENCLOSURE 14.** Continuation

Contact No.
Contact No.
Contact No.
Contact No.
Contact No.
Contact No.
5 D 100 D
nature of Receiving Party
Designation