



8387

Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 7, 2023

**REGIONAL MEMORANDUM**


No. **723** s. 2023

**APPROVAL OF THE CREATION OF NEW TEACHING POSITIONS FROM  
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING  
SYSTEM (ALS) FOR SCHOOL YEAR (SY) 2023-2024**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2023-0894 dated July 5, 2023 with the subject: **Approval of the Creation of New Teaching Positions from Kindergarten to Grade 12 and Alternative Learning System (ALS) for School Year (SY) 2023-2024.**
2. The Schools Division Superintendents shall ensure 100% utilization rate in terms of filling-up by the **end of August 2023.** Encoding of the report to the Program Management Information System (PMIS) by the SDO Administrative Officer shall begin on **15 July 2023.**
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**

Regional Director 

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

ALLOCATION  
CREATION  
FILING-UP  
NEW TEACHING POSITIONS  
UPDATING



AD-PS-EDR



**Address:** Government Center, Candahug, Palo, Leyte

**Telephone No.:** (053) 832-5738

**Email Address:** region8@deped.gov.ph

**Website:** <https://region8.deped.gov.ph>



Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION  
REC'D  
JUL 06 2023  
6127  
3:02

**MEMORANDUM**  
DM-OUHROD-2023-0894



Office of the DIRECTOR IV  
6-6 JUL 2023 4:05  
6-6 JUL 2023  
Signature

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

**ATTENTION :** CHIEFS, ADMINISTRATIVE DIVISION  
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS DIVISION  
ADMINISTRATIVE OFFICERS/HRMOs  
PLANNING OFFICERS  
ALL OTHERS CONCERNED

**FROM :** *Gloria Jumamil-Mercado*  
GLORIA JUMAMIL-MERCADO  
Undersecretary for Human Resource and Organizational  
Development

**SUBJECT :** APPROVAL OF THE CREATION OF NEW TEACHING  
POSITIONS FROM KINDERGARTEN TO GRADE 12 AND  
ALTERNATIVE LEARNING SYTEM (ALS) FOR THE SCHOOL  
YEAR (SY) 2023-2024

**DATE :** 05 July 2023

This is to inform all concerned field offices that the Department of Budget and Management (DBM) has approved the creation of **NINE THOUSAND SIX HUNDRED FIFTY (9,650)** new teaching items for Kindergarten to Grade 12 and Alternative Learning System (ALS) for SY 2023-2024 last 22 June 2023.

In this connection, the DBM Regional Offices (DBM-ROs) shall issue the Notice of Organization, Staffing, and Compensation Action (NOSCA) directly to the **Schools Division Offices (SDOs)** for the **Kindergarten/Elementary including ALS and Senior High School (SHS)** positions, and to the **Implementing Units (IUs)** for the **Junior High School (JHS)** based on the deployment report prepared by DepEd. For the deployment reports, kindly refer to the attachments in the DM-OUHROD-2023-0622 or *Advance Information on the Allocation and Deployment of New Teaching Positions for Kindergarten to SHS and ALS for SY 2023-2024.*

Since the creation and allocation of new teaching items were requested to DBM-CO in a **single batch**, the NOSCA that will be issued by DBM-RO already **includes the items for the applicants under special hiring arrangements (DOST RAs 10612 and 7687, and SPIMS)**. Thus, SDOs **shall no longer expect a separate NOSCA**

0800 email  
7/6/23

**for these beneficiaries.**

To effectively facilitate the filling-up of these new teaching items and to ensure that the lumpsum appropriated for this purpose shall be fully utilized within the indicated fiscal year, the Bureau of Human Resource and Organizational Development (BHROD) would like to reiterate the following key processes articulated in the above-cited DM:

1. Prioritization of items based on the latest teacher needs analysis for Kindergarten/Elementary and SHS specifically for the regular items, i.e., items not intended for the groups under RA 10612/7687 and “*Sa ‘Pinas, Ikaw ang Ma’am/Sir*” (SPIMS) Employment Program;
2. Recruitment and selection process for regular applicants; and
3. Coordination with the beneficiaries under special hiring arrangements with DOST and DOLE to inform them of the schedule of demonstration teaching, interview, and the documentary requirements needed to be submitted.

Similarly, it is expected that all SDOs have already prepared their respective Registry of Qualified Applicants (RQAs) to achieve a 100% utilization rate in terms of filling-up, by the end of August 2023. **Please be advised that the date of appointment of newly hired teachers shall not be earlier than 01 July 2023.**

Moreover, the accomplishment of the ROs/SDOs in terms of filling-up of these new teaching items shall be monitored through the **Program Management Information System (PMIS)**. Encoding of the report to the system by the SDO Administrative Officer shall begin on **15 July 2023**.

Lastly, pursuant to DBM’s National Budget Circular No. 549 dated 21 October 2013, all field offices are also reminded to ensure **monthly updating of the Personal Services Itemization and Plantilla of Personnel (PSIPOP)**.

For further clarifications and other concerns, you may communicate with **Ms. Noverose B. Dadole** or **Mr. Christopher L. Devera** of BHROD-SED through this landline no. **(02) 8633 – 5397** or email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph).

For your information and strict compliance.

*[BHROD-SED/Dadole]*