



**Republic of the Philippines**  
**Department of Education**  
**REGION VIII - EASTERN VISAYAS**

July 10, 2023

**OFFICE MEMORANDUM**

PPRD-2023- **418**

**PARTICIPATION OF DR. TEODORICO C. PELIÑO JR. IN THE  
 PUBLIC MANAGEMENT DEVELOPMENT PROGRAM -  
 MIDDLE MANAGERS CLASS BATCH 32**

To: Director III  
 Functional Division Chiefs  
 All Others Concerned

1. With reference to DM-OUHROD-2023-0916, Regional Memorandum Nos. 270 and 351, s. 2023, and DM-HROD-2022-0500, the National Government's Career Executive Service Development Program Inter-Agency Steering Committee, through the Development Academy of the Philippines (DAP), has announced the acceptance of Dr. Teodorico C. Peliño Jr., Education Program Supervisor of Policy, Planning, and Research Division, who qualified as one of the participants of Middle Managers Class Batch 32 of the Public Management Development Program (PMDP).
2. Dr. Teodorico C. Peliño Jr. shall attend and complete the program for 12 months which will officially start on July 10, 2023 with a predominantly face-to-face modality followed by capstone project implementation. Dr. Peliño is advised to comply with all requirements for his study leave and as well as submit other admission requirements to DAP-PMDP admission office and to the Bureau of Human Resources and Organizational Development-Human Resource Development Division.
3. All traveling and incidental expenses that will be incurred by the participant during the face-to-face classes or Phase 1 training program delivery and Phase 2 capstone project implementation at the DAP Conference Center, Barangay Sungay, Tagaytay City shall be charged to Local Funds, subject to the existing accounting and auditing rules and regulations.
4. Attached in this Memorandum are the Instruction Circular, Training Calendar, and other office issuances for reference.
5. In view of the study leave of the participant, the following personnel shall temporarily assume his office work assignments throughout the duration of the program:

| Work assignments of Dr. Peliño                                                                                                                              | Interim focal persons/in charge                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Policies and Standards (Policy-Research, Policy Review, and Monitoring)</li> <li>• Technical Assistance</li> </ul> | Ms. Jennylind D. Daya<br>Mr. Mark Lito B. Gallano |



|                                                                                                                                                                                                                                                                                                                                                                                   |                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| <ul style="list-style-type: none"> <li>• Education Data Management</li> <li>• Education Planning and Planning Frame, Systems, and Plan (REDP, DEPDs, WFPs)</li> <li>• Chair of Technical Working Secretariat of the Regional Planning Committee</li> <li>• Performance Management Team Membership</li> <li>• Program Design Evaluator of Regional Evaluation Committee</li> </ul> | Mr. Mark Lito B. Gallano                     |
| Chair of Quality Management System Secretariat                                                                                                                                                                                                                                                                                                                                    | Ms. Dina S. Superable                        |
| Facilitation of Performance Management Team-related Meetings and Activities                                                                                                                                                                                                                                                                                                       | Ms. Eva D. Rosales<br>Ms. Janice C. Delopere |
| Member Secretariat of the Regional Policy Implementation and Review Committee                                                                                                                                                                                                                                                                                                     | Ms. Janice C. Delopere                       |
| <ul style="list-style-type: none"> <li>• Research Management</li> <li>• Membership of EVHRDC-Research Utilization Committee</li> <li>• Chair of Technical Working Committee of the Regional Research Committee</li> </ul>                                                                                                                                                         | Ms. Jennylynd D. Daya                        |

6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

WORK ARRANGEMENT  
SCHOLARSHIP

PPRD-TCPJ





Republika ng Pilipinas  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD- 2023- 0916**

TO : **ESTELA L. CARINO**, Regional Director, CAR  
**WILFREDO E. CABRAL**, Regional Director, NCR  
**TOLENTINO G. AQUINO**, Regional Director, Region I  
**MAY B. ECLAR**, Regional Director, Region III  
**ALBERTO T. ESCOBARTE**, Regional Director, Region IV-A  
**GILBERT T. SADSAD**, Regional Director, Region V  
**EVELYN FETALVERO**, Regional Director, Region VIII  
**ALLAN G. FARNAZO**, Regional Director, Region XI  
**CARLITO D. ROCAFORT**, Regional Director, Region XII  
**All Employees Concerned**

FROM :  **GLORIA JUMAMIL-MERCADO**  
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Successful Nominees for Endorsement to Development Academy of the Philippines – Public Management Development Program- Middle Managers Class (PMDP-MMC) Batch 32**

DATE : 06 July 2023

With reference to the DM-HROD-2022-0500, the Development Academy of the Philippines (DAP) has provided the following shortlisted DepEd nominees for the PMDP- MMC Batch 32 who qualified with the standard requirements of the program and subject for confirmation by the DAP PMDP Steering Committee:

| Name                    | Current Position             | Division/ Office / Region   |
|-------------------------|------------------------------|-----------------------------|
| Mr. Norbert C. Lartec   | Education Program Supervisor | SDO Benguet- CAR            |
| Mr. Charlie O. Fababaer | School Principal III         | Pasig City Science HS – NCR |
| Mr. Feljone. G. Ragma   | Education Program Supervisor | SDO Candon City, Region I   |
| Ms. Noelyn P. Gutierrez | Accountant III               | SDO Tarlac City, Region III |



Republika ng Pilipinas  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY**  
**HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT**

**MEMORANDUM**

**DM-HROD- 2023- 09/4**

**TO :** **ESTELA L. CARINO**, Regional Director, CAR  
**WILFREDO E. CABRAL**, Regional Director, NCR  
**TOLENTINO G. AQUINO**, Regional Director, Region I  
**MAY B. ECLAR**, Regional Director, Region III  
**ALBERTO T. ESCOBARTE**, Regional Director, Region IV-A  
**GILBERT T. SADSAD**, Regional Director, Region V  
**EVELYN FETALVERO**, Regional Director, Region VIII  
**ALLAN G. FARNAZO**, Regional Director, Region XI  
**CARLITO D. ROCAFORT**, Regional Director, Region XII  
**All Employees Concerned**

**FROM :** **GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development, National Educators' Academy of the Philippines, and Teacher Education Council Secretariat*

**SUBJECT :** **Successful Nominees for Endorsement to Development Academy of the Philippines – Public Management Development Program-Middle Managers Class (PMDP-MMC) Batch 32**

