



OFFICE OF THE DIRECTOR IV  
 Date and Time Received \_\_\_\_\_ Signature \_\_\_\_\_  
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Republic of the Philippines  
**Department of Education**  
 BUREAU OF LEARNING DELIVERY

DEPARTMENT OF EDUCATION  
**REC'D**  
 RECEIVED - REGIONAL OFFICE NO. VII  
**SEP 28 2023**  
 9118  
 3540

**ADVISORY**  
 September 27, 2023

Please be advised that the **Workshop Activities on the Development of Instructional Supervision Framework (ISF)** under Memorandum DM-CT-2023-263 signed by Undersecretary Gina O. Gonong dated September 8, 2023 was scheduled on the following dates and venues:

Activity	Date	Venue
Workshop on the Development of Instructional Supervision Framework	October 3-6, 2023	1A Express Hotel, CM Recto Avenue, Cagayan De Oro City, Region X
Workshop on the Refinement of Instructional Supervision Framework	October 10-13, 2023	National Educators Academy of the Philippines (NEAP) RO-V, Regional Center Site, Rawis, Legazpi City, Region V
Workshop on the Finalization of Instructional Supervision Framework	October 17-20, 2023	Eon Centennial Resort Hotel & Waterpark, Jaro, Iloilo City, Region VI

Attached is a copy of the memorandum for reference.

For questions and clarifications, please contact Mr. Danilo G. Soriano Jr., Supervising Education Program Specialist, Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD), through mobile number 09618381226 or through email at [danilo.soriano@deped.gov.ph](mailto:danilo.soriano@deped.gov.ph).

For immediate dissemination and compliance.

  
**LEILA P. AREOLA**  
 Director IV



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 9/28/23



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 8, 2023

**REGIONAL MEMORANDUM**  
CLMD-2023- **965**

**PARTICIPANTS TO THE WORKSHOP ACTIVITIES ON THE DEVELOPMENT  
OF THE INSTRUCTIONAL SUPERVISION FRAMEWORK (ISF)**

To: Schools Division Superintendents  
Baybay City and Leyte Divisions  
Regional Division Chiefs  
CLMD and HRDD  
School Heads  
Others Concerned

1. In consonance with DepEd Memorandum DM-CT-2023-263, dated September 8, 2023, this Office, through the Curriculum and Learning Management Division (CLMD), requires the identified participants to attend the Workshop Activities on the Development of the ISF, as stated below:

Activity <i>Workshop on the...</i>	Date	Venue	Name of Region VIII Participants	Division / Office
Development of ISF	October 3 – 6, 2023	Cagayan De Oro City, Region X	Alejandra B. Lagumbay Ritchel Marie B. Villamor Frolomea Narra T. Taniza Glendale B. Lamiseria Luh C. Dacuyan	HRDD Baybay City Baybay City Leyte Leyte
Refinement of ISF	October 10 – 13, 2023	Legazpi City, Region V	Ryan R. Tiu Grace Villanueva Arlene S. De Paz Gerry L. Torillo Francis Recto	CLMD Leyte Leyte Baybay City Baybay City
Finalization of ISF	October 17 – 20, 2023	Iloilo City, Region VI	Dina S. Superable Marck Anthony Suyom Frolomea Narra T. Taniza Glendale B. Lamiseria Luh C. Dacuyan	HRDD Baybay City Baybay City Leyte Leyte

2. Travel and other expenses incurred in the participation to the said activities shall be charged to the Basic Education Curriculum (BEC) Fund, which shall be downloaded to the Divisions, subject to the usual government accounting and auditing rules and regulations. Should this become insufficient, the remainder of the expenses shall be covered by the participants' respective local funds.

3. For more information, refer to the attachment.



4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosure: None

Reference: DepEd Memorandum DM-CT-2023-263

To be indicated in the Perpetual Index under the following subjects:

INSTRUCTIONAL SUPERVISION FRAMEWORK      WORKSHOP

CLMD-RRT





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 Date and Time Released \_\_\_\_\_ Signature \_\_\_\_\_

Republic of the Philippines  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

**MEMORANDUM**  
**DM-CT-2023-263**

DEPARTMENT OF EDUCATION  
**REC-1**  
 REC. NO. \_\_\_\_\_ REGIONAL OFFICE NO. VIII  
**SEP 28 2023**  
 9121  
 3:40

**TO :** **GILBERT T. SADSAD**  
 Regional Director, Region V

**RAMIR B. UYTICO**  
 Regional Director, Region VI

**EVELYN R. FETALVERO**  
 Regional Director, Region VIII

**ARTURO B. BAYOCOT**  
 Regional Director, Region X

**FROM :**   
**GINA O. GONONG**  
 Undersecretary for Curriculum and Teaching

**SUBJECT :** **WORKSHOP ACTIVITIES ON THE DEVELOPMENT OF INSTRUCTIONAL SUPERVISION FRAMEWORK (ISF)**

**DATE :** **September 8, 2023**

The Bureau of Learning Delivery (BLD) will conduct the **Workshop Activities on the Development of Instructional Supervision Framework (ISF)** in support of the Philippine Professional Standards for Supervisors (DepEd Order No. 25, s. 2020).

