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Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

June 29, 2023

REGIONAL MEMORANDUM

No. **692** s. 2023

DOWNLOADING OF FUNDS FOR THE TRAVEL REIMBURSEMENT OF PARTICIPANTS IN THE WORKSHOP ON THE VALIDATION OF THE K TO 10 DRAFT POLICY GUIDELINES AND INSTRUCTIONAL DESIGN

To: Schools Division Superintendents  
- Division of Leyte  
- Division of Tacloban City  
All Others Concerned

1. Attached is DM-CT-2023-041 dated March 9, 2023 announcing the conduct of the Workshop on the Validation of the Draft K to 10 Policy Guidelines and Instructional Design on March 20-24, 2023 at the BP Makiling, Los Baños, Laguna which required the participation of two regional representatives from the Divisions of Leyte and Tacloban City who were selected based on the specifications of the Central Office.

2. In view of the need to reimburse the travel expenses of the said participants, this Office shall download **Forty-Six Thousand Pesos** (Php46,000.00) to the identified Schools Division Offices following the breakdown on the following table:

Schools Division Office	No. of Pax	Amount to be Downloaded
Leyte	1	23,000.00
Tacloban City	1	23,000.00
TOTAL	2	46,000.00

3. The said amount shall be taken from downloaded fund of the Central Office per SARO No. OSEC-8-23-1502 which has been allotted to cover travelling expenses of participants in various activities under the Bureau of Curriculum Development - Curriculum Standard Development Division (BCD-CSDD).

4. Immediate compliance with this Memorandum is desired.

*FR*  
EVELYN R. FETALVERO, CESO IV  
Regional Director

Enclosures: As stated  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:  
CLMD-DME      DOWNLOADING OF FUNDS      NSPC      TRAVEL EXPENSES



Address: Government Center, Candahug, Palo, Leyte  
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Website: https://region8.deped.gov.ph



Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

DEPARTMENT OF EDUCATION  
**RECEIVED**  
 10 REGIONAL OFFICE NO. 8  
**MAR 13 2023**  
 BY: [Signature] TIME: 2:05 PM

**MEMORANDUM**  
 DM-CT-2023-041

OFFICE OF THE DIRECTOR IV  
 Date and Time Received: 4:5  
 Signature: [Signature]  
 Date and Time Released:  
 Signature: [Signature]

**TO :** MINISTER, MINISTRY OF BASIC, HIGHER AND TECHNICAL  
 EDUCATION, BARMM  
 ALL REGIONAL DIRECTORS

**FROM :** *ALMA RUBY C. TORIO*  
 ALMA RUBY C. TORIO  
 Assistant Secretary  
 Officer-In-Charge  
 Office of the Undersecretary for Curriculum and Teaching

**SUBJECT :** WORKSHOP ON THE VALIDATION OF THE DRAFT K TO 10  
 POLICY GUIDELINES AND INSTRUCTIONAL DESIGN

**DATE :** 9 March 2023

The Bureau of Curriculum Development will conduct a **Workshop on the Validation of the K to 10 Policy Guidelines and Instructional Design** on **March 20 to 24, 2023** at the BP Makiling, Los Baños, Laguna.

The said activity aims to:

- a. validate the draft K to 10 policy guidelines; and
- b. provide feedback on the draft instructional design for K to 10 Curriculum.

In this regard, **one (1) representative (school head, master teacher, or regional/division/district supervisor) per assigned learning area per region** is requested to attend. Kindly refer to the table below for the assigned learning areas.

Region	Learning Area
Region I	English & GMRC and Values Education
Region II	Mathematics & English
Region III	Filipino & Mathematics
Region IVA	Araling Panlipunan & Filipino
Region IVB	MAPEH & Araling Panlipunan
Region V	EPP/TLE & MAPEH
NCR	Science & EPP/TLE
CAR	Kindergarten & Science
Region VI	GMRC and Values Education & Kindergarten
Region VII	English & GMRC and Values Education
Region VIII	Mathematics & English
Region IX	Filipino & Mathematics
Region X	Araling Panlipunan & Filipino

*no email  
 3/13/23*

<b>Region</b>	<b>Learning Area</b>
Region XI	MAPEH & Araling Panlipunan
Region XII	EPP/TLE & MAPEH
CARAGA	Science & EPP/TLE
BARMM	Kindergarten, Science

Board and lodging, supplies, materials, and travel expenses of the participants shall be charged against BEC Funds subject to the usual accounting and auditing procedures. Should the transportation expenses of participants exceed the downloaded funds to their region/division, the remaining expenses shall be charged against local funds. The first meal is morning snack, March 20, 2023, while the last meal is lunch on March 24, 2023.

Participants are requested to register through this link [https://forms.gle/3331881111111111](#) not later than March 18, 2023.

For queries, you may contact Supervising Education Program Specialists Rowell S. Capistrano and Sheena Jade G. Manuel, through their email, [rowell.s.capistrano@deped.gov.ph](mailto:rowell.s.capistrano@deped.gov.ph) and [sheena.jade.g.manuel@deped.gov.ph](mailto:sheena.jade.g.manuel@deped.gov.ph), and copy furnish Chief Education Program Specialist Dr. Isabel A. Victorino through email [isabel.a.victorino@deped.gov.ph](mailto:isabel.a.victorino@deped.gov.ph).

Attached is the matrix of activities.

For immediate dissemination.