**DATE :** 04 July 2023

With reference to the DM-HROD-2022-0500, the Development Academy of the Philippines (DAP) has provided the following shortlisted DepEd nominees for the PMDP- MMC Batch 32 who qualified with the standard requirements of the program and subject for confirmation by the DAP PMDP Steering Committee:

| Name                    | Current Position             | Division/ Office / Region   |
|-------------------------|------------------------------|-----------------------------|
| Mr. Norbert C. Lartec   | Education Program Supervisor | SDO Benguet- CAR            |
| Mr. Charlie O. Fababaer | School Principal III         | Pasig City Science HS – NCR |

|                                  |                                    |                                                    |
|----------------------------------|------------------------------------|----------------------------------------------------|
| Mr. Jonathan P. Domingo          | Chief Education Supervisor         | SDO Antipolo- Region IV CALABARZON                 |
| Ms. Myla B. Cordial              | School Principal I                 | SDO Catanduanes, Region V                          |
| Mr. Teodorico C. Peliño Jr.      | Public Schools District Supervisor | Policy Planning and Research Division- Region VIII |
| Ms. Aimee Amor C. Porto          | School Principal II                | SDO Davao Del Sur, Region XI                       |
| Mr. Michael A. Poblador          | Education Program Supervisor       | Quality Assurance Division- Region XII             |
| Ms. Christine Charity A. Geonzon | Education Program Supervisor       | SDO Kidapawan City, Region XII                     |

The following are expected to attend and complete the course for 12 months which will officially start on July 10, 2023 with predominantly face-to-face modality followed by capstone project implementation. In view of this, they are requested to:

- Secure approval of the head of office with regards to their study leave and the attached Service Obligation Agreement (Annex A) in attending the course;
- Prepare necessary turnover of work and arrangement within their office throughout the duration of the course;
- Comply on submitting other pertinent requirements to DAP- PMDP admission office;
- Charged all Travel Expenses that will be incurred when reporting to DAP Conference Center- Tagaytay City to your respective Local Funds following the usual Accounting and Auditing Rules and Regulations and in accordance with DO No. 1 s. 2023 *Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities*.

Copy of documents (item a) shall be submitted to the BHROD- Human Resource Development Division through this email: [bhrod@deped.gov.ph](mailto:bhrod@deped.gov.ph) or through our Private MS Teams Channel for MMC 32 no later than July 7, 2023 with the following subject line: [DAP-PMDP MMC32] - (Full Name of Scholar)\_(RO/SDO).

For your information and appropriate action.

*[HRDD/SRPSalazar]*



INTER-AGENCY STEERING COMMITTEE  
NATIONAL GOVERNMENT'S CAREER EXECUTIVE SERVICE DEVELOPMENT PROGRAM-  
PUBLIC MANAGEMENT DEVELOPMENT PROGRAM

**NOMINATION FORM (MMC-A)  
MIDDLE MANAGERS CLASS**

(To be filled-out by the Head of Agency)

**CONFIDENTIAL**

I, GLORIA JUMAMIL-MERCADO, UNDERSECRETARY of the DEPED, willfully nominate the following officer/s for admission to the Public Management Development Program, **Middle Managers Class Batch 32** on the basis of his/her/their good character and outstanding performance:

| Title<br>(Mr./Ms.) | Name                         | Current position                   | SG | Division/ Office /<br>Region                       | Contact<br>Number |
|--------------------|------------------------------|------------------------------------|----|----------------------------------------------------|-------------------|
| 1. Mr.             | Jonathan P. Domingo          | Chief Education Supervisor         | 24 | SDO Antipolo- Region IV CALABARZON                 | 09284868095       |
| 2. Mr.             | Feljone. G. Ragma            | Education Program Supervisor       | 22 | SDO Candon City, Region I                          | 09171273186       |
| 3. Mr.             | Michael A. Poblador          | Education Program Supervisor       | 22 | Quality Assurance Division- Region XII             | 09317907056       |
| 4. Mr.             | Norbert C. Lartec            | Education Program Supervisor       | 22 | SDO Benguet- CAR                                   | 09284868095       |
| 5. Mr.             | Teodorico C. Peliño Jr.      | Public Schools District Supervisor | 22 | Policy Planning and Research Division- Region VIII | 09171457400       |
| 6. Ms.             | Christine Charity A. Geonzon | Education Program Supervisor       | 22 | SDO Kidapawan City, Region XII                     | 09196472702       |
| 7. Mr.             | Charlie O. Fababaer          | School Principal III               | 21 | Pasig City Science HS – SDO Pasig- NCR             | 09171497696       |
| 8. Ms.             | Aimee Amor C. Porto          | School Principal II                | 20 | SDO Davao Del Sur, Region XI                       | 09562442886       |
| 9. Ms.             | Myla B. Cordial              | School Principal I                 | 19 | SDO Catanduanes, Region V                          | 09993451796       |
| 10. Ms.            | Noelyn P. Gutierrez          | Accountant III                     | 19 | SDO Tarlac Province, Region III                    | 09324491181       |

I understand that the above candidates meet the qualifications of PMDP, are physically and mentally fit to undergo training, and will be granted the full scholarship provided that they pass the admission process of the Program.

As our commitment, the agency will allow them to take the PMDP training once they are confirmed by the NGCESDP Steering Committee. Further, I certify that the accepted scholar/s will be relieved from their official



**DAP-PMDP-  
MMC, F1, Rev.0**

duties and shall be considered on study leave for the duration of the six-month intensive training for them to be able to focus in the Program.

Should there be any changes or deferment, we will notify the PMDP Secretariat through a letter of notice.

Our Human Resources Manager/Officer, (Mr./Ms.) Siljohn Rey P. Salazar can be reached through the following contact nos. (02)8470-6630; email address bhrod.hrdd@deped.gov.ph to coordinate submission of application and completion of document requirements.

Thank you for this opportunity.

  
GLORIA JUMAMIL-MERCADO  
Printed Name and Signature  
Date: \_\_\_\_\_



# development academy of the philippines

The National Productivity Organization

03 July 2023

**MR. TEODORICO C. PELIÑO JR.**  
Education Program Supervisor  
Department of Education - Region VIII  
Candahug, Palo, Leyte

Dear **Mr. Peliño:**

Congratulations!

You have been accepted as one of the participants of Middle Managers Class Batch 32 by the National Government's Career Executive Service Development Program Inter-Agency Steering Committee. This entitles you to a government scholarship that includes tuition, training materials, accommodation, and module-related travel.

In view of the much-improved community health and safety conditions, the PMDP has reverted to full face-to-face classes conducted at the Development Academy of the Philippines Conference Center (DAPCC) in Tagaytay City.

Sessions will start on **10 July 2023, Monday, at 8:00 AM** at DAPCC-Tagaytay. However, you are enjoined to check-in on 09 July 2023, Sunday, 2:00 PM, for the traditional Salubong, a welcome activity by the preceding batch.

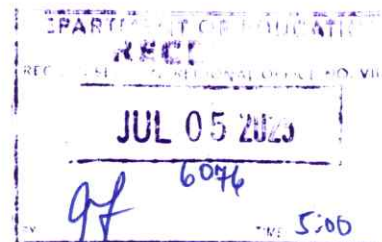
Attached are the Instruction Circular and the Training Calendar for your reference. You may also contact Ms. Reina Carmelita F. Young, Program Director for Recruitment and Admissions, at mobile number 0956-3849434 or email at [pmdp.admissions@dap.edu.ph](mailto:pmdp.admissions@dap.edu.ph) for queries and concerns.