- By the end of the workshops, the participants will be able to:
1. develop the draft policy document on the ISF for DepEd;
  2. guide all Regional Offices and Schools Division Offices in performing their Instructional Leadership duties and responsibilities which entails supporting the school leaders in implementing ISF; and
  3. contribute to the improvement of learning outcomes by integrating high-quality assessments and reflective teaching practices, leading to a more holistic and student-centered approach to education.

The details of the said activities are:

Workshop Activity	Date	Venue
Workshop on the Development of Instructional Supervision Framework	October 3-6, 2023	Cagayan De Oro City, Region X
Workshop on the Refinement of Instructional Supervision Framework	October 10-13, 2023	Legazpi City, Region V
Workshop on the Finalization of Instructional Supervision Framework	October 17-20 2023	Iloilo City, Region VI

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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

The following participants are expected to attend the aforesaid activities:

Expected Regional Participants	RO (1 pax)	SDO (4 pax)
• Regional Education Program Supervisor (EPS)	1	
• Division Education Program Supervisor (EPS)		1
• Public Schools District Supervisor (PSDS)		1
• School Principal I-IV		1
• Head Teacher I-VI		1
<b>Total No. of Pax per Region</b>		<b>5</b>

The breakdown of the number of expected participants by region is provided in **Annex A** of this memorandum.

Participants are expected to bring their approved travel order and laptop. They are also enjoined to confirm their attendance by completing the online registration form through the link <https://bit.ly/InstructionalSF2023> on or before **September 22, 2023**.

The travel dates of participants must be in accordance with the program schedule provided in **Annex B** of this memorandum. The first meal served on Day 1 is breakfast while dinner on Day 4 is the last meal. The activity matrix will be provided during the first day of the workshop activity.

The board and lodging of participants shall be charged against the 2023 Basic Education Curriculum (BEC) Fund while travel expenses shall be charged against BEC downloaded travel funds subject to the usual accounting rules and regulations.

For inquiries, please contact Mr. Danilo G. Soriano Jr., Supervising Education Program Specialist, Bureau of Learning Delivery - Teaching and Learning Division, at (02)638-47-99, (02)687-29-48, +63 961 838 1226 or through email address [danilo.soriano@deped.gov.ph](mailto:danilo.soriano@deped.gov.ph).

For dissemination and strict compliance.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



Republic of the Philippines  
**Department of Education**  
**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

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Annex A to DM-CT-2023-\_\_\_\_\_

**Number of Expected Participants per Region for the Workshop Activities on  
the Development of Instructional Supervision Framework (ISF)**

***Workshop on the Development of Instructional Supervision Framework:  
October 3-6, 2023 at Cagayan De Oro City, Region X***

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
<b>Total</b>	<b>20</b>

***Workshop on the Refinement of Instructional Supervision Framework:  
October 10-13, 2023 at Legaspi City, Region V***

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
<b>Total</b>	<b>20</b>

***Workshop on the Finalization of Instructional Supervision Framework:  
October 17-20, 2023 at Iloilo City, Region VI***

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
<b>Total</b>	<b>20</b>



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Annex B to DM-CT-2023-\_\_\_\_\_

**Program Schedule for the Workshop Activities on the Development of  
Instructional Supervision Framework (ISF)**

<b>Workshop Activity</b>	<b>Check in Time</b>	<b>Check out Time</b>	<b>Start of Session</b>	<b>End of Session</b>	<b>First Meal</b>	<b>Last Meal</b>
<b>Development</b>	2:00 pm (October 3)	12:00 NN (October 6)	8:00 AM (October 3)	5:00 PM (October 6)	Breakfast (October 3)	Dinner (October 6)
<b>Refinement</b>	2:00 pm (October 10)	12:00 NN (October 13)	8:00 AM (October 10)	5:00 PM (October 13)	Breakfast (October 10)	Dinner (October 13)
<b>Finalization</b>	2:00 pm (October 17)	12:00 NN (October 20)	8:00 AM (October 17)	5:00 PM (October 20)	Breakfast (October 17)	Dinner (October 20)