



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 11, 2023

REGIONAL MEMORANDUM

CLMD-2023 857

**DOWNLOADING OF FUNDS TO THE SCHOOLS DIVISION OF LEYTE
FOR THE TRAVEL REIMBURSEMENT OF DR. GARY B. MOSQUITO
AND MS. MA. IVY AVELINO**

To: Schools Division Superintendent
Division of Leyte
All Others Concerned

1. Relative to the participation of Dr. Gary B. Mosquito and Ms. Ma. Ivy Avelino, School Heads from Leyte Division, during the Workshop on the Development and Finalization of Assessment Tools for the National Reading Program on June 21-24, 2023 in Manila, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download funds for the travel reimbursement in the amount of Fifty-Three Thousand Eight Hundred (Php53,800.00) Pesos per Sub-ARO OSEC-8-23-1502 dated March 31, 2023.
2. The concerned Schools Division Office is expected to expedite the processing and release of the travel reimbursement claim of the said participants.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

E R
EVELYN R. FETALVERO, CESO IV
Regional Director *v*

Enclosure: Sub-Allotment Release Order No. OSEC-8-23-1502

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
BASIC EDUCATION NLC NLRP

CLMD-GCM



By: _____ Date: 8/14/23



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 Central Office
SUB-ALLOTMENT RELEASE ORDER
 Fiscal Year 2023

ACTIVITY NO./DESCRIPTION: 07001030000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2023 GAAAO dated 01/03/2023	SUB-ALLOTMENT RELEASE ORDER NO.: OSRC-23-1002
		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 31-Mar-23
FUND CODE: 0110101	ORGANIZATION CODE: 07001010000		FISCAL YEAR: FY 2023

PURPOSE:
To cover transportation expenses of participants in connection with the conduct of various activities of the Bureau of Curriculum Development-Curriculum Standard Development Division (BCD-CSDD).

To: The Regional Director
 Regional Office - VIII
 Candelaria, Palo, Leyte
 07001030000

Region: 8

PARTICULARS	ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses	MOOE 5020201002	180,440.00


AMOUNT IN WORDS: *** One Hundred Eighty Thousand Four Hundred Forty Pesos Only *** **Total:** 180,440.00

NOTE: The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.

The above sub-allotments have been made available for expenditures of the Region/Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DIMONTEVERDE
 Supervising Administrative Officer
 OIC, Budget Division

APPROVED:

ANNALYN M. SEVILLA
 Undersecretary for Finance