Thank you and we look forward to welcoming you to PMDP!

Very truly yours,

**NANETTE C. CAPARROS**  
Vice President  
Center for CES Development

cc: Immediate Supervisor / HR Department



old ema  
7/5/23



INTER-AGENCY STEERING COMMITTEE  
NATIONAL GOVERNMENT'S CAREER EXECUTIVE SERVICE DEVELOPMENT PROGRAM -  
PUBLIC MANAGEMENT DEVELOPMENT PROGRAM (NGCESDP-PMDP)

29 June 2023

**- INSTRUCTION CIRCULAR NO. 1 -**

**TO: MMC BATCH 32 SCHOLARS**

In line with your acceptance to the Middle Managers Class (MMC) of the Public Management Development Program (PMDP), please be guided by the following:

**1. Assembly and Registration**

Assembly and registration will be at the Development Academy of the Philippines Conference Center (DAPCC) located at Barangay Sungay, Tagaytay City with contact numbers: 08-631-2152, 8-631-2144, 8-631-0921 locals 118 or 115, on **09 July 2023, Sunday, at 2:00 PM.**

Please find the registration desks at the Upper Lobby.

**2. Admission Requirements**

If you lack documents from the following list, please submit them on or before **14 July 2023**. Otherwise, we will be constrained to suspend your participation per program policy:

1. PMDP MMC Form A – Nomination from the Head of the Agency  
*Nominations made by the Regional Directors and/or other officers vested with the authority to nominate must be certified/confirmed by the Central Office.*
2. PMDP MMC Form B – Assessment by the Immediate Supervisor
3. PMDP MMC Form C – Agency Screening Certification
4. PMDP Form D - Declaration of Medical Illness/es
5. PMDP Form E - Physician's Certification and Laboratory Results from a government, private, or your agency's clinic or hospital
6. Updated Personal Data Sheet – CSC Form 212
7. Certified True Copy of IPCR for the past 2 years – 2021 and 2022
8. Certified True Copy of CSC Form 33 (Appointment Papers)
9. Certified True Copy of Designation Order (if applicable)
10. Certified True Copy of Transcript of Records
11. Certified True Copy of Birth Certificate
12. Certificate of No Pending Administrative/Criminal Case
13. Copy of the Organizational Chart
14. Nominee Certification Form
15. PMDP Letter of Conforme

Advance digital copies may be submitted via <http://bit.ly/PMDPMMCLackingRequirements>, but hard copies must be sent to the Public Management Development Program, 5th Floor, Development Academy of the Philippines, San Miguel Avenue, Ortigas Center, Pasig City, subsequently.

**3. Service Contract**

Please also send a copy of your Service Contract before **07 August 2023**. The duration of the return of service shall be prescribed by your agency subject to a minimum of one (1) year.

**4. Salubong and Orientation Seminar**

The traditional salubong with MMC 31 will be conducted on **09 July 2023, 3:00 PM at the Little Theater**.

The orientation seminar on DAP and Program policies, including learning technologies will be on **10-11 July 2023**. The session will start at **8:00 AM at Conference Rooms 5-7**.

You may wear smart casual attire during these two (2) activities.

**5. Opening Ceremony**

To officially welcome you to the Program, we will be having a simple Opening Ceremony on **10 July 2023, 6:00 PM**, at DAPCC Auditorium. Dress code is Corporate Filipiniana.

**6. DAP-issued Gmail Account**

To have full access to the premium features of the Google Workspace, a DAP Gmail account shall be issued to you. This will be used during the training period and will be deactivated upon your graduation. The class management team will send the account login details to your personal email address which you have provided during the admission process. After this, all communications of the Program will be sent through your DAP-registered Gmail account. Such account will also be used in accessing the Google Classroom which shall serve as the learning management system.

**7. Training Paraphernalia**

You will be provided with a training bag containing a notebook and a pen. Please bring other supplies and equipment such as laptop, calculator, printer with ink cartridge, and other related materials which you might need during the course of your study.

**8. Internet Connection**

Internet is available in all common areas and conference rooms but this is sometimes intermittent due to congestion, hence you are encouraged to bring a pocket wi-fi to suit your needs.

#### **9. Accommodation**

Accommodation is on a twin sharing arrangement exclusive to you and your roommate. The rooms are reserved for the duration of the residential training including weekends except during working breaks. Guests, including family members and friends, are not allowed to use these reserved rooms. However, they can be booked in other available rooms of DAPCC on your own account but at a discounted rate.

#### **10. Transportation**

Your agency shall cover transportation to and from DAPCC during the residential training and other activities in DAP Pasig. The Program will only cover module-related trips.

#### **11. Meals**

Breakfast, lunch and dinner, two snacks and flowing coffee will be served during class days. Snacks will not be served on Saturdays and Sundays when there are no classes. A meal order form is routed every weekend for the reference of the class management team.

In the registration form, please indicate your dietary restrictions. Meals are exclusive for you, the faculty and staff. Meals for visiting family or friends may be ordered separately and shall be charged to your account. Meals may not be exchanged for cash nor other needs.

#### **12. Wearing of IDs**

You will be issued a temporary PMDP ID during registration. It will be replaced by an official ID in due time. Always wear this while in DAPCC premises during classes and in DAP Pasig for other activities.

#### **13. Class Schedule**

Classes start at 8:00 AM and end at 5:00 PM, with a 1-hour lunch break, unless arranged differently by your faculty. Classes are held from Mondays to Fridays. However, considering the availability of faculty and resource persons, some classes may be held on weekends and holidays.

#### **14. Dress Code**

You are expected to always dress appropriately in all DAPCC premises: classroom, dining hall, lobby, grounds, etc. Please wear decent smart casual clothing and comfortable shoes or sandals all the time. For other occasions, you will need a Filipiniana and business attire.

#### **15. Medical Needs**

A doctor is available at the DAPCC clinic every Monday and Friday (1:00 PM to 4:00 PM) and Wednesday (8:00 AM to 11:00 AM), while a nurse stays for 24 hours for any emergency and other medical needs. You are advised to always bring your personal medications, if any. The scholarship does not cover medical expenses.

**16. Carrying of Firearms**

Carrying of firearms is not allowed in DAPCC premises. Firearms should be deposited to the guard at the Front Lobby. Appropriate firearms repository slip will be issued to the owner or holder.

**17. Climate**

Compared to Metro Manila, Tagaytay weather is relatively cooler especially during evenings. Please bring clothes that will keep you warm when needed. Likewise, please bring an umbrella or any rain gear during the wet season.

