



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 2, 2023

**OFFICE MEMORANDUM**

PPRD-2023- 467

**SCREENING OF RESEARCH PROPOSALS FOR THE FISCAL YEAR  
2024 BASIC EDUCATION RESEARCH FUND GRANT**

To: Director III  
Regional Research Committee  
Functional Division Chiefs  
All Others Concerned

1. In compliance with DepEd Order No. 16, s. 2017 and with reference to Regional Memorandum No. 686, s. 2023, this Office, through the Regional Research Committee (RRC), shall conduct the Screening of Research Papers for the 2024 Basic Education Research Fund (BERF) Grant on November 13-14, 2023 at the RELC-NEAP Training Hall, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.

2. The composition of the groups of evaluators and facilitators is as follows:

Team A	Team B
Ms. Mercedes D. Sarmiento (Team leader) Mr. Rodel V. Rosales Dr. Gertrudes C. Mabutin	Dr. Harvie D. Villamor (Team leader) Dr. Ernani S. Fernandez Jr. Mr. Mark Lito B. Gallano
Team C	Team D
Dr. Alejandra B. Lagumbay (Team leader) Ms. Geraldine M. Mangaliman Dr. Dandy G. Acuin	Dr. Rita R. Dimakiling (Team leader) Ms. Dina S. Superable Dr. Ryan R. Tiu
Team E	Team F
Dr. Rosemarie M. Guino (Team leader) Dr. Jimmy G. Gula Dr. Nova P. Jorge	Mr. Cesar P. Verunque (Team leader) Dr. Rowena T. Vacal Mr. Ted Juan C. Peleño
Team G	Team H
Ms. Jennylynd D. Daya (Team leader) Ms. Gladys J. Fabillo Atty. Maureen Charisse A. Maltos	Ms. Alma E. Suyom (Team leader) Dr. Marlou D. Camposano Mr. Michael C. Parado
Support Staff/RRC Secretariat	
Ms. Janice C. Delopere and Ms. Epifania G. Melchor	

3. Below is the assignment of the accountants of the Finance Division who shall evaluate the cost estimates of the research proposals based on the eligible and non-eligible activities and expenditures per DepEd Order No. 16, s. 2017:

- a) Ms. Kathrine Rae A. Cromente - Teams A and B
- b) Ms. Mary Grace Antivo - Teams C and D
- c) Ms. Judy Grace Y. Nirza - Teams E and F
- d) Ms. Reylyn S. Esoy - Teams G and H



4. All team members shall complete evaluating the assigned research proposals on or before November 14, 2023. The team leaders shall monitor and keep track of the progress of the team members and ensure that the procedures in screening are followed.
5. The research proposals, score sheets, and other materials relative to the screening can be accessed through the link: <https://bit.ly/submit2024BERF>.
6. Attached is the Activity Matrix for the two-day activity for reference.
7. The expenses for food (lunch and a.m. and p.m. snacks), venue rental, and other incidental expenses shall be charged against PRP Funds, subject to the existing accounting and auditing rules and regulations.
8. For more information, please contact the Policy, Planning, and Research Division, Main Building, DepEd Regional VIII Complex, Government Center, Candahug, Palo, Leyte through email at [pprd.region8@deped.gov.ph](mailto:pprd.region8@deped.gov.ph) or the RRC Secretariat at [jenny lind.daya@deped.gov.ph](mailto:jenny lind.daya@deped.gov.ph). cc [teodorico.pelino@deped.gov.ph](mailto:teodorico.pelino@deped.gov.ph).
9. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

BERF  
RESEARCH MANAGEMENT

PPRD-TCPJ





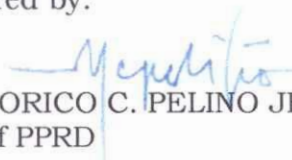
Enclosure to Office Memorandum PPRD-2023-\_\_\_\_\_

**ACTIVITY MATRIX**

Screening of Research Proposals for the 2024 BERF Grant  
November 13-14, 2023  
RECL-NEAP Training Hall

Day/Time	Activities
Day 1   November 13	
09:00-11:00	<b>Opening Program</b> <ul style="list-style-type: none"> <li>Preliminaries</li> <li>Acknowledgement of Participants Dr. Rita R. Dimakiling <i>Chief of PPRD</i></li> <li>Activity Rationale/Background Dr. Ronelo Al K. Firmo, CESO V <i>Assistant Regional Director/RRC Chairperson</i></li> <li>Opening Message Dr. Evelyn R. Fetalvero, CESO IV <i>Regional Director</i></li> </ul>
09:30-10:00	<b>Web-based Process of Screening</b> Ms. Jennylind D. Daya <i>EPS II of PPRD</i>
10:00-05:00	<b>Screening of Research Proposals</b> Members of RRC and TWC/Evaluators
Day 2   November 14	
09:00-03:00	<b>Continuation of the Screening of Research Proposals</b> Members of RRC and TWC/Evaluators
03:00-04:00	<b>Sharing of General Findings on the Evaluated Research Papers and Consolidation of Ratings</b> Team Leaders and Members  Ms. Jennylind D. Daya <i>Facilitator/EPS II of PPRD</i>
04:00-05:00	<b>Closing Activity</b> <ul style="list-style-type: none"> <li>Closing Message/Next Steps Dr. Ronelo Al K. Firmo, CESO V <i>Assistant Regional Director/RRC Chairperson</i></li> <li>Photo Opportunity</li> <li>Prayer</li> </ul> Mr. Mark B. Gallano <i>Program Host/Planning Officer III of PPRD</i>

Prepared by:

  
TEODORICO C. PELINO JR. EdD  
EPS of PPRD

Noted:

  
RITA R. DIMAKILING PhD  
Chief of PPRD

