



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

INVITATION TO BID

PROCUREMENT OF THE SUPPLY AND DOOR-TO-DOOR DELIVERY FOR SCHOOL FURNITURE UNDER THE CY 2023 BEFF SCHOOL FURNITURE PROGRAM

1. The Department of Education Regional Office VIII, through the **CY 2023 Basic Education Facilities Fund** intends to apply the sum of **Fifty-Four Million Six Hundred Ninety-Eight Thousand Forty Pesos Only (P54,698,040.00)**, being the **Approved Budget for the Contract (ABC)** for the **PROCUREMENT FOR THE PROVISION OF SCHOOL FURNITURE UNDER THE CY 2023 BEFF SCHOOL FURNITURE PROGRAM**. Bids received in excess of the ABC shall automatically be rejected in accordance with Sec. 31.1 of the Revised IRR of RA 9184 at bid opening.

QTY	UNIT	ITEM DESCRIPTION
1	LOT	CY 2023 BEFF 75% Allocation for Regular Supplier Division: Baybay City, Leyte, Maasin City, Ormoc City, Southern Leyte, Borongan City, Eastern Samar, Northern Samar, Samar (Western) and Tacloban City <ul style="list-style-type: none">▪ 9,370 sets Elementary Individual Learner Table and Chair Set▪ 6,130 sets JHS Individual Learner Table and Chair Set▪ 748 SHS Individual Learner Table and Chair Set▪ 42 Science Laboratory Table and Stool Set▪ 168 Working Table and Stool Set▪ 363 Teachers' Table and Chair

Important Note/s:

1. Prospective bidders shall refer to the attached Specifications and Distribution List.
2. The items shall be delivered **door-to-door** to the identified schools within **Seventy-Five (75) Calendar Days** upon receipt of Notice to Proceed (NTP).
3. Sample of each item shall be provided during the schedule of the opening of Bids.
4. Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Education Support Services Division (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-3036, E-mail address: essd.region8@deped.gov.ph.

2. The Department of Education, Regional Office VIII now invites bids for the **PROCUREMENT OF THE SUPPLY AND DOOR-TO-DOOR DELIVERY FOR SCHOOL FURNITURE UNDER THE CY 2023 BEFF SCHOOL FURNITURE PROGRAM**. Delivery of the project is required within **SEVENTY-FIVE (75) CALENDAR DAYS**. Bidders should have completed, within the last Five (5) years



from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Department of Education Regional Office VIII and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.

5. A complete set of **Bidding Documents may be acquired by the interested bidders on September 3, 2023 as published in PhilGEPS** from DepEd Regional Office No. VIII, BAC Secretariat, located at Government Center, Candahug, Palo, Leyte, and DepEd Regional Office No. VIII website, region8@deped.gov.ph. and upon payment of the applicable fee for Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIFTY THOUSAND PESOS (PhP50,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person to **the DepEd Regional Office No. VIII Cashier**.

Prospective bidders who intend to **purchase the bidding documents through online banking**, deposit may be done through:

PHILIPPINE VETERANS BANK

Account Name: DepEd RO 8

No.	Fund	Account Number
1.	SEMINAR	0025-002137-001

A scanned copy of the deposit slip together with the **accomplished Bidders Information Sheet shall be sent** to the **BAC Secretariat** (bac.region8@deped.gov.ph), and the official payment receipt with the Bid Documents shall be sent to the bidder through email.

Bidding Documents may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided Bidders shall pay the non-refundable fee for the Bidding Documents.

6. The Department of Education, Regional Office VIII will hold a **Pre-Bid Conference on September 11, 2023, 10:00 AM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**, through video conferencing via **MICROSOFT TEAMS**, which shall be open to prospective bidders.

7. **Bids must be received by the BAC Secretariat, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 either through manual/physical submission or through courier on or before 10:00 a.m. of September 25, 2023. Late Bids shall not be accepted.**

8. **All bids must be accompanied by a Bid Securing Declaration, or any form of Bid Security** and amount indicated in ITB Clause 14.

9. **Bid opening** shall be on **September 25, 10:15 AM at the DepEd Regional Office VIII, Candahug, Palo, Leyte.**

10. Participants are informed that the **Pre-Bid Conference and Opening of Bids shall be broadcasted**/shared to prospective bidders who wish to attend the said procurement activities online, **via Microsoft Teams**. Hence, **interested bidders shall provide** the BAC Secretariat (bac.region8@deped.gov.ph) **their respective gmail addresses at least one (1) day before, so that they can join the procurement videoconference(s)**. Furthermore, physical presence for possible suppliers are also allowed during the Pre-Bid and Opening of Bids conferences.

ACTIVITY	DATE & TIME OF CONDUCT	VENUE
Pre-Bid Conference	September 11, 2023 10:00 AM	DepEd Regional Office VIII,
Opening of Bids	September 25, 2023 10:15 AM	Candahug, Palo, Leyte

11. The Department of Education, Regional Office VIII reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract at any time prior to contract award, in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

<p>RACHEL R. CUEVAS <i>Head, BAC Secretariat</i> DepEd Regional Office VIII <i>Government Center, Candahug, Palo, Leyte</i> Tel. No. (053) 832-3036 E-Mail: bac.region8@deped.gov.ph</p>

Prepared by:


RACHEL R. CUEVAS
 EPS, Quality Assurance Division
 Head, BAC Secretariat

Concurred:

CESAR P. VERUNQUE
Concurrent Chief, ESSD
End User / Proponent

Approved:

RONELO AL K. FIRMO, CESO V
Assistant Regional Director
BAC Chairman