**18. Other Amenities**

Printing service is available at the Business Center. A gym and some indoor game facilities are also available for your health and wellness activities.

The above are just initial instructions and information. More details on the Program will be discussed by DAP Officers during the orientation.

Congratulations and welcome to PMDP!

  
**NANETTE C. CAPARROS**  
Vice President  
Center for CES Development



**MIDDLE MANAGERS CLASS BATCH 32**  
**Training Calendar**  
 July - January 2024

*Note: Modification in the schedule may be necessary while the Program is ongoing.*

*as of 26 June 2023*

| PHASE 1: TRAINING |                           |                    |             |                                                                |                                                   |                                                               |       |                               |
|-------------------|---------------------------|--------------------|-------------|----------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------|-------|-------------------------------|
| Week              | Date(s)                   | Day                | No. of Days | Course Code                                                    | Learning Area                                     | Module/Activity                                               | Venue | Prospective Faculty In-Charge |
| 1                 | July 09, 2023             | Sunday             | 0.5         |                                                                |                                                   | Satubong (PM)                                                 | DAPCC |                               |
|                   | July 10-11, 2023          | Monday - Tuesday   | 2           |                                                                |                                                   | Opening Ceremony<br>Orientation Seminar Day 1-2               | DAPCC |                               |
|                   | July 12-14, 2023          | Wednesday - Friday | 3           | MDM 301                                                        | Learning Area 3: Personal Efficacy and Leadership | Peak Performers in the Public Sector (PPPS) - Phase 1         | DAPCC | Ma. Noralisa Bite             |
|                   | July 15-16, 2023          | Saturday - Sunday  | 2           | No Classes                                                     |                                                   |                                                               |       |                               |
| 2                 | July 17-18, 2023          | Monday - Tuesday   | 2           | MDM 301                                                        | Learning Area 3: Personal Efficacy and Leadership | Peak Performers in the Public Sector (PPPS) - Phase 1         | DAPCC | Ma. Noralisa Bite             |
|                   | July 19-21, 2023          | Wednesday - Friday | 3           | MDM 101                                                        | Learning Area 1: Governance and Development       | Development Perspectives (DP)                                 | DAPCC | Temario C. Rivera             |
|                   | July 22-23, 2023          | Saturday - Sunday  | 2           | No Classes                                                     |                                                   |                                                               |       |                               |
| 3                 | July 24-27, 2023          | Monday - Thursday  | 4           | MDM 101                                                        | Learning Area 1: Governance and Development       | Development Perspectives (DP)                                 | DAPCC | Temario C. Rivera             |
|                   | July 28, 2023             | Friday             | 1           | MDM 400                                                        | Capstone Project                                  | Capstone Session: Introduction to Capstone Project            | DAPCC | Camellita Erika               |
| 4                 | July 29 - August 06, 2023 | Saturday - Sunday  | 9           | Break                                                          |                                                   |                                                               |       |                               |
| 5                 | August 07, 2023           | Monday             |             | Submission of Agency Endorsed details of Institutional Partner |                                                   |                                                               |       |                               |
|                   | August 07-08, 2023        | Monday - Tuesday   | 2           | MDM 400                                                        | Capstone Project                                  | Capstone Session: Co-Creation Innovation Process              | DAPCC | Camellita Erika               |
|                   | August 09-11, 2023        | Wednesday - Friday | 3           | MDM 102                                                        | Learning Area 1: Governance and Development       | Philippine Governance and Administrative System (PGAS)        | DAPCC | Maria Lourdes G. Rebulido     |
|                   | August 12-13, 2023        | Saturday - Sunday  | 2           | No Classes                                                     |                                                   |                                                               |       |                               |
| 6                 | August 14-17, 2023        | Monday - Thursday  | 4           | MDM 102                                                        | Learning Area 1: Governance and Development       | Philippine Governance and Administrative System (PGAS)        | DAPCC | Maria Lourdes G. Rebulido     |
|                   | August 18-19, 2023        | Friday - Saturday  | 2           | MDM 201                                                        | Learning Area 2: Strategic Public Management      | Managing High-Performing Public Sector Organizations (MHPPSO) | DAPCC | Aura Matias                   |
|                   | August 20-21, 2023        | Sunday - Monday    | 2           | No Classes/Holiday                                             |                                                   |                                                               |       |                               |
| 7                 | August 22, 2023           | Tuesday            |             | Submission of Draft 3 Capstone Project Ideas                   |                                                   |                                                               |       |                               |
|                   | August 22-26, 2023        | Tuesday - Saturday | 5           | MDM 201                                                        | Learning Area 2: Strategic Public Management      | Managing High-Performing Public Sector Organizations (MHPPSO) | DAPCC | Aura Matias                   |

