



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 7, 2023

**REGIONAL MEMORANDUM**

No. **828** s. 2023

**FINAL EDITING OF SBM DIMENSION MOVs AND ETOOL DESIGNING ON THE REVISED SCHOOL-BASED MANAGEMENT (SBM) FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT)**

To: Schools Division Superintendents  
All Others Concerned

1. With reference to Regional Memorandum No. 495, s. 2023 re: Capacity Building of Schools Division Key Officials on the Revised School-Based Management (SBM) Framework Assessment Process and Tool (APAT), this Office, through the Field Technical Assistance Division (FTAD) shall conduct a Final Editing of SBM Dimension Means of Verifications (MOVs) and eTool designing on the SBM-APAT on September 27-28, 2023, at the NEAP VIII, DepEd Complex, Government Center, Candahug, Palo, Leyte.
2. This activity aims to:
  - a. enhance and finalize the MOVs per dimension per SBM level of practice on the revised framework and assessment tool;
  - b. design an etool on the final output on SBM-APAT; and
  - c. craft a resource package on the SBM-Tool.
3. The list of participants indicated as enclosure number 1; indicative program of activities indicated as enclosure number 2.
4. Refer to the table below for board and lodging and meal arrangement:

Date	Breakfast	Snack (AM)	Lunch	Snack (PM)	Dinner	Lodging
Sept 27		/	/	/	/	/
Sept 28	/	/	/	/		

5. Expenses for the board and lodging of the participants, and other administrative cost incurred relative to the conduct of this activity shall be charged against FTAD RO funds, while travel expenses of SDO participants chargeable to their respective Local Funds subject to the usual accounting and auditing rules and regulations.



**Address:** Government Center, Candahug, Palo, Leyte  
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6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

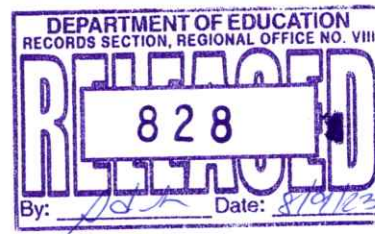
Enclosures: None

References: FTAD WFP, RM No. 495, s. 2023

To be indicated in the Perpetual Index under the following subjects:

EDITING    MOVS    SBM    SCHOOLS DIVISIONS    WORKSHOP

FTAD-REN



Enclosure No. 1 to RM **828**, s. 2023

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**List of Participants**

<b>Name</b>	<b>Designation</b>	<b>Division</b>
1. Robinson Garcia	SGOD Chief	<b>Baybay City</b>
2. Josephine Casas	EPS	Biliran
3. Alladin Nieras	SEPS	Biliran
4. Junni-lou Dulfo	SGOD Chief	Borongan
5. Oscar Billate, Jr.	SEPS	Calbayog City
6. Avelina Tupa	EPS-CID	Calbayog City
7. Atty. Calick Arrieta	Principal IV	Calbayog City
8. Ernesto Catubao	EPS	Eastern Samar
9. Josefina L. Matibag	SGOD Chief	Maasin City
10. Claire Menda	SGOD Chief	Samar
11. Jerry Oceanar	SEPS	Samar
12. Louie Jay Salinas	SH	Samar
13. Zedrick Malbas	EPS	So. Leyte
14. FTAD	Management Team	RO 8



Enclosure No. 2 to RM **828**, s. 2023

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**Program of Activities**

TIME		ACTIVITY
<b>Day 1- September 27, 2023 (Wednesday)</b>		
Start	End	
8:00 AM	9:00 AM	Registration
9:00 AM	9:30 AM	Preliminaries
		National Anthem and Prayer
		Recognition of Participants
		Statement of purpose
		Welcome Remarks
		Photo Opportunity
9:30 AM	9:45 AM	Program Proper
		Objective of the workshop
		Matrix Presentation
		Groupings
9:45 AM	10:00AM	Health Break
10:00 AM	5:00 PM	Workshop 1: Editing of Dimension MOVs
6:00 PM	7:00 PM	Dinner
<b>Day 2- September 28, 2023 (Thursday)</b>		
8:00 AM	8:30 AM	Preliminaries
8:30 AM	12:00 PM	Workshop 2-APAT Packaging and Layouting
1:00 PM	3:00 PM	Workshop 3- etool designing
3:00 PM	3:30 PM	Closing
4:00 PM	-	Home Sweet Home