|    |                                   |                         |   |                                                                       |                                                      |                                                                             |       |                              |
|----|-----------------------------------|-------------------------|---|-----------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------|-------|------------------------------|
| 8  | August 27-<br>September 03, 2023  | Sunday -<br>Sunday      | 8 | Break/CP Idea Consultation                                            |                                                      |                                                                             |       |                              |
| 9  | September 04, 2023                | Monday                  |   | Submission of Agency Endorsed details of 3 Capstone Project Ideas     |                                                      |                                                                             |       |                              |
|    | September 04-08, 2023             | Monday -<br>Friday      | 5 | MDM 204                                                               | Learning Area 2:<br>Strategic Public Management      | Economic Applications in the Public Sector (EAPS)                           | DAPCC | Fernando Aldaba              |
|    | September 09-10, 2023             | Saturday -<br>Sunday    | 2 | No Classes                                                            |                                                      |                                                                             |       |                              |
| 10 | September 11-12, 2023             | Monday -<br>Tuesday     | 2 | MDM 204                                                               | Learning Area 2:<br>Strategic Public Management      | Economic Applications in the Public Sector (EAPS)                           | DAPCC | Fernando Aldaba              |
|    | September 13-14, 2023             | Wednesday -<br>Thursday | 2 | Research Methodology                                                  |                                                      |                                                                             | DAPCC |                              |
|    | September 15, 2023                | Friday                  | 1 | Academic Writing                                                      |                                                      |                                                                             | DAPCC |                              |
|    | September 16-17, 2023             | Saturday -<br>Sunday    | 2 | No Classes                                                            |                                                      |                                                                             |       |                              |
| 11 | September 18-20, 2023             | Monday -<br>Wednesday   | 3 | MDM 400                                                               | Capstone Project                                     | Capstone Project Idea Presentation                                          | DAPCC | Camelita Elicto              |
|    | September 21-22, 2023             | Thursday -<br>Friday    | 2 | MDM 301                                                               | Learning Area 3:<br>Personal Efficacy and Leadership | Peak Performers in the Public Sector (PPPS) - Phase 2<br>Mid-Program Review | DAPCC | Ma. Noralis Bite             |
|    | September 22, 2023                | Friday                  |   | Submission of Revised CP Idea Form (incorporated comments from panel) |                                                      |                                                                             |       |                              |
|    | September 23, 2023                | Saturday                | 1 | Breakfast Chat                                                        |                                                      |                                                                             | DAPCC |                              |
| 12 | September 24-<br>October 01, 2023 | Sunday -<br>Sunday      | 8 | Break                                                                 |                                                      |                                                                             |       |                              |
| 13 | October 02-06, 2023               | Monday -<br>Friday      | 5 | MDM 203                                                               | Learning Area 2:<br>Strategic Public Management      | Public Policy Analysis (PPA)                                                | DAPCC | Patracinio Jude Esguerra III |
|    | October 07-08, 2023               | Saturday -<br>Sunday    | 2 | No Classes                                                            |                                                      |                                                                             |       |                              |
| 14 | October 09-10, 2023               | Monday -<br>Tuesday     | 2 | MDM 203                                                               | Learning Area 2:<br>Strategic Public Management      | Public Policy Analysis (PPA)                                                | DAPCC | Patracinio Jude Esguerra III |
|    | October 11-14, 2023               | Wednesday -<br>Saturday | 4 | MDM 206                                                               | Learning Area 2:<br>Strategic Public Management      | Project Development and Management (PDM)                                    | DAPCC | Roderick Planta              |
|    | October 15, 2023                  | Sunday                  | 1 | No Classes                                                            |                                                      |                                                                             |       |                              |
| 15 | October 16-18, 2023               | Monday -<br>Wednesday   | 3 | MDM 206                                                               | Learning Area 2:<br>Strategic Public Management      | Project Development and Management (PDM)                                    | DAPCC | Roderick Planta              |
|    | October 19-21, 2023               | Thursday -<br>Saturday  | 3 | MDM 303                                                               | Learning Area 3:<br>Personal Efficacy and Leadership | Strategic Communication and Executive Negotiation (SCEN)                    | DAPCC | Ma. Nieves Confesor          |
|    | October 22, 2023                  | Sunday                  | 1 | No Classes                                                            |                                                      |                                                                             |       |                              |
| 16 | October 23-27, 2023               | Monday -<br>Friday      | 5 | MDM 303                                                               | Learning Area 3:<br>Personal Efficacy and Leadership | Strategic Communication and Executive Negotiation (SCEN)                    | DAPCC | Ma. Nieves Confesor          |
| 17 | October 28 -<br>November 05, 2023 | Saturday -<br>Sunday    | 9 | Break/Holiday                                                         |                                                      |                                                                             |       |                              |

|       |                                      |                      |    |                                                            |                                                   |                                                                         |                            |                      |
|-------|--------------------------------------|----------------------|----|------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------------------|----------------------------|----------------------|
| 18    | November 06-10, 2023                 | Monday - Friday      | 5  | MDM 302                                                    | Learning Area 3: Personal Efficacy and Leadership | Transformational Leadership (TL)                                        | DAPCC                      |                      |
|       | November 11-12, 2023                 | Saturday - Sunday    | 2  | No Classes                                                 |                                                   |                                                                         |                            |                      |
| 19-21 | November 13-14, 2023                 | Monday - Tuesday     | 2  | MDM 302                                                    | Learning Area 3: Personal Efficacy and Leadership | Transformational Leadership (TL)                                        | DAPCC                      |                      |
|       | November 15-28, 2023                 | Wednesday - Tuesday  | 14 | MDM 103                                                    | Learning Area 1: Governance and Development       | Dynamics of Social Development (DSD) - Priming Sessions                 | DAPCC / Selected Community |                      |
|       | November 29-December 03, 2023        | Wednesday - Sunday   | 5  | Break/Holiday                                              |                                                   |                                                                         |                            |                      |
| 22    | December 04-07, 2023                 | Monday - Thursday    | 4  | MDM 202                                                    | Learning Area 2: Strategic Public Management      | Public Finance and Budgeting (PFB)                                      | DAPCC                      | Laura B. Pascua      |
|       | December 08-10, 2023                 | Friday - Sunday      | 3  | No Classes/Holiday                                         |                                                   |                                                                         |                            |                      |
| 23    | December 11-15, 2023                 | Monday - Friday      | 5  | MDM 202                                                    | Learning Area 2: Strategic Public Management      | Public Finance and Budgeting (PFB)                                      | DAPCC                      | Laura B. Pascua      |
|       | December 16-17, 2023                 | Saturday - Sunday    | 2  | No Classes                                                 |                                                   |                                                                         |                            |                      |
| 24    | December 18-22, 2023                 | Monday - Friday      | 5  | MDM 205                                                    | Learning Area 2: Strategic Public Management      | Practicum on Operations Planning (POP) - Lecture (3) + Asynchronous (2) | DAPCC                      | Magdalena L. Mendoza |
| 25-26 | December 23, 2023 - January 03, 2024 | Saturday - Wednesday | 12 | Christmas & New Year Break                                 |                                                   |                                                                         |                            |                      |
|       | January 04-05, 2024                  | Thursday - Friday    | 2  | MDM 205                                                    | Learning Area 2: Strategic Public Management      | Practicum on Operations Planning (POP) - Panels + Integration           | Google Meet                | Magdalena L. Mendoza |
|       | January 06-07, 2024                  | Saturday - Sunday    | 2  | No Classes                                                 |                                                   |                                                                         |                            |                      |
| 27    | January 08-09, 2024                  | Monday - Tuesday     | 2  | MDM 301                                                    | Learning Area 3: Personal Efficacy and Leadership | Peak Performers in the Public Sector (PPPS) - Phase 3                   | DAPCC                      | Ma. Noralis Bite     |
|       | January 10, 2024                     | Wednesday            | 1  | CP Session, Integration & Closing<br>End of Program Review |                                                   |                                                                         |                            |                      |

| MIDDLE MANAGERS CLASS BATCH 32                  |                    |                                                                                                                             |                                                                                                          |                  |                                                                                                                    |       |
|-------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------|-------|
| Capstone Project Calendar                       |                    |                                                                                                                             |                                                                                                          |                  |                                                                                                                    |       |
| 28 July 2023 - 16 August 2024                   |                    |                                                                                                                             |                                                                                                          |                  |                                                                                                                    |       |
| PHASE 2: Capstone Plan and Implementation Phase |                    |                                                                                                                             |                                                                                                          |                  |                                                                                                                    |       |
| Date(s)                                         | Day                | No. of Days                                                                                                                 | Course Code                                                                                              | Learning Area    | Module/ Activity                                                                                                   | Venue |
| July 28, 2023                                   | Friday             | 1                                                                                                                           | MDM 400                                                                                                  | Capstone Project | Introduction                                                                                                       | DAPCC |
| August 07, 2023                                 | Monday             | Submission of Agency Endorsed details of Institutional Partner                                                              |                                                                                                          |                  |                                                                                                                    |       |
| August 07-08, 2023                              | Monday - Tuesday   | 2                                                                                                                           | MDM 400                                                                                                  | Capstone Project | Capstone Session: Co-Creation Innovation Process                                                                   | DAPCC |
| August 14, 2023                                 | Monday             | Submission of Draft 3 Capstone Project Ideas                                                                                |                                                                                                          |                  |                                                                                                                    |       |
| August 22, 2023                                 | Tuesday            | 1                                                                                                                           | Institutional Partner Orientation                                                                        |                  |                                                                                                                    |       |
| August 29-31, 2023                              | Tuesday - Thursday | 3                                                                                                                           | Capstone Project Idea Consultation with CP PIC                                                           |                  |                                                                                                                    |       |
| September 11, 2023                              | Monday             | Submission of Agency Endorsed details of 3 Capstone Project Ideas                                                           |                                                                                                          |                  |                                                                                                                    |       |
| September 18-20, 2023                           | Monday - Wednesday | 3                                                                                                                           | Capstone Project Idea Presentations                                                                      |                  |                                                                                                                    |       |
| September 29, 2023                              | Friday             | Submission of Revised CP Idea Form (incorporated comments from panel)                                                       |                                                                                                          |                  |                                                                                                                    |       |
| November 06, 2023                               | Monday             | 1                                                                                                                           | Faculty Adviser Orientation                                                                              |                  |                                                                                                                    |       |
| January 11 - February 09, 2024                  | Thursday - Friday  | 30                                                                                                                          | MDM 400                                                                                                  | Capstone Project | **Capstone Project Plan Writing with FA & IP Consultation<br><br>**Refinement of Write-up                          |       |
| February 16, 2024                               | Friday             | Submission of CP Plan Manuscript with IP and FA Endorsement (Chapter 1-3, including required preliminary pages and annexes) |                                                                                                          |                  |                                                                                                                    |       |
| February 26 - March 01, 2024                    | Monday - Friday    | 5                                                                                                                           | MDM 400                                                                                                  | Capstone Project | Capstone Project Plan Panel Presentation                                                                           |       |
| March 04-08, 2024                               | Monday - Friday    | 5                                                                                                                           | Submission of Revised CP (incorporated comments from panel) with Endorsement from IP and FA to implement |                  |                                                                                                                    |       |
| March 02 - May 31, 2024                         | Saturday - Friday  | 90                                                                                                                          | MDM 400                                                                                                  | Capstone Project | Capstone Project Implementation                                                                                    |       |
| June 01 - June 30, 2024                         | Saturday - Sunday  | 29                                                                                                                          | MDM 400                                                                                                  | Capstone Project | **Capstone Project Report Writing with FA & IP Consultation                                                        |       |
| July 05, 2024                                   | Friday             | Submission of CP Report Manuscript with complete IP, FA, and PR Endorsement (5 working days before presentation)            |                                                                                                          |                  |                                                                                                                    |       |
| July 15-19, 2024                                | Monday - Friday    | 5                                                                                                                           | MDM 400                                                                                                  | Capstone Project | Capstone Project Report Panel Presentation                                                                         |       |
| August 12-16, 2024                              | Monday - Friday    | 5                                                                                                                           | MDM 400                                                                                                  | Capstone Project | **Capstone Project Report Writing with FA & IP Consultation<br><br>Submission of Capstone Project Hardbound Copies |       |
|                                                 | TBA                | 1                                                                                                                           | Internal Deliberation of Candidates for Graduation                                                       |                  |                                                                                                                    |       |

Note: Modification in the schedule may be necessary while the Program is ongoing.



# development academy of the philippines

The National Productivity Organization

26 June 2023

**MR. TEODORICO C. PELIÑO, JR.**  
Education Program Supervisor  
Department of Education – Region VIII  
Government Center, Candahug, Palo, Leyte

Dear **Mr. Peliño**:

Greetings from the Development Academy of the Philippines!

We are pleased to inform you that you were **shortlisted** for the **Middle Managers Class Batch 32** of the Public Management Development Program (PMDP), which will open on **10 July 2023** at the Development Academy of the Philippines Conference Center (DAPCC), Tagaytay City. Your name was submitted to the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee for confirmation of your acceptance.

Please complete the submission of digital copies of the required admission documents before 03 July 2023 to avoid the suspension of your participation in the Program. Subsequently, submit the hard copy of a complete set of all requirements to DAP Pasig not later than 14 July 2023. The following are your lacking admission requirements:

1. Updated PMDP Nominee Certification Form - use the new template
2. Endorsement of Nomination from the Central Office
3. PMDP Letter of Conforme

The class will be delivered through face-to-face learning mode at DAPCC - Tagaytay. In this regard, please accomplish the Learning Readiness Survey through Google Form link <https://bit.ly/MMC32LearningReadinessSurvey> not later than 30 June 2023 (Friday), 5:00 pm.

Further updates regarding the confirmation of your acceptance will be provided soon. Should you decide to withdraw before the class opening date, you will be charged a certain amount of fee equivalent to the costs incurred in processing your application.

Thank you.

Very truly yours,

**REINA CARMELITA F. YOUNG**  
Program Director, Recruitment and Admissions

DEPARTMENT OF EDUCATION  
RECEIVED  
REGIONAL OFFICE NO. VIII  
JUN 29 2023  
5844  
8:55  
Ed-L  
OFFICE OF THE DIRECTOR IV  
Date and Time Received: 29 JUN 2023 3:13  
Date and Time Released: 29 JUN 2023  
Signature: [Signature]  
Signature: [Signature]

## **Guide and Specifications for the Incoming Scholar's Photo**

### **Solo Photo in Barong/Filipiniana Attire**

1. Wear Barong or Filipiniana with slacks or skirt (other formal heritage attire are encouraged).
2. The orientation of the photo should be portrait.
3. Photo should capture from head to thigh. Also, include a space above the head and around both sides.
4. Camera should be at eye level.
5. Photo should be taken with a natural light (i.e. take the shot during morning or with doors/windows open for better lighting).
6. Background must be in plain color. Further, the background color should be distinguishable from the color of the clothes worn.
7. Use best possible camera.
8. Two photos with different angles are required (front and slight tilt to left).  
*Samples are below.*

Front



Slight tilt to left





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 24, 2023

**REGIONAL MEMORANDUM**

No. **270**, s. 2023

**CALL FOR NOMINATIONS FOR PUBLIC MANAGEMENT DEVELOPMENT  
PROGRAM'S MIDDLE MANAGERS CLASS BATCH 32 OF THE  
DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is a communication from Atty. Engelbert C. Caronan, Jr., MNSA, President and CEO, DAP, dated March 10, 2023, inviting nominations to the Public Management Development Program's Middle Managers Class (PMDP-MMC) Batch 32 which will open on July 10, 2023.
2. Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdponlinesubmissionsMMC> on or before May 5, 2023. Hard copy of all documentary requirements must be sent to DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosure: As stated

Reference: As stated

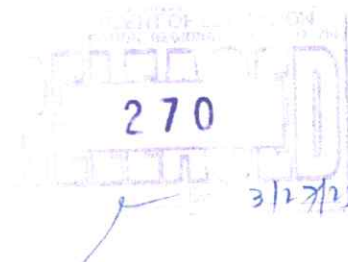
To be indicated in the Perpetual Index under the following subjects:

DAP

PMDP

MMC

HRDD-RVR



3660



Government Center, Candahug, Palo, Leyte  
(053) 832-2997 | [region8@deped.gov.ph](mailto:region8@deped.gov.ph)  
ISO 9001:2015 Certified

DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 1





# development academy of the philippines

The National Productivity Organization

10 March 2023

**DR. EVELYN R. FETALVERO**  
Regional Director  
Department of Education - Region VIII  
Candahug, Palo, Leyte

Dear **Regional Director Fetalvero**:

Greetings of good health from the Development Academy of the Philippines (DAP)!

We are pleased to invite you to send nominations to the Public Management Development Program's **Middle Managers Class (PMDP-MMC) Batch 32** which will open on **10 July 2023**.

The MMC is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts, aged 50 years and below. OIC-Division Chiefs for at least a year who are being groomed for the designated position are also eligible for nomination. It is also open to fast-tracker specialists with SG 18 to SG 23. All nominees must be in good health and must not have any ongoing post-graduate studies at the time of the application.

Accepted nominees should be relieved from their official duties and be considered on study leave for the duration of the six-month training for them to be able to focus and maximize learning from the Program, per policy set by the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee. Participating agencies are also enjoined to provide scholars with the necessary support such as transportation expenses and data allowance to ensure uninterrupted participation for activities conducted online. A professional non-thesis Master in Development Management degree shall be conferred on scholars who complete all program requirements.

In view of the much-improved community health and safety conditions, the PMDP has adopted a predominantly face-to-face learning modality in DAP Tagaytay with modules being conducted only by experts in the various fields of study.

We hope that you will join DAP in this continuing endeavor to help realize the government's goal of having competent, motivated, agile, and resilient public servants as we eagerly look forward to the realization of linking the PMDP with the CES process to hasten and enhance the quality of senior public officials and their successors as articulated in the Philippine Development Plan (PDP) 2023-2028.

Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdp-online-submissionsMMC> on or before **05 May 2023** hard copy of which must be sent to: DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.

For inquiries, feel free to contact Ms. Desiree Grace D. Distajo, Project Manager of the PMDP Recruitment Team, at 0969-5867046 or via email at [pmdp.admissions@dap.edu.ph](mailto:pmdp.admissions@dap.edu.ph).

Thank you and we look forward to receiving the firm nominations from your agency!

Very truly yours,

  
**ATTY. ENGELBERT C. CARONAN, JR., MNSA**  
President and CEO





# MIDDLE MANAGERS CLASS

## QUALIFICATIONS

- Must be a Division Chief (SG 24) or those in equivalent positions who are in succession for 3rd level posts; or high-performing and high-potential specialists with SG 18 to SG 23. Designated OIC-Division Chiefs for at least a year are also eligible for nomination.
- Must be **50 years old or below** at the time of application and class opening
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be endorsed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years**
- Must be in government service for at least two (2) years
- Must not have any ongoing post-graduate studies at the time of the application
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign the PMDP Letter of Conforme once accepted
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

## ADMISSION REQUIREMENTS

| REQUIREMENTS    | DESCRIPTION                            | TO BE ACCOMPLISHED BY:                               |
|-----------------|----------------------------------------|------------------------------------------------------|
| PMDP MMC Form A | Nomination Form                        | • Head of the Agency                                 |
| PMDP MMC Form B | Assessment by the Immediate Supervisor | • Immediate Supervisor of the Nominee                |
| PMDP MMC Form C | Agency Screening Certification         | • HR/Scholarship Personnel / Administrative Officer) |

|                                                                                                 |                                                                                                                                                 |                                                                                                            |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>PMDP Form D</b>                                                                              | <b>Declaration of Medical Illness/es</b>                                                                                                        | • Nominee                                                                                                  |
| <b>PMDP Form E</b>                                                                              | <b>Physician's Certification</b>                                                                                                                | • Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital                  |
| <b>Laboratory Results</b>                                                                       | Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application) |                                                                                                            |
| <b>CSC Form 212</b>                                                                             | <b>Updated Personal Data Sheet</b>                                                                                                              | • Nominee                                                                                                  |
| <b>CSC Form 33</b>                                                                              | <b>Appointment Paper (Certified True Copy)</b>                                                                                                  | • Nominee / HR Officer                                                                                     |
| <b>Designation Order (if applicable)</b>                                                        | <b>Certified True Copy</b>                                                                                                                      | • Nominee                                                                                                  |
| <b>Copy of IPCR Ratings (with Adjectival Rating) for the past two (2) years (2021 and 2022)</b> | <b>Original Signed Copy</b>                                                                                                                     | • HR Officer<br><br><i>Note: In case of unavailability, a certification from the HR must be submitted.</i> |
| <b>Certificate of No Pending Administrative/Criminal Case</b>                                   | <b>Original Signed Copy</b>                                                                                                                     | • HR Officer / Legal                                                                                       |
| <b>Transcript of Records</b>                                                                    | <b>Certified True Copy of TOR from last school attended</b>                                                                                     | • Nominee                                                                                                  |
| <b>Birth Certificate</b>                                                                        | <b>Copy of NSO/PSA-issued Birth Certificate</b>                                                                                                 | • Nominee                                                                                                  |
| <b>Organizational Chart (reflecting the applicant's name/position/level)</b>                    | <b>Certified True Copy</b>                                                                                                                      | • Nominee / HR Officer                                                                                     |
| <b>Certification Form</b>                                                                       | <b>Nominee Certification Form</b>                                                                                                               | • Nominee                                                                                                  |
| <b>PMDP Letter of Conformance</b>                                                               | <i>(To be submitted once accepted into the Program only)</i>                                                                                    | • Nominee and the Head of the Agency / Nominating Officer                                                  |



PUBLIC MANAGEMENT  
DEVELOPMENT  
PROGRAM

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

Submit the e-copies of admission requirements via: <http://bit.ly/pmdponlinesubmissionsMMC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue  
Ortigas Center, Pasig City 1600  
Attn: Angelica D. Ranas

#### FOR MORE INFORMATION



02-861-1311  
02-861-1314



0917-5867346



[pmdeap@mmc.gov.ph](mailto:pmdeap@mmc.gov.ph)

02-861-1311



[www.dap.gov.ph](http://www.dap.gov.ph)

#### FOLLOW US ON SOCIAL MEDIA



[dap.gov.ph](https://www.facebook.com/dap.gov.ph)



[dap\\_gov\\_ph](https://twitter.com/dap_gov_ph)



[dap.gov.ph](https://www.instagram.com/dap.gov.ph)



[Management Development Program](https://www.youtube.com/channel/UCqY-ManagementDevelopmentProgram)



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 20, 2023

**REGIONAL MEMORANDUM**

No. **351** s. 2023

**SUBMISSION OF NOMINEES FOR THE DEVELOPMENT ACADEMY OF THE  
PHILIPPINES – PUBLIC MANAGEMENT AND DEVELOPMENT PROGRAM –  
MIDDLE MANAGERS CLASS BATCH 32**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2023-0500 from Usec. Revsee A. Escobedo, Undersecretary for Operations, Officer-in-Charge, Undersecretary for Human Resource and Organizational Development, dated April 13, 2023, calling for submission of nominees for the Development Academy of the Philippines – Public Management and Development Program - Middle Managers Class (PMDP-MMC) Batch 32 which will commence on July 10, 2023.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: As stated

References: As stated

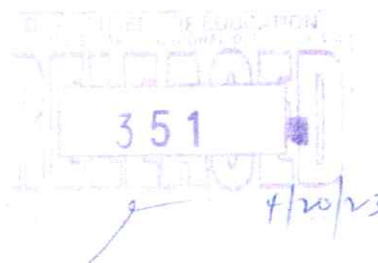
To be indicated in the Perpetual Index under the following subjects:

DAP

PMDP

MMC

HRDD-RVR



Address: Government Center, Candahug, Palo, Leyte  
Telephone Nos.: (053) 832-5738  
Email Address: region8@depd.gov.ph  
Website: <https://region8.depd.gov.ph>

7802



Republika ng Pilipinas  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



**MEMORANDUM**  
**DM-OUHROD-2023- 6500**

**FOR : UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**BUREAU AND SERVICE DIRECTORS**  
**REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**HEAD/CHIEF OF DIVISION AND UNIT**  
**OTHER CONCERNED PERSONNEL**

**FROM : *Revsee A. Escobedo***  
**REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*  
*Officer-in-Charge, Undersecretary for Human Resource and*  
*Organizational Development*

**SUBJECT : SUBMISSION OF NOMINEES FOR THE DEVELOPMENT**  
**ACADEMY OF THE PHILIPPINES - PUBLIC MANAGEMENT AND**  
**DEVELOPMENT PROGRAM- MIDDLE MANAGERS CLASS**  
**BATCH 32**

**DATE : 13 April 2023**

The Development Academy of the Philippines (DAP) has opened the nominations for its Public Management Development Program for Middle Managers Class (PMDP-MMC) Batch 32 which will commence on **10 July 2023**.

The PMDP-MMC is designed to transform division chiefs, promising section chiefs and high-potential specialists into development-oriented, peak performing, dedicated and honest leaders prefatory for a Senior Executive and Middle Manager post. For 12 months, scholars shall undergo a flexible learning mode of training and work on their respective Capstone Project to aid in the delivery of DepEd's critical services. Successful applicants shall receive full government scholarships. The PMDP-MMC scholars who satisfy the academic requirements of the program will be conferred a Master's Degree in Development Management.

The criteria and qualifications for Middle Managers Class are the following:

- a. Incumbent of a permanent position with **SG 18-24**, designated as at least Section or Division Chief, or incumbent Officer-in-Charge for at least one year;

- b. 50 years old and below at the time of the conduct of the PMDP- MMC;
- c. At least a bachelor's degree holder;
- d. Duly nominated by the head of office (with forms approved by the School Division Superintendent for Schools Divisions Offices (SDO), Regional Directors for Regional Offices (RO), at least Bureau/Service Director for Central Office;
- e. Attained a performance rating of at least Very Satisfactory (VS) in the last two (2) years;
- f. Without pending administrative and/or criminal case;
- g. No record of habitual leave (maximum of 2 months per year), excluding maternity leave;
- h. Willing to render at least one (1) year of service after completing the program through a service contract;
- i. Possesses managerial and leadership potential;
- j. With good character and commitment to public service;
- k. Possessing intellectual and creative capacities;
- l. In good health (no debilitating, chronic illnesses or serious health condition);
- m. With excellent communication skills (both oral and written); and
- n. Must be in government service for at least two (2) years.

Each SDO, RO, and Bureau/Service may submit a maximum of two (2) qualified nominees, with duly approved application and nomination forms and documentary requirements, **on or before 05 May 2023 through <https://bit.ly/pmdponlinesubmissionsMMC>**, copy furnished the Bureau of Human Resource and Organizational Development – Human Resource Development Division (BHROD-HRDD) through this email: [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph) following this format on the subject line: [DAP-PMDP MMC 32]\_(Surname, First Name of Nominee)\_(Region/Office/Bureau). **Application and nomination forms can be downloaded through this link: <https://bit.ly/PMDPMMCForms>.**

The nominees shall undergo the preliminary screening, examination, and interview to be conducted by the DAP Admission Office. Only qualified nominees shortlisted by DAP shall be officially endorsed by the Department through the BHROD-HRDD. A separate memorandum shall be issued notifying the successful nominees.

For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD through telephone number (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

For your appropriate action.

*[HRDD/Salazar]*

## **Annex A**

### **Admission Requirements for DAP MMC Batch 28**

1. PMDP MMC Form A – Nomination from the Head of the Agency
2. PMDP MMC Form B – Assessment by the Immediate Supervisor
3. PMDP MMC Form C – Agency Screening Certification  
(To be accomplished by the HR/Scholarship Personnel / Administrative Officer)
4. Declaration of Medical Illness/es – Form D (To be accomplished by the Nominee)
5. Government Physician's Certification – Form E  
(To be accomplished by the physician from a government hospital, other than the agency's clinic/hospital)
6. Laboratory Results (From a government hospital, other than the agency's clinic/hospital)
7. Updated Personal Data Sheet – CSC Form 212 (To be accomplished by the nominee)
8. IPCR for the past 2 years  
(To be accomplished by the nominee / Office Personnel / Administrative Officer)
9. Certified True Copy of CSC Form 33 (Appointment Papers)  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
10. Certified True Copy of Designation Order (if applicable)  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
11. Certificate of No Pending Case  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
12. Original / Certified True Copy of Transcript of Records  
(To be provided by the nominee)
13. Certified True Copy of Birth Certificate (To be provided by the nominee)
14. Copy of the Organizational Chart  
(To be accomplished by the HR/Scholarship Personnel / Administrative Officer)
15. Copy of the Red Passport (To be accomplished by the nominee)